**2018 BUDGET WORKSHOP &**

**REGULAR MEETING SEPTEMBER 11, 2018**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 9:00 a.m. Commission Members Present: Galen Olson, Jim Strehlow, and Tom Wittkopf. Craig Mortensen arrived after the meeting was called to order. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent; and Katherine Kunze, Administrative Clerk/Secretary.

**2019 BUDGET WORKSHOP**

The proposed 2019 Budget was reviewed and discussed. After discussion, a motion was made by Mr. Strehlow and seconded by Mr. Wittkopf to go into Closed Session Pursuant to WI State Statute 19.85 (1)(c); by means of a roll call vote, was unanimously passed. (All Commissioners voted “Yes”)

The Commission proceeded with the Closed Session. A lengthy discussion was held regarding the 2019 Wage and Benefit Package for the Metro Employees.

At 11:00 a.m., a motion was made and seconded to adjourn the Closed Session and return to the budget workshop. The motion unanimously passed. After further discussion, Mr. Olson made a motion to approve the 2019 Tentative Budget, as presented, for $1,853,812. Mr. Wittkopf seconded that motion. Questioned and unanimously passed.

At 11:05a.m. Mr. Mortensen made a motion to recess until 11:30 a.m. at which time the Regular Meeting will begin. Mr. Olson seconded the motion. Questioned and unanimously passed.

The Metro’s 2019 Budget Public Hearing will be held on October 9, 2018 at 11:30 a.m., with the Regular Meeting to follow.

**REGULAR MEETING**

Commission President, Bob Stavran, called the Regular Meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Galen Olson, Jim Strehlow, Tom Wittkopf; and Craig Mortensen. Also Present: Diane Thoune, Clark Dietz, Inc.; Kevin Hopkins, Strand Associates; Eric Donaldson, Director; Andy Heise, Superintendent; and Katherine Kunze, Administrative Clerk/Secretary.

**MINUTES**

A motion was made by Mr. Wittkopf and seconded by Mr. Olson to approve the minutes of the August 14, 2018 Regular Meeting. Questioned and unanimously passed..

**CHECK REGISTER APPROVAL**

Mr. Strehlow made a motion to approve the following August Prepaid 2018 Checks and the September 2018 Check Register, along with Pay Request #9 from Miron. Mr. Wittkopf seconded the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $37,488.01

Equip Repl. Prepaid Checks $.00

Asset/Cap. Imp. Prepaid Checks $.00

General Checks #27326-#27347 $61,309.66

Equip. Repl. Checks #615 - #616 $.00

Asset/Cap Imp. Check $.00

**FACILITIES AND GROUNDS UPGRADE**

There was discussion regarding the progress of the project. Mr. Donaldson noted that the “Substantial Completion” date was move from August 31, 2018 to September 14, 2018. He explained why. The “Final Completion” date is October 31, 2018.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed and discussed.

Asset/Replacement – Mr. Donaldson brought back the proposal from Kulps that he presented last month for building repair. Mr. Donaldson stated that he tried to obtain additional quotes as the Commission requested, but no one responded. After discussion, Mr. Strehlow made a motion to accept the proposal submitted by Kulps for $29,400. Mr. Wittkopf seconded the motion. Questioned and unanimously passed.

Mr. Donaldson also brought back the proposal that Strand Associates submitted to investigate the concrete deterioration from hydrogen sulfide corrosion at the influent pumping station wet well and at three manholes. Mr. Hopkins reviewed and discussed the proposal. After discussion, a motion was made by Mr. Wittkopf and seconded by Mr. Strehlow to approved the proposal submitted by Strand Associates, as presented, for the amount of $46,000. Questioned and unanimously passed.

Plant Report – Mr. Donaldson reported that the plant is running good.

Mr. Donaldson noted that the DNR publically noticed the Metro’s permit and that the Metro should have its final permit in January 2019 rather than October 2018, as he noted at last month’s meeting. There was a discussion regarding various limits.

**OLD/NEW BUSINESS**

Mr. Donaldson mentioned that he is looking into filing a claim for “Litigation of Damages” for qualifying alum purchases the Metro made from January 1, 1997 to February 28, 2011. Mr. Donaldson explained.

Mr. Donaldson pointed out that the Clearas pilot study has been changed to September 24, thru October 1, 2018.

At 12:10 p.m., with no further business to discuss, Mr. Strehlow made a motion, with a second from Mr. Wittkopf to adjourn the meeting. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 2001 Aster Road – Wausau, WI.