

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	RIB MOUNTAIN METROPOLITAN SEWERAGE DISTRICT																		
2	2025 TENTATIVE BUDGET - 10 September 2024																		
3	9/11/24 1:34 PM																		
4	Page 1																		
5																			
6																			
7																			
8																			
9																			
10																			
11			2023	2023	2024	2024	2024	%	2025	%	%								
12	ACCT #	NAME	BUDGET	ACTUAL	Y.T.D.	PROJECTED	BUDGET	24P/24B	BUDGET	25B/24B	25B/24P								
13	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====								
14																			
15	SUB 41	O & M INCOME	2,268,963	2,542,536	1,286,508	2,651,849	2,570,694	103.16%	2,454,845	95.49%	92.57%								
16																			
17		DEBT SERVICE INCOME	261,948	274,110	830,266	1,660,531	1,659,921	100.04%	1,633,139	98.39%	98.35%								
18																			
19																			
20		TOTAL REVENUES	2,530,911	2,816,646	2,116,774	4,312,380	4,230,615	101.93%	4,087,985	96.63%	94.80%								
21																			
22																			
23																			
24																			
25																			
26																			
27		EXPENDITURES																	
28			2023	2023	2024	2024	2024	%	2025	%	%								
29	ACCT #	NAME	BUDGET	ACTUAL	Y.T.D.	PROJ	BUDGET	24P/24B	BUDGET	25B/24B	25B/24P								
30	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====								
31	SUB 56	OPERATIONS EXPENSES	726,359	696,605	341,143	659,303	779,189	84.61%	792,928	101.76%	120.27%								
32																			
33	SUB 57	MAINTENANCE	235,520	176,092	96,232	189,091	251,379	75.22%	225,899	89.86%	119.47%								
34																			
35	SUB 58	QUALITY CONTROL EXPENSES	118,187	100,186	54,267	108,535	121,037	89.67%	128,069	105.81%	118.00%								
36																			
37	SUB 59	ADMINISTRATIVE EXPENSES	1,111,088	1,070,665	616,414	1,113,790	1,542,088	72.23%	1,598,949	103.69%	144%								
38		EXTRA ORD. REFINANCE EXP.																	
39		DEBT PRINCIPLE	179,757	274,110	830,266	1,660,531	1,208,921	137.36%	1,212,140	100.27%	73%								
40																			
41		CAPITAL IMPROVEMENT	250,000	250,000	125,000	250,000	250,000	100.00%	300,000										
42																			
43		DEBT SERVICE REDUCTION BY INVESTMENT	0	0															
44		GENERAL REDUCTION BY COLLECTION	0		0	0	0												
45		GENERAL REDUCTION BY MISC. INCOME (HAULERS)	(95,000)	(95,000)	(60,122)	(120,244)	(120,000)		(170,000)										
46																			
47																			
48		TOTAL EXPENDITURES	2,525,911	2,472,658	2,003,200	3,861,006	4,032,614	96%	4,087,985	101.37%	105.88%								
49																			
50	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****								

