**REGULAR MEETING DECEMBER 8, 2020**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, James Pauls and Craig Mortensen. Excused: Keith Biedermann. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent and Katherine Kunze, Admin. Clerk/Secretary; Kevin Breit, along with Jeff Gates, City of Mosinee,

**MINUTES –** Mr. Strehlow made a motion to approve the Regular Meeting Minutes for

November 8, 2020. Mr. Mortensen seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Strehlow made a motion to approve the following November 2020 Manual Checks and the December 2020 Check Register. Mr. Pauls seconded the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $41,043.20

Equipment Repl. Prepaid Checks $2,264.35

General Checks #28854 - #28895 $52,002.44

Equip. Repl. Checks #663 $3,374.06

Asset/Cap Imp. Checks $.00

**Mosinee/Crystal Finishing pH and H2s Issues** –Mr. Donaldson updated the Commission on this matter. A lengthy discussion was held between Mr. Breit, Mr. Gates, the Commissioners, along with Mr. Donaldson and Mr. Heise regarding this matter. Mr. Donaldson stated that he contacted the DNR regarding this problem. Mr. Stavran noted the dangers of high H2s to a human life and this has to be top priority. Safety comes first. Mr. Gates indicated that Mosinee is well aware of the dangers of high H2s and they are diligently working on correcting this.

After discussion, a motion was made by Mr. James Pauls to convene into Closed Session pursuant to Section 19.85(1) (g) of the State Statutes. Mr. Mortensen seconded the motion. Questioned. By mean of a roll call vote was unanimously passed. (all Commissioners voted “Yes”). After discussion of Mosinee/Crystal Finishing pH and H2s issues a motion was made at 1:10 p.m. to convene back to the Regular Meeting. The motion was seconded. Questioned and unanimously passed.

It was determined in Closed Session that a letter, composed by Mr. Donaldson, be sent to the Mayor of Mosinee, making him aware of this matter.

**Process of Replacing Admin. Clerk/Secretary** - Mr. Donaldson pointed out the job description that was created for this position After review and discussion, the Commission authorized Mr. Donaldson to proceed in posting this position.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed

Asset/Replacement – Mr. Donaldson noted that the parts needed for repair of the digester mixing pump have been ordered .

Plant Report – Mr. Donaldson reported that the plant is running good

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**OLD/NEW BUSINESS**

State Lab of Hygiene - Mr. Donaldson updated the Commission on the COVID Study, noting that the Metro received its first set of results.

RMS Sampling – Mr. Donaldson indicated that he has not heard any more from RMS. The Commissioners asked that this item be removed from the agenda.

Phosphorus Compliance – Mr. Donaldson stated that he hopes to have a draft of the report from Strands Associates at the Metro’s next meeting.

Cleaning Sewer Lines - Mr. Donaldson reported that this project has been put on hold until the H2s issue is taken care of.

At 1:35 pm, with no further business to discuss, there was a motion made to adjourn the meeting by Mr. Mortensen and seconded by Mr. Strehlow. Questioned and unanimously passed.

A recording of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 15141 Aster Road – Wausau, WI.