

REGULAR MEETING

APRIL 13, 2021

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m.

ROLL CALL -Commission Members Present: James Pauls, Keith Biedermann, Jim Strehlow. and Craig Mortensen. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent and Katherine Kunze, Admin. Clerk/Secretary; Sandra Balz, Admin. Clerk/Secretary, Ken Johnson, Kevin Breit, and Jeff Gates, with City of Mosinee.

MINUTES APPROVAL – Mr. Mortensen made a motion to approve the Regular Meeting Minutes for March 9, 2021. Mr. Strehlow seconded this motion. Questioned and motion carried.

CHECK REGISTER APPROVAL

The Commission reviewed the Check Register and motion made by Mr. Strehlow and seconded by Mr. Biedermann. Motion was carried.

General Prepaid Checks	\$58,316.89
Equipment Repl. Prepaid Checks	\$0.00
General Checks #29224 – 29226	\$1330.62
#29264 - 29296	\$61,664.21
Equip. Repl. Checks #	\$0.00
Asset/Cap Imp. Checks	\$0.00

FACILITY AND GROUNDS UPGRADE

Mosinee/Crystal Finishing pH and H2s Issues –Mr. Donaldson updated the Commission on this matter and noted that the solution to this matter is moving in the right direction. A discussion was held with Mr. Breit, Mr. Gates, the Commissioners, along with Mr. Donaldson. Mr. Breit noted the changes that were and will be made until a permanent solution (new system) is in place. During discussion, Mosinee stated they are working closely with Crystal Finishing to maintain acceptable discharge levels. Similarly, the Commission expressed their appreciation to Mosinee for their diligence in this matter. Mr. Gates stated that Mosinee intends to continue to maintain the acceptable limits and also, that the permanent system was approved at their April 12, 2021 board meeting.

CLOSED SESSION -

Mr. Stavran stated “Closed session” was not necessary.

DIRECTOR/SUPERINTENDENT’S REPORT

Budget Comparison Report – Reviewed

Mr. Donaldson stated that the water flow is lower possibly, because of Covid-19.

Mr. Stavran stated he would like to see a more detailed breakdown of staff wage expenses.

Asset/Replacement – Discussed

North wind Solar – Mr. Donaldson is looking into cost effectiveness and efficiency.

Plant Report –

Spring Hauling - Mr. Donaldson reported that we are using our trucks as well as our contract haulers trucks to assist.

OLD BUSINESS

COVID 19 Sampling & Vaccination Time Off – Mr. Donaldson recommended using Covid Sick Time for those who get vaccinated and to encourage staff to obtain a shot. Also, the commission would allow for any sick time incurred due to reactions of vaccination.

Phosphorus Compliance – Mr. Donaldson updated the commission.

Cleaning Sewer Lines MH7 & MH9 - Mr. Donaldson reported that this project is still on hold.

Workhorse Payroll Time Sheet Program Update & Electronic Deposit

Eric updated the commission on wire transfers and electronic payroll deposit to begin next payroll eliminating paper payroll checks.

SCADA Upgrade – Mr. Donaldson and Mr. Heise updated the commission on the progress of this project and the tentative timeline.

Private Haulers –Discussion and Updated

Eric gave an update on alternative methods of billing based on different systems used by other wastewater treatment plants: Eric stated that the Plover facility was visited and determined that the cost was significant. Therefore, the Metro will continue to look into other alternatives used by other wastewater facilities to monitor the flow. After further discussion, it was noted that the new billing process will proceed until an alternative method, if any, is found. This matter will be brought back up at the next Metro meeting on May 11,2021.

Record Retention Policy- Mr. Donaldson stated that the Metro now has a draft “Records Retention Policy” and is available for the commission to review and approve on our website.

NEW BUSINESS

PH Spikes - Updated

Mr. Donaldson noticed a spike in PH levels and sent out an email to the communities to make them aware and to continue investigating where the issue may be coming from. Community sampling is done monthly.

ADJOURN - At 12:45 pm, with no further business to discuss, there was a motion made to adjourn the meeting by Mr. Strehlow and seconded by Mr. Mortensen. Questioned and unanimously passed.

A recording of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 15141 Aster Road – Wausau, WI.