**REGULAR MEETING MAY 14, 2019**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, Galen Olson, Tom Wittkopf and Craig Mortensen. Also Present: Joy Palmer, CliftonLarsonAllen; Eric Donaldson, Director; Andy Heise, Superintendent; and Katherine Kunze, Administrative Clerk/Secretary.

**MINUTES**

Mr. Strehlow made a motion to approve the April 9, 2019 minutes for the Regular Meeting. Mr. Mortenson seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Strehlow made a motion to approve the following April Prepaid 2019 Checks and the May 2019 Check Register, with Mr. Olson seconding the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $35,292.59

Equip Repl. Prepaid Checks $191,142.53

Asset/Cap. Imp. Prepaid Checks $.00

General Checks #27767 - #27802 $55,332.16

Equip. Repl. Checks #629 - # 631 65,396.00

Asset/Cap Imp. Check .00

**2018 DRAFT AUDIT REVIEW AND APPROVAL** -Joy Palmer of CliftonLarsonAllen, the Metro’s Auditor, reviewed and discussed the 2018 draft audit. After discussion and questions answered, a motion was made by Mr. Olson and seconded by Mr. Wittkopf to approve the 2018 Audit. Questioned and unanimously passed.

**COMMISSION EXCUSED ABSENSES** – The Commission reviewed and discussed the draft of the “Commission Attendance Policy” that they received. Mr. Olson made a motion to approve the “Commission Attendance Policy” as presented. Mr. Mortensen seconded the motion. Motion was passed unanimously.

**FACILITIES AND GROUNDS UPGRADE**

Manhole/Wet Well - Mr. Donaldson reported that Strand Associates is still working on the bid documents for this project.

Mr. Donaldson indicated that Kralls Masonry is almost done with the first digester and will be starting the second one soon.

Miron - Liquidated Damages – Mr. Donaldson updated the Commission on the progress of this issue. A lengthy discussion was held.

Mr. Donaldson stated that he is getting quotes for the recapping of the digester buildings. He explained why. Kulps indicated that they are not interested in it. Stainless Specialists will be submitting a quote. A brief discussion was held, with Mr. Mortensen indicating that he will see if Greenheck makes anything like the steel capping needed for the project.

**REGULAR MEETING (Cont.) MAY 14, 2019**

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed .

Asset/Replacement – Nothing at this time.

Plant Report – Reviewed. Mr. Donaldson pointed out that the Metro has started hauling.

**OLD/NEW BUSINESS**

Mr. Donaldson noted that an individual from a newly formed bike group asked permission from the Metro to use a trail at the south end wooded part outside the Metro’s gated area for their ride in October. They stated that they would provide the Metro with an insurance document naming the Metro as an insured so there would be no liability to the Metro.

Mr. Donaldson stated that he will be visiting Crystal Finishing’s to look at their pretreatment equipment. He explained why.

 At 12:50 p.m., with no further business to discuss, there was a motion made to adjourn the meeting by Mr. Strehlow. It was seconded by Mr. Mortensen. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 2001 Aster Road – Wausau, WI.