**REGULAR MEETING DECEMBER 10, 2019**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, Galen Olson, James Pauls and Craig Mortensen. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent and Katherine Kunze, Administrative Clerk/Secretary.

**MINUTES**

Mr. Mortensen made a motion to approve the November 12, 2019 Regular Meeting minutes.

Mr. Olson seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Olson made a motion to approve the following November Prepaid 2019 Checks and the December 2019 Check Register. Mr. Pauls seconded the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $38,099.75

Equip Repl. Prepaid Checks $.00

Asset/Cap. Imp. Prepaid Checks $.00

General Checks #28206 - #28229 $44,737.24

Equip. Repl. Checks $.00

Asset/Cap Imp. Checks $.00

**FACILITIES AND GROUNDS UPGRADE**

**Manhole/Wet Well** - Mr. Donaldson updated the Commission on the progress of this project. A brief discussion was held. Mr. Donaldson noted that there were some problems that occurred, however, they were corrected.

**Miron - Liquidated Damages** – Mr. Donaldson indicated that after speaking to the appropriate individuals, including the Metro’s Attorney, he felt as though he has come up with a way to resolve this issue without going into arbitration by reducing “liquidated damages” on Change Order #3, line 3Y from $43,600 to $21,800. A discussion was held with it being noted that it would be more cost effective to do this rather than going into arbitration. He also noted that he contacted Jason, from Miron to find out if Miron would accept this offer if the Metro Commissioners would approve it at its December 10, 2019 meeting. Jason indicated that Miron would be willing to sign the adjusted Change Order #3 and supply the Metro, in writing, that Miron would not seek arbitration. After further discussion, Mr. Olson made a motion to settle this matter as presented by Mr. Donaldson. Mr. Mortenson seconded the motion. Questioned and after further discussion, unanimously passed. The Commission directed Mr. Donaldson to proceed with getting Change Order #3 finalized and request a letter from Miron stating that they will drop the arbitration process.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed and discussed.

Asset/Replacement – Mr. Donaldson reported that the HVAC project started last week and that Kulps is done putting on the digester caps.

Mr. Donaldson indicated that the digester pressure vacuum relief valve needs to be replaced. He explained why.

Mr. Donaldson pointed out that the aeration diffuser needs to be cleaned or replaced. The Metro is obtaining quotes at this time.

Mr. Donaldson reported that a wheel fell off of the Metros Calumet Tank that was purchased from Imperial Industries a little over a year ago. Discussion was held in regard to this matter.

Plant Report – Running good.

**OLD/NEW BUSINESS**

Mr. Donaldson updated the Commission as to the status of the Burgoyne’s past due account. He indicated that Burgoynes did not respond to the Metro by the December 2, 2019 deadline, so he will be filling a claim in Small Claims Court tomorrow. A brief discussion was held.

Mr. Donaldson informed the Commission that he sent out proposals for the Metro’s Property, Auto, and Workers Comp insurance. He shared with the Commissioners the proposals that he received back from the Cincinnati Group and from the Horton Group. During discussion Mr. Donaldson recommended that the Metro stay with the Horton Group and explained why. After further discussion the Commission agreed to have the Metro stay with the Horton Group.

Mr. Heise reviewed with the Commission the WPS report he handed out to them.

At 12:25 p.m., with no further business to discuss, there was a motion made to adjourn the meeting by

Mr. Strehlow and seconded by Mr. Pauls. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 151401 Aster Road – Wausau, WI.