**REGULAR MEETING June 12, 2018**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Galen Olson, Jim Strehlow, Tom Wittkopf and Craig Mortensen. Also Present: Diane Thoune, Clark Dietz, Inc.; Eric Donaldson, Director; Andy Heise, Superintendent; and Katherine Kunze, Administrative Clerk/Secretary.

**Commission Expiration** – Mr. Stavran indicated that Mr. Mortensen’s Commission expires on August 11, 2018. Mr. Mortensen indicated that he would like to continue on, and serve a 5 year term. Mr. Olson made a motion that the Metro Commission support the reappointment of Mr. Mortensen for a five year term. This motion was seconded by Mr. Strehlow. Questioned and unanimously passed. Mr. Mortensen abstained from the vote. A letter will be sent to Mr. Brad Karger, Marathon County Administrator and copied to the communities.

**MINUTES**

A motion was made by Mr. Mortensen and seconded by Mr. Strehlow to approve the minutes of the May 8, 2018 Regular Meeting. Questioned and unanimously passed.

**RESOLUTION #96 - 2017 Compliance Maintenance Report –** Mr. Donaldson reviewed and discussed the 2017 Compliance Maintenance Report with the Commissioners. After discussion, Mr. Wittkopf made a motion to approve Resolution #96 for the 2017 Compliance Maintenance Report, with Mr. Olson seconding the motion. Questioned and unanimously passed. CMAR will be submitted on June 13, 2018.

**RESOLUTION #97 – River Valley Bank Designating Depositories & Authorized Agents –** Mr. Donaldson explained the need for this Resolution. Mr. Wittkopf made a motion to approve Resolution #97, with Mr. Olson seconding the motion. Questioned and after discussion was unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Strehlow made a motion to approve the following May Prepaid 2018 Checks and the June 2018 Check Register, with Mr. Mortensen seconding the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $36,934.14

Equip Repl. Prepaid Checks $383,786.10

General Checks #27163 - #27195 $87,032.44

Equip. Repl. Checks #611 - #612 $2,065.09

Asset/Cap Imp. Check #650 $3,725.00

**Miron’s Payrequest** - Mr. Donaldson informed the Commission that Miron’s Pay Request #6 has been paid. However, he pointed out that the Metro did not receive a pay request from Miron yet. He did note that Mr. Hopkins indicated, today, that Strand has received it, but has not had time to review it.

**FACILITIES AND GROUNDS UPGRADE**

Mr. Donaldson reviewed the June 5, 2018 Construction Progress Report with the Commissioners.

The Commission reviewed and dicussed a financial status report showing where the Metro stood financially on this project; i.e. expenses incurred by the Metro, along with how much has been borrowed from the CWF as of May 31, 2018.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed report.

Asset/Replacement – The A/C in the current administration building needs to be replaced. Mr. Heise explained why. It was noted that a new cooling unit has been installed in the Lab and why it was necessary.

Plant Report – Mr. Donaldson reported that the plant is running good.

**OLD/NEW BUSINESS**

Mr. Heise indicated that the spring hauling is done.

Mr. Donaldson stated that the Metro sold the old Calumet.

At 12:07 p.m., with no further business to discuss, a motion was made by Mr. Mortensen and seconded by Mr. Strehow to adjourn the meeting. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 2001 Aster Road – Wausau, WI.

Kathi Kunze

Administrative/Clerk Secretary