Things to remember when drafting 2025 budget

Update SUO with legal help

Check debt service revenue for Phase 2 CWF loan

Increase the op cert add-on

Increase capital and replacement

Convert Good Friday to personal day or increase Eve's to full holiday

More vacation vs pay raise, esp Clerk

Add on for Clerk certification

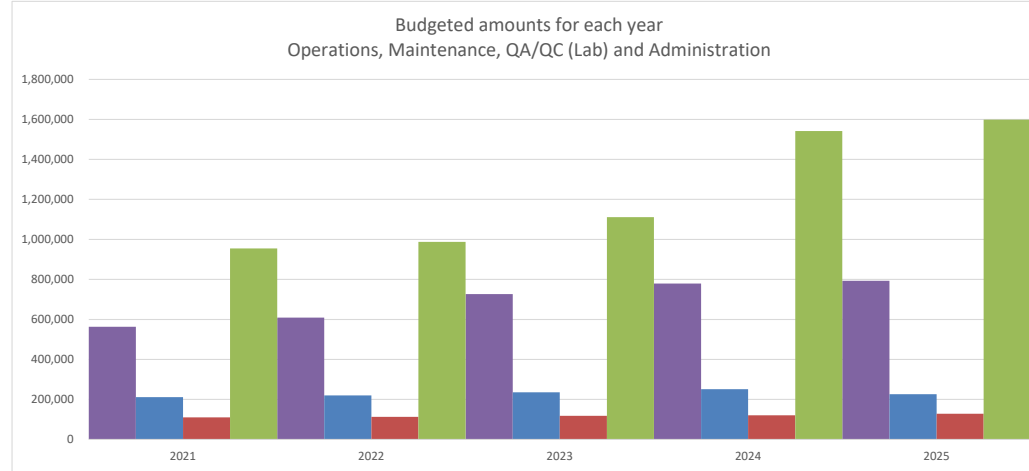
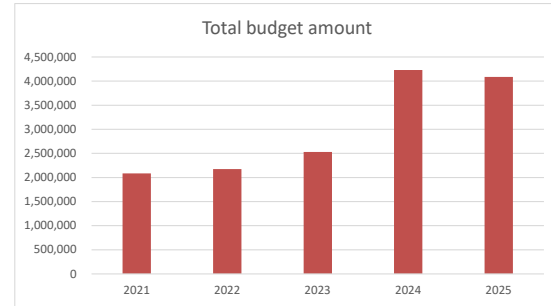
Decrease 57750 and 57700

Health insurance changes: HDHP, dental, vision, etc.

Phone allowance

Rib Mountain Metropolitan Sewerage District (RMMSD) is a wastewater treatment plant (WWTP) that serves five communities: Village of Rib Mountain, Village of Weston, Village of Rothschild, Village of Kronenwetter and City of Mosinee. RMMSD was constructed in 1984-1986 after Rib Mountain, Rothschild and Weston created the Metro. Kronenwetter joined in the 1990s and Mosinee was added in 2012. RMMSD is governed by a 5 member commissioner board. Commissioners are required to live in the District and not be an elected official or employee of the communities. Commissioners are appointed by the Marathon County Board of Supervisors. RMMSD employs 7 people: four technicians, a superintendent, a clerk and a director. Of those 7 employees, two are expected to retire in the next 5 years and another two in the following 5 years. Employees are replaced through an interview process after each retirement.

The below chart shows the total budget amount for each year in the last 4 years with the proposed budget amount for the current year



Year	Budget amount	Operations	Maintenance	QA/QC (Lab)	Admin
2021	2,086,043	563,522	211,834	109,949	954,737
2022	2,174,387	608,830	220,322	112,941	987,386
2023	2,530,911	726,359	235,520	118,187	1,111,088
2024	4,230,615	779,189	251,379	121,037	1,542,088
2025	4,087,985	792,928	225,899	128,069	1,598,949

For capital expenditures, RMMSD has a procurement policy established by Resolution # 98 which indicates that for expenditures under \$10,000, the Commissioner Board is to be informed. For Capital Expenditures over \$10,000, quotes must be obtained.

In about 2014, RMMSD began the Planning process as the WWTP was about 30 years old, 10 years beyond design life. That plan recommended a multi-phase process to improve the WWTP for the next 20+ years. Phase 1 was completed in 2019 and included a new operations building, influent piping changes, a new transfer switch and lighting changes. Phase 2 includes a new forcemain from the pump house to the grit building, required HVAC upgrades in each building, replacement of all MCCs, a new step screen, a new gas room to bring the digester building up to methane standards (NFPA80), digester cover rehab, a new solar array expected to provide about 40% of our electricity needs, a new backup diesel generator, a new chemical tank for phosphorus removal chemical and new flexible membranes for the aeration system.

