



**RIB MOUNTAIN
METROPOLITAN SEWERAGE DISTRICT**
151401 ASTER ROAD
WAUSAU, WI 54401
715-359-7852
Rmmsd@ribmountainmetro.com

DIRECTOR:
Eric Donaldson

SUPERINTENDENT:
Andy Heise

"Doing our part for the Wisconsin River."

REGULAR MEETING MINUTES

December 9, 2025

Commission President, Robert Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m.

ROLL CALL - Commission Members Present: Robert Stavran, Keith Biedermann & Thomas Kipp, Darin Westover.

Also Present: Eric Donaldson; Director; Andy Heise; Superintendent, Sandra Balz; Administrative Clerk and Ryan VanDeWalle, of Rothschild on Zoom.

Commission Members Absent: Kevin Breit was excused.

MINUTES APPROVAL

Mr. Kipp made a motion to approve the meeting minutes from November 11, 2025, and Mr. Biedermann seconded the motion. Motion was carried.

CHECK REGISTER APPROVAL - Mr. Westover made a motion to approve the following November checks and Mr. Kipp seconded the motion. Questioned and unanimously passed.

Equipment Replacement CK#	\$
Asset/Capital Improv. CK# 939 & 940	\$ 1,375,208.18
General Checks -Prepaid/Manual	\$ 82,538.21
General Checks CK# 31066-31084	\$ 43,951.81
	\$
TOTAL	<u>\$ 1,501,698.20</u>

DIRECTOR/SUPERINTENDENTS REPORT

Budget Comparison Report – Budget comparison reviewed and discussed.

Asset/Replacement Requests-

Weston Sample Station Update- Mr. Donaldson spoke about the sample station replacement project, as previous contractor (Cameron) was not responding back. Mr. Kipp provided a new contractor (Seth Jozwiak) to contact for the project.

Plant Report – No plant report was submitted for distribution this month, only the Hauler disposal numbers report for November.

OLD BUSINESS

PHASE II - Construction Update & Pay App #17 for Approval-

A motion was made to approve pay application #17 in the amount of \$1,295,258.18 by Mr. Biedermann and seconded by Mr. Kipp. Motion was carried. There are no retainage deductions going forward; the total stands at \$564,628.47.

Eric gave an update on the Solar, which is now up and running but, no communications to the Scada yet. Eric submitted the paperwork to F.O.E. Additionally, Northwind Solar and Strand Associates will be assisting in completing the additional paperwork to F.O.E. to receive full reimbursement.

Eric started we will soon be using two chemical tanks, once fully operating.

Influent pH Issue- Spikes are currently under control, we will continue to monitor.

Applied Laser Tech Update – No update at this time.

NEW BUSINESS

We have a new Hauler; Pecha Septic from Antigo, WI completed an application. They have two trucks and have not brought any loads in yet.

Mr. Westover mentioned the change orders to the project and if they are large amounts, how those are handled. Eric stated the change orders are presented at each monthly construction meeting and that Andy and Eric review these. We will need to establish a threshold regarding these changes and how they relate to the Procurement Policy and submit it to the Commissioners.

Procurement Policy- Mr. Donaldson presented a Procurement Policy for the commission to review last month. The policy was discussed and will be revised from the last policy dated October 9, 2018; in Resolution #98. Further discussion was held regarding these minimum and maximum requirement amounts regarding purchases and the bidding process. The Commissioners will review and revise and approve at the January 13, 2026, meeting.

The Metro Christmas party will be on January 24, 2026, at Pinewood Supper Club, Mosinee.

ADJOURNED - At 1:00 p.m.; with no further business to discuss, a motion was made to adjourn the meeting by Mr. Westover and seconded by Mr. Kipp. Questioned and unanimously passed.

Note: *A tape of the proceedings of the Public Hearings & Regular Meetings is on file for approximately 90 days at Rib Mountain Metropolitan Sewerage District, 151401 Aster Road, Wausau, WI.*

Sandra E. Balz, Administrative Clerk

Date Approved