



**RIB MOUNTAIN
METROPOLITAN SEWERAGE DISTRICT**
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Rmmsd@ribmountainmetro.com

DIRECTOR:
Eric Donaldson

SUPERINTENDENT:
Andy Heise

"Doing our part for the Wisconsin River."

REGULAR MEETING MINUTES

May 13, 2025

Commission President, Robert Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m.

ROLL CALL - Members Present: Robert Stavran, Keith Biedermann & Thomas Kipp, Darin Westover and Kevin Breit.

Also Present: Eric Donaldson; Director; Andy Heise; Superintendent; Sandra Balz; Administrative Clerk, and Mike Heyroth, Village of Rib Mountain on Zoom video.

Commission Members Absent: None.

MINUTES APPROVAL

Mr. Kipp made a motion to approve the Meeting Minutes of April 8, 2025, and Mr. Biedermann seconded the motion. Motion carried.

CHECK REGISTER APPROVAL – Reviewed and discussed.

Mr. Breit made a motion to approve the following April checks and Mr. Kipp seconded the motion. Questioned and unanimously passed.

Debt Service -On-line Payment-CWF Loan	\$
Asset/Capital Improv. CK# 923	\$ 661,651.40
Equipment Replacement Ck# 834-836	\$ 33,416.98
General Checks CK# 30889-30920	\$ 89,403.71
Manual/Auto Payments	\$ 78,978.14
TOTAL	<u>\$ 863,450.23</u>

DIRECTOR/SUPERINTENDENTS REPORT

Budget Comparison Report – Budget comparison reviewed and discussed.

Asset/Replacement Requests– Weston Sample Station Roof- Mr. Donaldson contacted the owner and indicated that they don't like the height of the sample station roof as it blocks part of their sign but, that they would allow it. Mr. Donaldson also noted that we will need a building permit from the Village of Rothschild.

Mr. Westover asked if Rothschild would still allow us to continue. Mr. Donaldson stated that Rothschild did not currently have an issue and will obtain the drawings to submit to Rothschild prior to obtaining the permit.

Doors Replacement – Mr. Donaldson obtained quote for 3 Doors with lock & keyed in the amount of \$ 22,676.89 from Block Iron Co. – this would be out of Capital Improvement after project completed. Mr. Donaldson will obtain additional quotes from Urban Construction & Strand.

PLANT REPORT – Reviewed and discussed.

OLD BUSINESS

Phase II Construction Update- Mr. Donaldson gave an update on the project and advised the Commission regarding additional construction staff on-site and parking. Aeration Tank is in progress with flexible membranes. The Solar Array project is on track with the racking currently being put in. August 31, 2025, date is still on track with inspection and approval from power company. Mr. Westover asked if the date for the solar project could be moved up. Mr. Donaldson stated that he would ask if possible.

An issue with Pieper foreman came up regarding lack of communication. Mr. Donaldson wrote a letter to Strand regarding this issue and a new foreman is in place.

Mr. Kipp asked about Sample station testing; Mr. Donaldson stated this is done 3 days per month for BOD and solids and we get a monthly average which is charged in dollars per 1000/gals.

CD Smith Pay Request #10: Mr. Breit made a motion to approve Pay Request #10 in the amount of \$ 576,751.40. Mr. Kipp seconded the motion. Motion carried. This request is for work completed in March.

Influent pH Issue – Mr. Donaldson stated staff continue to monitor other station locations. There were no spikes in the month of April.

Account Summary – Reviewed.

Applied Laser Technology Update –No update.

New Business- Mr. Westover asked if the Metro needs to have an audit each year as the costs involved are high. A suggestion to go out for future bids for audit services to compare costs.

Note: Metropolitan Sewerage Districts (MSDs) are typically required to conduct annual audits, primarily to ensure financial transparency and compliance with regulations. Additionally, according to the State of Wisconsin, a (SSAG) State Single Audit is required for WWTP that receives Federal funding for our current project.

Mr. Kipp asked about the health, dental & vision plans and how it is currently working for the Metro.

Mr. Donaldson stated that the Dental service is working well for employees, however, the Vision plan has limited providers.

Mr. Kipp suggested a possible cookout with (brats & burgers) for members of each community we serve. Mr. Stavran added that we would need to decide how many we would invite and will continue to discuss.

Mr. Donaldson mentioned that “The Clarifier” reached out to him which, is a publication of the WI Wastewater Operators’ Association to inform & educate. They would like to feature the Metro in their June addition with pictures. CD smith reviewed those pictures prior to sending them for the article.

ADJOURNED - At 12:12 PM, with no further business to discuss, a motion was made to adjourn the meeting by Mr. Kipp seconded by Mr. Westover. Questioned and unanimously passed.