**REGULAR MEETING JUNE 9, 2020**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, Galen Olson, James Pauls and Craig Mortensen. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent and Kevin Breit, City of Mosinee.

**MINUTES**

Mr. Strehlow made a motion to approve the May 12, 2020 Regular Meeting minutes.

Mr. Pauls seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Olson made a motion to approve the following May Prepaid 2020 Checks and the June 2020 Check Registers Mr. Strehlow seconded the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $43,756.82

Asset Prepaid Check $.00

General Checks #28547 - #28573 $93,177.26

Equip. Repl. Checks #652 - #654 $36,320.14

Asset/Cap Imp. Checks #681 - #682 $165,504.50

Mr. Donaldson pointed out the final pay request the Metro received from Visu-Sewer, Inc. for $162,504.50. During discussion the Commission indicated that Visu-Sewer will be paid once the final inspection is completed by Strand. After further discussion Mr. Pauls made a motion to approve the final pay request submitted by Visu-Sewer, Inc. for $162,504.50 following final inspection to be done by Strand. Mr. Mortensen seconded the motion. Questioned and unanimously passed.

**Mosinee/Crystal Finishing pH and H2s Issue** – Mr. Breit, City of Mosinee, stated that they are working with McMahon and Associates on treatment alternatives at the Edison Street station. Mr. Donaldson added that the H2S sensor is not working correctly and the Metro is in the process of getting a replacement from Honeywell.

**2019 DRAFT AUDIT REVIEW** -Joy Palmer of CliftonLarsonAllen (CLA), the Metro’s Auditor, reviewed, via Skype, the 2019 draft audit. After discussion and questions answered, the Commission determined that CLA needs to make the necessary edits and bring it back to the Commission in July for likely approval.

**RESOLUTION #100 - 2019 Compliance Maintenance Report –** Mr. Donaldson reviewed and discussed the 2019 Compliance Maintenance Report with the Commissioners. After discussion, Mr. Mortensen made a motion to approve Resolution #100 for the 2019 Compliance Maintenance Report, with Mr. Strehlow seconding the motion. Questioned and unanimously passed. The CMAR will be submitted on June 10, 2020.

**FACILITIES AND GROUNDS UPGRADE**

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed

Asset/Replacement – None at this time.

Plant Report – Mr. Donaldson reported that the plant is running good. No ammonia or any other exceedance’s for May.

**OLD/NEW BUSINESS**

**Strand Associates –** Mr. Donaldson indicated that the contract with Strand Associates to help the Metro with its next Phosphorus Report has been signed and the next step is to test some chemicals in the lab.

Due to the COVID-19 situation, the sludge trailer axel parts delivery to Imperial has been delayed. The parts are now expected at Imperial by the end of July.

Mr. Donaldson brought up the issue of what to do if a Metro employee or family member is affected by the Corona virus. A discussion was held. The Commissioners asked Mr. Donaldson to provide updates on the Metro employees and any recommended policies the Metro should have for responding to the situation when an employee or family is affected.

The Commissioners asked Mr. Donaldson to find out if an energy audit would be helpful to the Metro.

At 12:30 pm, with no further business to discuss, there was a motion made to adjourn the meeting by Mr. Pauls and seconded by Mr. Mortensen. Questioned and unanimously passed.

Due to a technical problem the tape of the proceedings of the Regular Meeting will not be on file at Rib Mountain Metropolitan Sewerage District 151401 Aster Road – Wausau, WI.