**REGULAR MEETING DECEMBER 11, 2018**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, Craig Mortensen, Galen Olson and Tom Wittkopf. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent; and Katherine Kunze, Administrative Clerk/Secretary.

**MINUTES**

Mr. Strehlow made a motion to approve the November 13, 2018 minutes for the Regular Meeting. Mr. Wittkopf seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Strehlow made a motion to approve the following November Prepaid 2018 Checks and the December 2018 Check Register, with Mr. Wittkopf seconding the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $39,235.55

Equip Repl. Prepaid Checks $88,904.30

Asset/Cap. Imp. Prepaid Checks $.00

General Checks #27480 - #27515 $69,693.95

Equip. Repl. Checks #621 - #622 $4,499.81

Asset/Cap Imp.Check $.00

No pay request from Miron this month.

**FACILITIES AND GROUNDS UPGRADE**

Mr. Donaldson updated the Commission on the progress of the “punch list”. There are some items that need to be completed.

Mr. Donaldson reported that the Metro has not heard anything regarding the broken pipe.

There was discussion regarding the Clean Water Fund and the amount of retainage being held back from Miron.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed and discussed.

Asset/Replacement – It was noted that there has been problems with pump 2 again and needs to be repaired; pump 1 will need to be replaced in the near future.

Mr. Donaldson noted money for the brick work that Krall’s Masonry was put in the 2018 Budget. However the work can not be done anymore this year. Because of this, Mr. Donaldson sought direction if he should proceed with the work in 2019 and go over budget; or put it in the budget for 2020. During discussion it was determined that he should obtain more bids for this work next year.

Plant Report – Reviewed.

**OLD/NEW BUSINESS**

Mr. Heise reviewed with the Commission the Gas and Electric Usage Report he put together for their review. A discussion was held.

Technician Position– Mr. Donaldson notified the Commission that he hired an individual to fill the technician position, when Mr. Williams retires. The new technician will start December 17, 2018.

CLEARAS was only at the Metro for two days. The Metro has not receive any results yet.

Mr. Donaldson indicated that the WWOA scheduled a tour of the Metro on March 7, 2019.

At 12:15 p.m., with no further business to discuss, there was a motion by Mr. Strehlow to adjourn the meeting. Mr. Mortensen seconded the motion. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 2001 Aster Road – Wausau, WI.