



**RIB MOUNTAIN
METROPOLITAN SEWERAGE DISTRICT**
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DIRECTOR:
Eric Donaldson

SUPERINTENDENT:
Andy Heise

"Doing our part for the Wisconsin River."

REGULAR MEETING MINUTES

May 14, 2024

Commission President, Robert Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m.

ROLL CALL - Commission Members Present: Robert Stavran, James Pauls, Thomas Kipp, Keith Biedermann.

Also Present: Eric Donaldson; Director; Andy Heise; Superintendent; Sandra Balz; Administrative Clerk; Randy Langer of Strand & Associates. Brian Roemer of Ehlers, Mike Heyroth, V. of Rib Mountain; Michael Wodolski, Public Works; V. of Weston; George Peterson, V. Rothschild, President and Ryan Van de Walle, Administrator; of Rothschild on recorded Zoom.

Commission Members Absent: James Strehlow was excused.

MINUTES APPROVAL – Mr. Kipp made a motion to approve the Meeting Minutes from April 9th, 2024, and Mr. Biedermann seconded the motion. Motion carried.

CHECK REGISTER APPROVAL - Mr. Kipp made a motion to approve the following March checks and Mr. Biedermann seconded the motion. Questioned and unanimously passed.

Debt Service -On-line Payment-CWF Loan	\$ 208,225.09
Asset/Capital Improv. CK#	\$ 0.00
General Checks -Prepaid CK# 30506 - 30522	\$ 9,899.67
General Checks CK# 30523 - 30545	\$ 123,280.85
Manual/Auto Payments	\$ 79,672.63
TOTAL	<u>\$ 421,078.24</u>

DIRECTOR/SUPERINTENDENTS REPORT

Budget Comparison Report – On budget, per Donaldson.

Asset/Replacement Request – No update on computer equipment, on order.
Donaldson stated we sold our 2017 Ram 2500 through Wisconsin Surplus for \$29,250.00.

PLANT REPORT

High Influent & Effluent BOD – Donaldson stated we are compliant.

PH Issue Update – No update.

Weston's Bill for March - Michael Wodolski from the Village of Weston shared with the group what the Village has done to try to identify the high strength discharger. Wodolski indicated that Weston identified multiple manholes to sample from and sent samples to Badger Labs for analysis of BOD & TSS. This sampling was done 22-25 April 2024. Eric Donaldson noted that the influent BOD & TSS dropped significantly in the 2nd or 3rd week of March, right after RMMSD performed community sampling.

Wodolski indicated that Weston was aware RMMSD's influent levels for BOD & TSS had dropped, but thinks the sampling done end of April by Weston gave some clues as to where the high strength discharger was located.

The conversation changed to Weston's March billing that went out early April in the amount of \$224,553.73. Based on the community sampling done by RMMSD in March, Weston was billed for about 340,000 pounds of TSS, but RMMSD's plant

report indicates RMMSD only brought in 190,000 pounds of TSS for all communities. Donaldson indicated his theory is that the community sampling was being done while the high strength discharger was still discharging then, stopped the high strength discharge shortly after the community sampling was completed. The 3 days of community sampling are averaged then the community is billed based on the assumption that the 3-day average is representative of the whole month.

Donaldson indicated that in the case of March for Weston, the 3-day average is not representative of the whole month but, RMMSD does not have analytical results to offer a more accurate number other than the influent sampling on hand. Donaldson added that the BOD samples for Weston for March depleted which, means the actual BOD from Weston was HIGHER than what Weston was charged for March.

The Commissioners discussed the matter and decided to ask RMMSD staff to perform a second 3-day week of community sampling for two months (May & June) and present the results to the Commissioners so the Commissioners could see if results vary from week to week, significantly. The Commissioners also decided to wait to see those results before deciding on whether to credit Weston's account for the apparent over-charge on TSS.

A motion was made by Mr. Pauls for the Metro to complete 6 tests for months May and June. The motion was seconded by Mr. Kipp and motion carried.

OLD BUSINESS

PHASE II - Construction Update – CD Smith is ordering equipment and working on shop drawings so will not be on site until July. CWF Loan closing is scheduled for July 2024.

Crystal Finishing Update – Eric stated they are currently compliant.

Bank Account Summary – Reviewed.

Meeting Room Equipment – Donaldson explained a requested to purchase the Owl through System Technologies/Pieper. Mr. Biedermann made a motion to approve the purchase of meeting room equipment in the amount of \$4770.00. The motion was seconded by Mr. Kipp, motion carried.

Applied Laser Technology – No update this month.

Discussion of RMMSD Website – Donaldson stated we are now putting community billing documents on the site. Mr. Kipp requested to put Budget progression on the site, as well.

Bremax Dental & Vision Insurance Plans – Eric stated we are looking into Dental & Vision premiums. This will be on agenda for future discussion and for budget season.

NEW BUSINESS

J. Strehlow -Commissioner Stepping Down- James Strehlow, Secretary, will be stepping down from his position and will be submitting a letter of resignation.

Ehler's Financial Planning – Brian Roemer of Ehler's gave a presentation to the Commission.

Alternate Insurance Providers – Horton Group is Metro's current insurance carrier. They are providing Workers Comp., Auto and Liability. Donaldson stated will be getting rates with MPIC/Spectrum Insurance in July.

ADJOURNED - At 1:43 PM, with no further business to discuss, a motion was made to adjourn the meeting by Mr. Biedermann seconded by Mr. Kipp. Questioned and unanimously passed.

***Note:** A tape of the proceedings of the Public Hearings & Regular Meetings are on file for approximately 90 days at the Rib Mountain Metropolitan Sewerage District, 151401 Aster Road, Wausau, WI.*