In March of 2024, CD Smith was awarded the contract for the Phase 2 construction project and mobilized in July. RMMSD is using a Clean Water Fund (CWF) loan to pay for the project and the total project cost/loan amount is expected to be about \$24 Million

Things to remember when drafting 2025 budget

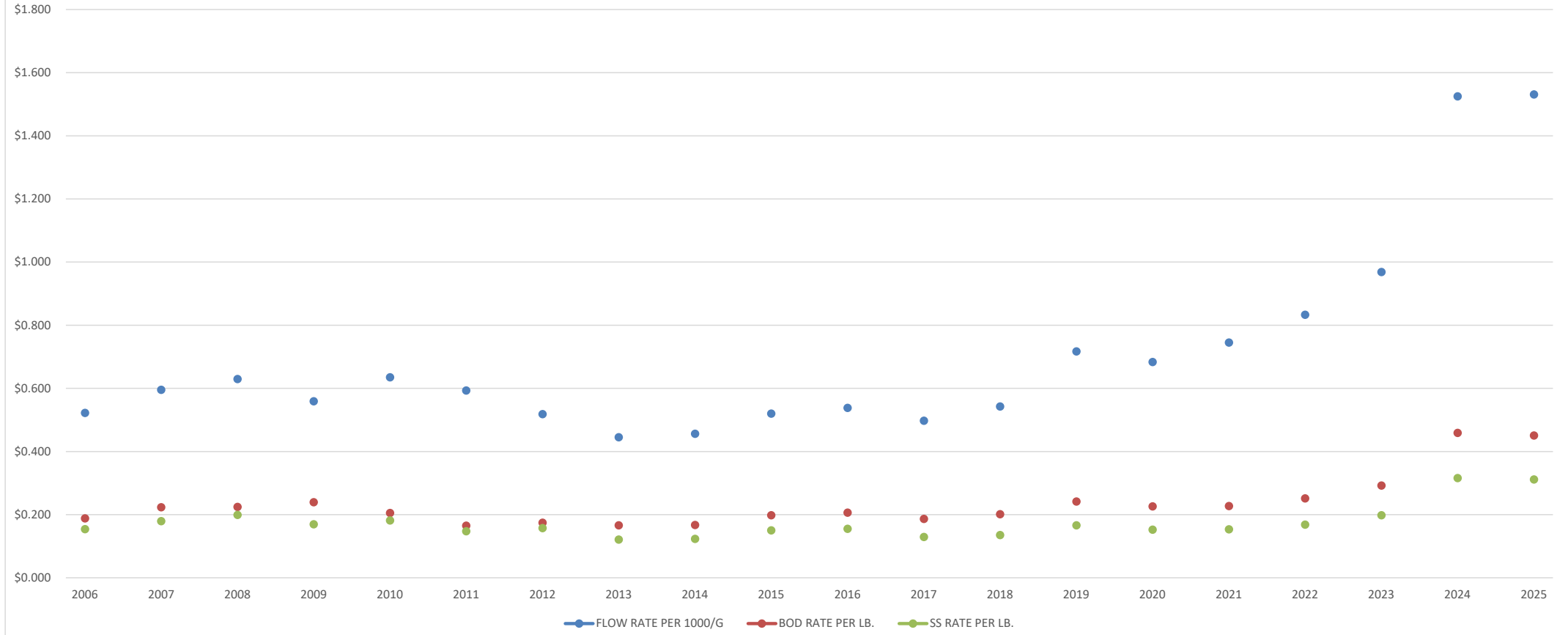
- 1 RMMSD's WPDES permit has not been reissued yet. Once the WPDES permit is reissued, RMMSD's SUO should be updated due to WPDES permit changes, statutory/code changes and anything else that needs to be considered. The plan is to use our current lawyer, G&K to help with the SUO update.
- 2 The balance on the CWF Loan RMMSD is using for the Phase 2 project increases everytime a request for disbursement is approved and interest accrues accordingly. RMMSD makes P&I payments in May and just interest payment in November. RMMSD is currently bringing in debt retirement revenue sufficient to make payments on the Phase 1 loan and the expected approximately \$24 Million loan for Phase 2. Once the Phase 2 project is completed and the final payment is made, RMMSD will have a known payment schedule amounts and can adjust debt retirement rates accordingly.
- 3 The current Op Cert add-on maxes out at \$0.50 per hour. The add-on being proposed is based on the current Op Cert requirements from DNR. Technicians with OIT or Basic certification would get \$0.50 per hour add-on plus \$0.10 per hour add-on per subgrade. Advanced operators would get \$1.00 per hour add-on plus \$0.1 per hour add-on per subgrade. Technicians with the full OIC rating would get \$2 per hour total. Note there are currently 7 subgrades required for the plant.
- 4 As the plant ages, the need for Capital projects (e.g. interceptor or other structure repairs) increases and Replacement demand increases with all the equipment we are adding with the Phase 2 project being added
- 5 RMMSD currently includes Good Friday as a holiday. I am proposing that RMMSD discontinue Good Friday as a holiday and add 8 hrs of personal holiday to all employees. An alternative is to make Christmas & New Year's Eves full holidays. The Metro/Employee manual should be updated also.
- 6 1 week of vacation (5 days) is about 2% of the year. Should we offer employees the option to trade 2% raise for 1 week of vacation?
- 7 I included an add-on for the Clerk position. RMMSD's current Clerk is a Notary Public and has a certificate from UW Green Bay for Wisconsin Municipal Treasurers Institute.
- 8 Over the last several budgets, the Mechanical (57750) and Electrical (57770) Maintenance line items were increased due to the age of electrical equipment such as boards, relays, motors and switches. With the Phase 2 project replacing so much electrical equipment, the need for maintenance should go down for a few years.
- 9 A quote from Spectrum/MPIC (league of Wisc Muni) was obtained for property/auto/liability, etc coverage and should save the Metro about \$21,700 per year. RMMSD can then afford to enhance the employee insurance package with dental and vision as well as a HDHP option for Health Insurance. This will help in the coming decade when we need to recruit new employees.
- 10 One commissioner pointed out the need for all employees to have a smart phone so the Metro should either pay for the phone or provide a \$50 per month allowance. Currently the Metro pays for two phones: the "On-Call" phone and the Director's cell phone. The Metro also pays for the four land lines at the Metro.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Page 5																				
2	2025 TENTATIVE BUDGET - 10 September 2024																				
3																					
4																					
5																					
