**REGULAR MEETING August 11, 2020**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, Galen Olson, James Pauls and Craig Mortensen. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent; Katherine Kunze, Admin. Clerk/Secretary; Keith Biedermann, Commissioner Candidate for Metro. Via Zoom: Jeff Gates and Kevin Breit, City of Mosinee.

**Metro Commissioner Candidate –** Mr. Donaldson pointed out that the Metro only received one application for the open Commissioner position, that being, Mr. Keith Biedermann. Mr. Biedermann addressed the board. After discussion, a motion to recommend Mr. Biedermann to the Marathon County Administrator for appointment to the Metro Board, replacing Mr. Galen Olson. Mr. Pauls seconded the motion. Questioned and unanimously passed.

The Commission thanked Mr. Galen Olson for the time he served as a Commissioner on the Metro Board.

**MINUTES –** Mr. Olson made a motion to approve the July 14, 2020 Regular Meeting minutes. Mr. Strehlow seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Strehlow made a motion to approve the following July Prepaid 2020 Checks and the August 2020 Check Register. Mr. Olson seconded the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $49,342.30

Asset Prepaid Checks $.00

General Checks #28649 - #28673 $64,181.87

Equip. Repl. Checks #656 - #657 $13,777.34

Asset/Cap Imp. Checks $.00

**2019 DRAFT AUDIT REVIEW** –The Commission reviewed the updated 2019 draft audit. A motion was made to approve the 2019 Audit as presented. Mr. Mortensen seconded the motion. Questioned. After discussion the motion was passed 4 to 1. Mr. Strehlow voted “Nay”.

**Mosinee/Crystal Finishing pH and H2s Issues** – Mr. Breit, City of Mosinee, updated the Commission on the H2s and pH matters. He pointed out the e-mail that he sent to Mr. Donaldson in regard to their H2s gas evaluation. A discussion was held regarding this issue.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed and discussed.

Asset/Replacement – None at this time.

Plant Report – Mr. Donaldson reported that the plant is running good.

**OLD/NEW BUSINESS**

COVID 19 Policy - Mr. Donaldson stated that 2 touchless electronic thermometers have been installed. One in the administration building and the other in the ops building. A discussion was held regarding the procedure the employees must follow if they do have a fever of 100.4 or higher. During the discussion the Commission questioned whether or not the Metro has a document prioritizing duties in the event that the Metro should become short staffed because of COVID 19. Mr. Donaldson addressed that matter. After discussion each Commissioner received a draft of the “Rib Mountain Metropolitan Sewerage District Pandemic Operation Plan” for their review and possibly take action on it next month.

State Lab of Hygiene - Mr. Donaldson indicated that he contacted the State Lab of Hygiene indicating that the Metro will participate in its COVID study. Mr. Donaldson further explained the process and noted that the DNR will share their findings.

Boiler Room Insulation - Mr. Donaldson stated that he requested quotes from LW Supply and Mavo. LW Supply did not respond. Mavo presented a quote for $8,000 to this work. After discussion it was determined that Mavo, with a quote of $8,000, will do the work.

Mr. Donaldson informed the Commission that Security Health Insurance will be giving the Metro a 10% Rebate on our April premium and a 5% Rebate on our May premium.

2021 Budget Workshop - It was determined that the 2021 Budget Workshop will be scheduled for 9:00 a.m. September 8, 2020 with the Regular meeting to follow at 11:30 a.m.

Mr. Heyroth, Rib Mountain Sanitary District, expressed his concern regarding their BOD and TSS trending higher since the beginning of 2019. A discussion has held. Mr. Heyroth indicated that he will work with the Metro to determine why this is occurring and what can be done to lower it.

At 12:35 pm, with no further business to discuss, there was a motion made to adjourn the meeting by Mr. Olson and seconded by Mr. Mortensen. Questioned and unanimously passed.

A recording of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 15141 Aster Road – Wausau, WI.