**REGULAR MEETING May 8, 2018**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Galen Olson, Jim Strehlow, Tom Wittkopf and Craig Mortensen. Also Present: Diane Thoune, Clark Dietz, Inc.; Joy Palmer, CliftonLarsonAllen; Eric Donaldson, Director; and Katherine Kunze, Administrative Clerk/Secretary.

**MINUTES**

A motion was made by Mr. Olson and seconded by Mr. Strehlow to approve the minutes of the April 10, 2018 Regular Meeting. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Strehlow made a motion to approve the following April Prepaid 2018 Checks and the May 2018 Check Register, with Mr. Mortensen seconding the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $29,247.81

Equip Repl. Prepaid Checks $90,454.88

General Checks #27113 - #27143 $66,998.68

Equip. Repl. Checks #608 $4,279.95

Asset/Cap Imp. Check $.00

Miron’s Payrequest - Mr. Donaldson informed the Commission the he just received Miron’s Pay Request #6 this morning, and it is missing some lien waivers. A lenghthy discussion was held regarding how late Miron was in getting the pay request to the Metro; and the fact that not all the lien wavers were with it. After a lengthy discussion, a motion was made by Mr. Strehlow and seconded by Mr. Wittkopf to approve Pay Request #6 from Miron in the amount of $377,993.96 after it has be reviewed by Mr. Donaldson and the Metro receives all of the lien wavers. Questioned and after further discussion passed.

**2017 AUDIT** – Joy Palmer of CliftonLarsonAllen, the Metro’s Auditor, reviewed and discussed the 2017 Draft Auditwith the Commissioners. Ms. Palmer pointed out a line that she felt should be broken down into two line. She noted this change would not effect the bottom line. After discussion a motion was made by Mr. Mortensen and seconded by Mr. Olson to approve the 2017 Audit, with the change that Ms. Palmer indicated. Questioned and unanimously passed.

**FACILITIES AND GROUNDS UPGRADE**

Mr. Donaldson reviewed the May 1, 2018 Construction Progress Report with the Commissioners.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed the Y/E 2017 report.

Asset/Replacement – The Calumet tank has been delivered to the Metro.

Plant Report – Mr. Donaldson reported that the plant is running good.

**OLD/NEW BUSINESS**

Mr. Donaldson stated the cleaning company the Metro hired is doing a great job.

Mr. Donaldson noted that he is still looking into what type of security the Metro needs for outside security monitoring.

Mr. Donaldson noted that he is having Clearas Water Recovery conduct a Mobile Pilot ABNR study at the Metro. A discussion was held.

At 12:40 p.m., with no further business to discuss, a motion was made by Mr.Strehlow and seconded by Mr. Olson to adjourn the meeting. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 2001 Aster Road – Wausau, WI.

Kathi Kunze

Administrative/Clerk Secretary