6	ACCOUNT #	ADMINISTRATIVE EXPENSE	2023 BUDGET	2023 ACTUAL	2024 Y.T.D.	2024 PROJ	2024 BUDGET	% 24P/24B	2025 BUDGET	% 25B/24B	% 25B/24P										
7	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====										
8	59010	SALARY	101,540	98,435	55,852	111,704	105,602	105.78%	107,803	102.08%	96.51%										
9	59020	WAGES	53,371	49,214	26,231	52,462	55,497	94.53%	58,200	104.87%	110.94%										
10	59040	COMMISSION - COMPENSATION	7,000	7,900	3,300	6,600	6,000	110.00%	6,000	100.00%	90.91%										
11	59050	COMMISSION - EXPENSES	3,500	2,372	1,993	3,986	4,000	99.65%	4,000	100.00%	100.35%										
12	59100	HEALTH INSURANCE	147,222	152,551	118,233	202,685	175,435	115.53%	218,496	124.55%	107.80%										
13	59110	LIFE INSURANCE	650	3,828	331	662	700	94.57%	700	100.00%	105.74%										
14	59120	WI RETIREMENT FUND	44,415	92,818	22,725	45,450	46,593	97.55%	49,762	106.80%	109.49%	6.95%									
15	59121	SOCIAL SECURITY (6.2%)	40,930	38,680	22,619	45,238	42,237	107.11%	44,764	105.98%	98.95%										
16	59122	MEDICARE (1.45%)	9,572	9,046	5,290	10,580	9,878	107.11%	10,469	105.98%	98.95%										
17	59130	WORKMEN'S COMP.	30,000	11,112	15,309	15,309	30,000	51.03%	13,237	44.12%	86.47%	Switch from Bitco to MPIC									
18	59200	SICK LEAVE PAY	27,134	30,582	6,364	12,728	28,011	45.44%	29,412	105.00%	231.08%										
19	59220	STAND-BY DUTY	10,920	11,287	5,915	11,830	11,335	104.37%	11,689	103.12%	98.81%										
20	59230	HOLIDAY PAY	25,269	25,143	11,566	23,132	26,112	88.59%	27,682	106.01%	119.67%										
21	59240	VACATION PAY	46,024	46,049	28,142	56,284	48,088	117.04%	51,728	107.57%	91.91%										
22	59250	FUNERAL LEAVE	1,000	589	1,054	2,108	1,000	0.00%	1,000	100.00%	47.44%										
23	59300	TELEPHONE and INTERNET	10,000	9,825	4,470	8,940	10,000	89.40%	12,000	120.00%	134.23%	Includes four land lines, two cell lines, dialer cell line, internet and phone allowance									
24	59320	OFFICE EQ. REPAIR & SERVICE	25,000	13,982	8,747	17,494	27,000	64.79%	27,000	100.00%	154.34%	Applied Tech, EO Johnson, Workhorse, LW Allen programming and Computer security upgrades									
25	59330	POSTAGE/SHIPPING	2,000	6,159	222	444	3,000	14.80%	3,000	100.00%	675.68%										
26	59340	OFFICE SUPPLIES	3,000	2,927	985	1,970	3,000	65.67%	3,000	100.00%	152.28%										
27	59350	PRINTING & PUBLICATIONS	1,100	616	284	568	1,100	51.64%	1,100	100.00%	193.66%										
28	59360	EDUCATION & TRAINING	5,000	9,638	1,226	2,452	10,000	24.52%	10,000	100.00%	407.83%										
29	59370	MEMBERSHIP/SUBSCRIPT/LICENSE	40,000	31,480	30,858	40,000	40,000	100.00%	40,000	100.00%	100.00%										
30	59380	MILEAGE REIMBURSEMENT	750	1,070	356	712	1,500	47.47%	1,500	100.00%	210.67%										
31	59390	BANK CHARGES	500	459	229	458	500	91.60%	500	100.00%	109.17%										
32	59440	INSURANCE PREMIUM	65,000	44,235	50,277	67,036	70,000	95.77%	47,408	67.73%	70.72%	Switch from THG to MPIC									
33	59495	REPLACEMENT EXPENSE	300,000	300,000	150,000	300,000	300,000	100.00%	360,000	120.00%	120.00%										
34	59839	INTEREST EXP. - CWF	52,191	51,664	25,305	53,746	421,000	12.77%	420,999	100.00%	783.31% *										
35	59900	PROF & ENG CONT SERVICE	0	0	0	0	0	#DIV/0!	0	#DIV/0!	#DIV/0!										
36	59900-003	PROF & ENG CONT SER	30,000	0	0	0	30,000	0.00%	0	0.00%	#DIV/0!										
37	59910	P.S. ACCTING & AUDITING	12,000	15,225	17,850	17,850	17,000	105.00%	20,000	117.65%	112.04%										
38	59920	P.S.-LEGAL	15,000	2,387	236	472	15,000	3.15%	15,000	100.00%	3177.97%	Permit reissuance, SUO update									
39	59990	MISC EXPENSES	1,000	1,392	445	890	2,500	35.60%	2,500	100.00%	280.90%										
40	-----																				
41	SUB - 59	ADMINISTRATIVE	1,111,088	1,070,665	616,414	1,113,790	1,542,088	72%	1,598,949	104%	144%										
42																					
43																					

