**REGULAR MEETING March 12, 2019**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, Galen Olson and Craig Mortensen. Not Present: Tom Wittkopf. Also Present: Phil Budde & Kevin Hopkins from Strand Associates; Ken Johnson; Eric Donaldson, Director; Andy Heise, Superintendent; and Katherine Kunze, Administrative Clerk/Secretary.

Commission Excused Absense – Discussion regarding what constitutes as an excused absence for Commissioners. During discussion the Commission suggested that the Metro draw up a policy to address this matter. After further discussion Mr. Mortensen made a motion to table this matter until all Commissioners are present. Mr. Olson seconded the motion. Questioned and unanimously passed.

**MINUTES**

Mr. Strehlow made a motion to approve the February 13, 2019 minutes for the Regular Meeting. Mr. Mortenson seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Olson made a motion to approve the following February Prepaid 2019 Checks and the March 2019 Check Register, with Mr. Strehlow seconding the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $35,623.68

Equip Repl. Prepaid Checks $.00

Asset/Cap. Imp. Prepaid Checks $.00

General Checks #27661 - #27693 $70,062.13

Equip. Repl. Checks .00

Asset/Cap Imp. Check .00

**FACILITIES AND GROUNDS UPGRADE**

A lengthy discussion was held amoung Mr. Donaldson; the Commission; Mr. Budde; and Mr. Hopkins about Miron Construction and the “broken pipe issue”; along with the outcome of the February 21, 2019 meeting with Miron. They stated that at that meeting the Metro and Miron agreed on a $17,500 settlement for the “broken pipe issue”. During discussion Mr. Budde noted that if the Metro felt that Strand was partially at fault, Strand would be willing to negotiate a dollar amount to pay to the Metro.

The matter of “liquidated damages” was discussed at length. Costs were incurred because Miron did not meet the completion date. Mr. Donaldson reviewed with the Commission the follow-up letter dated March 6, 2019 that he sent to Miron in regard to the outcome of the February 21, 2019. During conversation, the matter of the substantial completion date, punch list, and the possibility of mediation was discussed. It was determined that Strand should draft and send Miron “Change Order #3”. After further discussion Mr. Olson made a motion to direct Strand to draft “Change Order #3” to Miron. Mr. Strehlow seconded the motion. Questioned. After further discussion was unanimously passed.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed

Asset/Replacement – Mr. Donaldson stated that the Metro’s new HP copier has arrived, the Lanier was moved to the new OPS building, and the Ricoh is gone.

Mr. Donaldson reported the following

* A laptop computer has been ordered for on-call technician
* New JD Lawn Mower/Snow Blower/Brush
* HVAC Unit is needed in Administrative Building
* Two projects in grit building - bucket elevator and screw conveyor

Plant Report – Reviewed.

**OLD/NEW BUSINESS**

Mr. Heise reviewed with the Commission the WPS report he handed out to them.

Mr. Budde announced the he is retiring from Strand Associates.

At 1:10 p.m., with no further business to discuss, there was a motion by Mr. Mortensen to adjourn the meeting. Mr. Olson seconded the motion. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 2001 Aster Road – Wausau, WI.