



**RIB MOUNTAIN
METROPOLITAN SEWERAGE DISTRICT**
151401 ASTER ROAD
WAUSAU, WI 54401
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Rmmsd@ribmountainmetro.com

DIRECTOR:
Eric Donaldson

SUPERINTENDENT:
Andy Heise

"Doing our part for the Wisconsin River."

REGULAR MEETING MINUTES

January 13, 2026

Commission President, Robert Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m.

ROLL CALL - Commission Members Present: Robert Stavran, Keith Biedermann & Thomas Kipp, Darin Westover and Kevin Breit.

Also Present: Eric Donaldson; Director; Andy Heise; Superintendent, Sandra Balz; Administrative Clerk and Michael Heyroth from Village of Rib Mountain on Zoom.

Commission Members Absent:

MINUTES APPROVAL

Mr. Kipp made a motion to approve the meeting minutes from December 9, 2025, and Mr. Biedermann seconded the motion. Motion was carried.

CHECK REGISTER APPROVAL - Mr. Kipp made a motion to approve the following November checks and Mr. Breit seconded the motion. Questioned and unanimously passed.

Equipment Replacement CK#	\$
Asset/Capital Improv. CK# 941 & 942	\$ 756,118.65
General Checks -Prepaid/Manual	\$ 96,477.68
General Checks CK# 31085-31111	\$ 127,801.25
	\$
TOTAL	<u>\$ 980,397.58</u>

DIRECTOR/SUPERINTENDENTS REPORT

Budget Comparison Report – Budget comparison reviewed and discussed.

Asset/Replacement Requests-

Weston Sample Station Update- Mr. Donaldson presented a quote from JAS Construction in the amount of \$6096.00 to raise sidewall heights, including plans, roof shingles, demo existing door and frame, install wood siding and insulate interior of building. An option to install owner supplied brick on top of existing is additional \$1890.00.

We will also need to obtain permits from Village of Rothschild to raise the roof on the sample station which is located right next to Business 51.

Mr. Stavran mentioned the possibility of adding a metal roof instead of shingles and Mr. Donaldson stated he would request a quote from JAS for the price.

A motion was made by Mr. Breit and seconded by Mr. Biedermann to approve the estimate from JAS Construction in the amount of \$ **7986.00**, with the metal roof optional pricing to be represented at February meeting.

Plant Report – Reviewed and discussed.

OLD BUSINESS

PHASE II - Construction Update & Pay App #18 for Approval-

Mr. Donaldson presented the Northwinds' public website that shows how much electricity our solar array is generating, both instantaneous and cumulative. Shows by day, a week, month, a year and (AC Energy kWh) Lifetime energy generated and our environmental footprint.

Mr. Donaldson stated we should have January data from last year and this year 2026 for a comparison.

Mr. Stavran made a request to present the Communities with Solar data. Stating; "As a part of our Phase II Project we installed solar array to help alleviate electricity costs." This information could be presented in each Community's newsletter.

A motion was made to approve pay application #18 in the amount of \$ 742,318.65, by Mr. Breit and seconded by Mr. Kipp. Motion was carried. There are no retainage deductions going forward; the total stands at \$564,628.47.

The Commission reviewed the Pending Changes log with note made regarding the Sept. 2025 date.

Influent pH Issue- Spikes are currently under control, we will continue to monitor.

Applied Laser Tech Update – No update at this time.

NEW BUSINESS

Mr. Westover mentioned the WPS gas/electric charges and Solar, when we will see a reduction in costs. Mr. Donaldson stated solar is a 12–13-year payback and he will be keeping track of these charges monthly, and can provide a chart for the commission to see kilowatts, etc.

Mr. Kipp made a comment regarding our chemicals and possible jar testing with Midwest Chemicals and Mr. Donaldson stated he would contact Wausau as to what they are doing.

Procurement Policy- Mr. Donaldson presented a Procurement Policy for the commission to review last month.

The policy was discussed and will be revised from the last policy dated October 9, 2018; in Resolution #98.

Further discussion was held regarding these minimum and maximum requirement amounts regarding purchases and the bidding process. The Commissioners reviewed and made changes to Resolution #98 regarding the purchases between \$0.00 and \$7500.00 and items greater than \$7501.00 to be revised and approved at the February meeting. This will be Resolution #111 Outlining District Expenditures for Capital Purchases.

ADJOURNED - At 12.58 p.m.; with no further business to discuss, a motion was made to adjourn the meeting by Mr. Biedermann and seconded by Mr. Kipp. Questioned and unanimously passed.

Note: A tape of the proceedings of the Public Hearings & Regular Meetings is on file for approximately 90 days at Rib Mountain Metropolitan Sewerage District, 151401 Aster Road, Wausau, WI.

Sandra E. Balz, Administrative Clerk

_____ Date Approved