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Page 8														
2	2025 TENTATIVE BUDGET - 10 September 2024														
3		USAGE AND LOADING													
4															
5															
6		COMMUNITIES	FLOW/1000	BOD #/Y	SS #/Y										
7		-----	-----	-----	-----										
8		MOSINEE	130,000	300,000	290,000										
9															
10		KRONENWETTER	120,000	380,000	360,000										
11															
12		RIB MT.	150,000	600,000	800,000										
13															
14		ROTHSCHILD	140,000	475,000	500,000										
15															
16		WESTON	400,000	1,400,000	2,000,000										
17			=====	=====	=====										
18			940,000	3,155,000	3,950,000										
19															
20															
21															
22															
23		PROJECTED INCOME													
24															
25				FLOW	B.O.D.	S.S.		FLOW	B.O.D.	S.S.			TOTAL	TOTAL	
26		COMMUNITIES		O&M	O&M	O&M		DEBT	DEBT	DEBT			O&M	DEBT	TOTAL
27				-----	-----	-----		-----	-----	-----			CHARGES	CHARGES	CHARGES
28		MOSINEE		\$118,155	\$81,381	\$54,669		\$80,858	\$53,731	\$35,491			\$254,206	\$170,079	\$424,285
29															
30		KRONENWETTER		\$109,067	\$103,083	\$67,865		\$74,638	\$68,059	\$44,058			\$280,015	\$186,754	\$466,769
31															
32		RIB MOUNTAIN		\$136,333	\$162,762	\$150,812		\$93,297	\$107,461	\$97,906			\$449,907	\$298,664	\$748,571
33															
34		ROTHSCHILD		\$127,244	\$128,853	\$94,257		\$87,078	\$85,073	\$61,191			\$350,355	\$233,342	\$583,697
35															
36		WESTON		\$363,555	\$379,778	\$377,030		\$248,793	\$250,743	\$244,764			\$1,120,363	\$744,300	\$1,864,663
37															
38				=====	=====	=====		=====	=====	=====			=====	=====	=====
39		TOTAL		\$854,355	\$855,857	\$744,634		\$584,664	\$565,066	\$483,409			\$2,454,845	\$1,633,139	\$4,087,985

