

## REGULAR MEETING

June 14, 2022

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m.

**ROLL CALL** - Commission Members Present: Bob Stavran, James Pauls, James Strehlow, and Keith Biederman. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent, Sandra Balz, Admin. Clerk

Commission Members absent: Craig Mortensen – excused.

**Commission Term Expires 8/11/2022.** It was recommended to reappoint Mr. Stavran as President. A motion was made by Mr. Pauls and seconded by Mr. Strehlow. Motion carried. Letter will be sent to Marathon County Administrator and communities.

**MINUTES APPROVAL** – Mr. Strehlow made a motion to approve the Regular Meeting Minutes for May 10, 2022 and Mr. Biederman seconded the motion. Motion carried.

### CHECK REGISTER APPROVAL

The Commission reviewed the Check Register and a motion was made by Mr. Biederman and seconded by Mr. Strehlow. Motion was carried.

|                                      |    |            |
|--------------------------------------|----|------------|
| General Prepaid Checks- #29746-29748 | \$ | 260.21     |
| Equipment Repl. Prepaid Checks       | \$ | 0.00       |
| General Checks - #29754-29784        | \$ | 116,049.58 |

**SEWER INTERCEPTOR REPAIR PROJECT UPDATE** – Mr. Donaldson gave an update. Pay request to follow.

### DIRECTOR/SUPERINTENDENT'S REPORT

**Budget Comparison Report** – Reviewed and discussed. We are at 44% and expenses are in line but, Chemical and Solid Waste costs have gone up due to inflation. Will need to review budget.

### ASSET REPLACEMENT -

**Clarifier Picket Replace and Launder Cover & Stamford Baffles** – Staab will install in August 2022.

**Plant Report** - Mr. Donaldson gave an update. We had a foam issue and contacted Weston regarding the issue. DNR was also contacted.

**CMAR Review & Approval** – Mr. Stavran noted that we received all straight A's and commended the staff. A motion was made by Mr. Pauls to approve and seconded by Mr. Biederman. Motion carried.

### OLD BUSINESS

**Phosphorus Compliance Schedule Update**—Mr. Donaldson stated; working with Strand and collecting samples for influent/effluent biological & phosphorus removal along with chemical addition. Reviewing the costs and submitting draft in January 2023.

**Facility Planning -Phase #2** – Strand did a walk through and will submit a draft Facility Plan. Eric will review the report and update the commission, monthly.

**Influent PH Issue** – Cedar Creek sample station; We continue monitoring the PH levels for issues. A couple PH spikes and Village of Weston was contacted.

**Crystal Finishing Pretreatment Progress** – Eric updated. CFS looking to pretreat in-house and Eric to review their application to DNR.

**NEW BUSINESS**

**Audit Update – Final Approval -** Mr. Donaldson to obtain quotes from other Auditors for pricing.  
Mr. Strehlow made a motion to approve the 2021 Final Audit and seconded by Mr. Biederman. Motion was carried.

**WPDES – Reissuance Process Begins-** 5 year permit expires end of year -Due July 2023. DNR wants testing data for E Coli.

**WRS Reportable Earnings: Change to Employee/Commission Policy Manual-** Will update our manual regarding WRS deductions at termination for vacation and sick leave.

**ADJOURN** - At 12:12 pm, with no further business to discuss, there was a motion made to adjourn the meeting by Mr. Pauls and seconded by Mr. Strehlow. Passed with unanimous consent.

**Note:** A recording of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 15141 Aster Road – Wausau, WI for 90 days.

Sandra E. Balz  
Administrative Clerk

\_\_\_\_\_Date