**REGULAR MEETING February 13, 2019**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, Galen Olson and Craig Mortensen. Not Present: Tom Wittkopf. Also Present: Diane Thoune, Clark Dietz; Eric Donaldson, Director; Andy Heise, Superintendent; and Katherine Kunze, Administrative Clerk/Secretary.

**MINUTES**

Mr. Strehlow made a motion to approve the January 8, 2019 minutes for the Regular Meeting. Mr. Olson seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Olson made a motion to approve the following January Prepaid 2019 Checks and the February 2019 Check Register, with Mr. Strehlow seconding the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $50,052.17

Equip Repl. Prepaid Checks $.00

Asset/Cap. Imp. Prepaid Checks $.00

General Checks #27602 - #27635 $47,494.05

Equip. Repl. Checks #623 - #625 $52,687.75

Asset/Cap Imp. Check #656 - #659 $35,104.87

**Miron Pay Request #12** - Mr. Strehlow made a motion to approve Pay Request #12 for $47,734.75. Mr. Olson seconded the motion. Questioned. The Commission reviewed and after a lengthy discussion regarding Pay Request #12 from Miron was unanimously passed.

**FACILITIES AND GROUNDS UPGRADE**

Mr. Donaldson informed the Commission that Strand Associates deemed the project substantially complete. The only thing left is the grass, which should be addressed in May 2019. It is hoped that the project will be final by May 31, 2019.

Mr. Donaldson and the Commission had a very lengthy conversation regarding Miron Construction in regard to the “broken pipe issue” and “liquidated damages”. Mr. Donaldson stated that Mr. Heise, himself, along with Strand Associates and Miron Construction are going to meet on Thursday, February 21, 2019 to discuss the “broken pipe issue”. Liquidated damages will be addressed, at another time, after the pipe issue is rectified.

Mr. Donaldson reviewed with the Commission, Strand Associates “Amendment No. 4” to their Engineering Services Agreement dated April 12, 2016. Mr. Strehlow made a motion to approve Amendment No.4 in the amount of $43,600. Mr. Olson seconded the motion. Questioned. A discussion was held regarding this amendment and why it was necessary. It was pointed out that this amendment was drawn up because Miron exceeded their contract completion dates. After a very extensive discussion the motion was again questioned and unanimously passed.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed the Y/E 2018 before Audit report.

Asset/Replacement – Mr. Donaldson stated that the Metro’s new HP copier has arrived, the Lanier was moved to the new OPS building, and the Ricoh is gone.

Mr. Donaldson reported the following

* Electronic meters were purchased
* He is looking at purchasing new software for drives to control pumps and blowers
* He is going get quotes for a new mower/snow blower and will be trading in the JD mower/snow blower. This will be expensed out of Replacement
* He is waiting for a quote from EB Masonry for the masonry work that needs to be done at the Metro. Kralls Masonry already submitted one.

Plant Report – Reviewed.

**OLD/NEW BUSINESS**

Mr. Donaldson noted that the City of Marathon contacted him and they want to bring their excess sludge to the Metro. A discussion was held.

Mr. Heise reviewed with the Commission the WPS report he handed out to them.

Mr. Donaldson informed the Commission that he feels the Metro Employees should have an annual hearing test.

Marathon County denied request for more lenient road limits in spring for hauling sludge. He explained why.

Mr. Donaldson pointed out the five year “Contract Agreement for the Mercury Reduction Program” for $2,500 a year.

Mr. Donaldson noted that WPS is requesting an Easement agreement from the Metro. Mr. Donaldson explained where the easement would be and why.

Mr. Stavran noted the article in the City Pages written by Jim Forester regarding phosphorous.

Mr. Stavran indicated that he received an e-mail from Mr. Wittkopf regarding excused absence. This matter was tabled to be approve at the Metro’s next meeting.

At 12:51 p.m., with no further business to discuss, there was a motion by Mr. Mortensen to adjourn the meeting. Mr. Strehlow seconded the motion. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 2001 Aster Road – Wausau, WI.