	A	B	C	D	E
1	Page 9				
2	2025 TENTATIVE BUDGET - 10 September 2024				
3	YEARLY USER CHARGE				
4			FLOW RATE	BOD RATE	SS RATE
5	YEAR	CUSTOMER	PER 1000/G	PER LB.	PER LB.
6	-----	-----	-----	-----	-----
7	2006	COMMUNITIES RATES	\$0.522	\$0.188	\$0.154
8					
9	2007	COMMUNITIES RATES	\$0.595	\$0.223	\$0.179
10					
11	2008	COMMUNITIES RATES	\$0.629	\$0.224	\$0.199
12					
13	2009	COMMUNITIES RATES	\$0.559	\$0.239	\$0.169
14					
15	2010	COMMUNITIES RATES	\$0.635	\$0.205	\$0.181
16					
17	2011	COMMUNITIES RATES	\$0.593	\$0.165	\$0.147
18					
19	2012	COMMUNITIES RATES	\$0.518	\$0.174	\$0.157
20					
21	2013	COMMUNITIES RATES	\$0.445	\$0.166	\$0.121
22					
23	2014	COMMUNITIES RATES	\$0.456	\$0.167	\$0.123
24					
25	2015	COMMUNITIES RATES	\$0.520	\$0.198	\$0.150
26					
27	2016	COMMUNITIES RATES	\$0.538	\$0.206	\$0.155
28					
29	2017	COMMUNITIES RATES	\$0.497	\$0.186	\$0.129
30					
31	2018	COMMUNITIES RATES	\$0.543	\$0.201	\$0.135
32					
33	2019	COMMUNITIES RATES	\$0.717	\$0.241	\$0.166
34					
35	2020	COMMUNITIES RATES	\$0.683	\$0.226	\$0.152
36					
37	2021	COMMUNITIES RATES	\$0.745	\$0.227	\$0.153
38					
39	2022	COMMUNITIES RATES	\$0.833	\$0.251	\$0.168
40					
41	2023	COMMUNITIES RATES	\$0.968	\$0.292	\$0.198
42					
43	2024	COMMUNITIES RATES	\$1.525	\$0.459	\$0.316
44					
45	2025	COMMUNITIES RATES	\$1.531	\$0.450	\$0.311
46					
47		% change FROM 2024	100.40%	98.18%	98.48%
48					

