**REGULAR MEETING FEBRUARY 9, 2021**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: James Pauls, Keith Biedermann, Jim Strehlow. and Craig Mortensen. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent and Katherine Kunze, Admin. Clerk/Secretary; Kevin Breit, along with Jeff Gates, City of Mosinee,

**MINUTES –** Mr. Mortensen made a motion to approve the Regular Meeting Minutes for

February 9, 2021. Mr. Biedermann seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

The Commission reviewed the Check Register. Ms. Kunze noted that the check #’s were incorrect, due to a printer malfunction, and checks have to be reprinted. Ms. Kunze pointed out that the totals of the checks were correct. Ms. Kunze indicated that she will have a revised Check Register with the correct check numbers for next month’s meeting. Mr. Strehlow made a motion to approve the following January 2021 Manual Checks and the current February 2021 Check Register. Mr. Mortensen seconded the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $33,705.99

Equipment Repl. Prepaid Checks $0.00

General Checks ~~#29105 - #29132~~ #29133 - #29160 $40,502.72

Equip. Repl. Checks ~~#801~~ #802 $35,413.00

Asset/Cap Imp. Checks $0.00

**Mosinee/Crystal Finishing pH and H2s Issues** –Mr. Donaldson updated the Commission on this matter and noted that the solution to this matter is moving in the right direction. A lengthy discussion was held between Mr. Breit, Mr. Gates, the Commissioners, along with Mr. Donaldson and Mr. Heise. Mr. Breit noted the changes that were made that have resulted in significantly lowering H2s numbers. During discussion, Mosinee thanked the Metro for their patience in this matter. Similarly, the Commission expressed their appreciation for the hard work that Mosinee has done to resolve this matter.

**Process of Replacing Admin. Clerk/Secretary** - Mr. Donaldson indicated that after review and discussion between Ms. Kunze, Mr. Heise, Mr. Stavran and himself, that the position was offered to Ms. Sandra Balz. He explained why. He stated that she accepted the Metro’s offer and will start on February 15, 2021.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – None

Asset/Replacement – None

Plant Report – Mr. Donaldson reported that the plant is running well. However, the Metro had one exceedance of ammonia. He proceeded to explain why he felt this was happening.

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**OLD/NEW BUSINESS**

COVID 19 Sampling - Mr. Donaldson updated the Commission on the COVID Study.

Phosphorus Compliance – Mr. Donaldson noted that the phosphorous report has been sent in.

Cleaning Sewer Lines - Mr. Donaldson reported that this project is still on hold.

Workhorse Payroll Portal has been installed.

SCADA – Nothing new to report.

Private Haulers - A lengthy discussion was held regarding how the haulers flow is monitored, the billing process, along with several options that could be used to accurately monitor the haulers flow. The Metro currently has the haulers estimate their load capacity if their truck is not filled to capacity and are charged for 00100% of their estimated load. If their truck is full to capacity, they get charged for 95% of their truck capacity. This was implemented January 1, 2018.

The previous procedure the Metro used was to bill the haulers for 95% of their truck capacity, whether it was full or not. After discussion of these two methods, a motion was made by Mr. Pauls to reinstate the previous billing practice of 95% of the haulers truck capacity. Mr. Mortensen seconded the motion. Questioned and after further discussion, unanimously passed.

Mr. Donaldson announced that Mr. Hering, the Metro’s lab technician, passed the annual proficiency test. The Commission directed Mr. Donaldson to put together a letter of recognition for Mr. Hering and give it to him and put a copy of it in his file.

At 12:33 pm, with no further business to discuss, there was a motion made to adjourn the meeting by Mr. Pauls and seconded by Mr. Strehlow. Questioned and unanimously passed.

A recording of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 15141 Aster Road – Wausau, WI.