**REGULAR MEETING JANUARY 12, 2021**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: James Pauls, Keith Biedermann and Craig Mortensen. Excused: Jim Strehlow. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent and Katherine Kunze, Admin. Clerk/Secretary; Kevin Breit, along with Jeff Gates, City of Mosinee,

**MINUTES –** Mr. James Pauls made a motion to approve the Regular Meeting Minutes for

December 8, 2020. Mr. Mortensen seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Mortensen made a motion to approve the following December 2020 Manual Checks and the current January 2021 Check Register. Mr. Biedermann seconded the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $42,886.82

Equipment Repl. Prepaid Checks $0.00

General Checks #28941 - #28966 $71,939.97

Equip. Repl. Checks $0.00

Asset/Cap Imp. Checks $0.00

**Mosinee/Crystal Finishing pH and H2s Issues** –Mr. Donaldson updated the Commission on this matter. A lengthy discussion was held between Mr. Breit, Mr. Gates, the Commissioners, along with Mr. Donaldson and Mr. Heise. Mr. Breit stated that the City of Mosinee did some sampling outside Crystal Finishing. The results of the sampling make it very apparent that Crystal Finishing is a major contributing factor to the high H2s levels. A discussion was had on how the City of Mosinee is going to address this matter with Crystal Finishing and what the ramifications will be if not corrected ASAP. Mr. Breit and Mr. Gates noted that this top priority.

Mr. Stavran reiterated the dangers of high H2s to a human life and this has to be top priority.

**Process of Replacing Admin. Clerk/Secretary** - Mr. Donaldson indicated that the Metro received numerous applications and after he and Ms. Kunze reviewed them, it was determined to interview the top four prospects this week and the beginning of next week. It is hoped to have someone hired by the end of next week. Mr. Donaldson invited the Commissioners to attend the interviews, and gave them each a copy of the scheduled interviews. Mr. Donaldson stated that he will keep the Commissioners updated and if any of the Commissioner have any questions or concerns a Special Meeting will be scheduled.

 **DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed

Asset/Replacement – Mr. Donaldson recommended that the Metro get the Workhorse Payroll Time Sheet Program. He explained why and the cost. After discussion, the Commissioners gave Mr. Donaldson the authorization to purchase the program.

SCADA System Upgrade – Mr. Donaldson stated that the SCADA System needs to be upgraded. The last upgrade was done in 2005. He reviewed with the Commission the three quotes he received for upgrading the Main SCADA system, the Grit Building and the cost to switch to better software. The total of the three quotes is $133,450.

Mr. Donaldson and Mr. Heise proceeded to explain why. A discussion was held. Questioned and after further discussion, Mr. Pauls made a motion to approve upgrading the SCADA system. Mr. Biedermann seconded the motion. Questioned and unanimously passed.

Plant Report – Mr. Donaldson reported that the plant is running good. However, the Metro had four exceedances of ammonia. He proceeded to explain why he felt this was happening.

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**OLD/NEW BUSINESS**

COVID 19 Sampling - Mr. Donaldson updated the Commission on the COVID Study. He also indicated that he would give the Commissioners the website so that they can follow the results.

Phosphorus Compliance – Mr. Donaldson updated the Commission.

Cleaning Sewer Lines - Mr. Donaldson reported that this project is still on hold.

At 12:55 pm, with no further business to discuss, there was a motion made to adjourn the meeting by Mr. Mortensen and seconded by Mr. Biedermann. Questioned and unanimously passed.

A recording of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 15141 Aster Road – Wausau, WI.