RMMSD Community Rates



	A	B	C	D	E	F	G	H	I	J	K	L
1	Page 10								Page 10			
2	2025 TENTATIVE BUDGET - 10 September 2024											
3	WASTEWATER SALES, LOADINGS AND CUSTOMERS											
4												
5			Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
6			=====		=====		=====		=====		=====	=====
7												
8	2012 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
9	Flow 1000 G/Y		194,634		115,338		371,575		114,167		16,090	811,804
10	BOD #/Y		617,410		378,695		935,473		6,000		41,829	1,979,407
11	SS #/Y		729,068		482,055		1,214,169		257,155		40,104	2,722,551
12						0						
13	2013 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
14	Flow 1000 G/Y		197,054		129,041		409,478		112,576		110,042	958,191
15	BOD #/Y		652,932		396,673		1,101,644		258,691		225,821	2,635,761
16	SS #/Y		819,618		493,583		1,370,228		249,337		184,451	3,117,217
17												
18	2014 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
19	Flow 1000 G/Y		188,545		146,210		429,061		110,901		110,999	985,716
20	BOD #/Y		522,870		348,699		1,010,874		237,080		223,474	2,342,997
21	SS #/Y		642,933		430,201		1,273,653		246,140		231,456	2,824,383
22												
23	2015 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
24	Flow 1000 G/Y		171,193		173,865		434,242		108,168		106,860	994,328
25	BOD #/Y		518,447		561,619		1,174,203		272,792		219,911	2,746,972
26	SS #/Y		628,130		725,608		1,529,630		313,116		206,745	3,403,229
27												
28	2016 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
29	Flow 1000 G/Y		162,647		148,817		470,980		103,867		124,129	1,010,440
30	BOD #/Y		528,401		513,873		1,277,080		266,213		252,112	2,837,679
31	SS #/Y		627,240		689,233		1,702,851		274,909		241,254	3,535,487
32												
33	2017 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
34	Flow 1000 G/Y		169,158		127,799		454,458		106,852		140,764	999,031
35	BOD #/Y		594,878		499,386		1,284,660		300,179		294,213	2,973,316
36	SS #/Y		706,168		653,154		1,750,334		298,760		414,381	3,822,797
37												
38	2018 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
39	Flow 1000 G/Y		167,221		99,340		410,646		105,700		143,373	926,280
40	BOD #/Y		589,674		423,098		1,279,556		301,164		297,825	2,891,317
41	SS #/Y		712,189		561,273		1,558,357		287,154		424,768	3,543,741
42												
43	2019 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
44	Flow 1000 G/Y		176,066		119,213		418,413		145,290		148,898	1,007,880
45	BOD #/Y		738,032		487,262		1,759,099		308,567		306,600	3,599,560
46	SS #/Y		964,945		652,844		2,519,505		277,930		456,852	4,872,076
47												
48												
49												
50	2020 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
51	Flow 1000 G/Y		151,590		94,294		389,404		126,514		131,337	893,139
52	BOD #/Y		659,422		351,509		1,487,187		398,518		291,824	3,188,460
53	SS #/Y		936,051		414,285		2,042,940		352,271		532,112	4,277,659
54												
55	2021 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
56	Flow 1000 G/Y		139,404		153,963		372,265		118,037		122,751	906,420
57	BOD #/Y		520,361		488,130		1,302,373		376,880		291,258	2,979,002
58	SS #/Y		709,923		545,819		1,840,185		351,397		325,820	3,773,144
59												
60	2022 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
61	Flow 1000 G/Y		146,666		148,488		385,000		114,572		136,808	931,534
62	BOD #/Y		599,382		490,300		1,393,520		361,884		335,591	3,180,677
63	SS #/Y		731,524		556,993		1,845,192		341,166		287,792	3,762,667
64												
65												
66	2023 Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
67	Flow 1000 G/Y		144,149		142,742		390,022		116,158		130,591	923,662
68	BOD #/Y		615,184		493,179		1,401,570		384,202		317,857	3,211,992
69	SS #/Y		777,845		543,727		2,148,921		370,702		291,062	4,132,257
70												
71	2024 Predicted Usage & Loading		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
72	Flow 1000 G/Y		141,346		137,708		402,348		121,034		141,160	943,596
73	BOD #/Y		557,913		442,958		1,374,974		383,426		297,037	3,056,308
74	SS #/Y		615,208		436,833		2,106,884		374,068		278,338	3,811,331
75												
76												
77	5 year average		Rib Mountain		Rothschild		Weston		Kronenwetter		Mosinee	Total
78	Flow 1000 G/Y		144,631		135,439		387,808		119,263		132,529	919,670
79	BOD #/Y		590,452		453,215		1,391,925		380,982		306,713	3,123,288
80	SS #/Y		754,110		499,531		1,996,824		357,921		343,025	3,951,412