**REGULAR MEETING NOVEMBER 10, 2020**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, James Pauls, Keith Biedermann and Craig Mortensen. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent and Katherine Kunze, Admin. Clerk/Secretary; Kevin Breit, City of Mosinee, along with Jeff Gates via Zoom.

**MINUTES –** Mr. Strehlow made a motion to approve the Regular Meeting minutes for

October 13, 2020. Mr. Mortensen seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Pauls made a motion to approve the following October 2020 Manual Checks and the November 2020 Check Register. Mr. Strehlow seconded the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $39,923.63

Asset Prepaid Checks $.00

General Checks #28808 - #28832 $69,089.01

Equip. Repl. Checks #659 $3,919.82

Asset/Cap Imp. Checks $.00

**Mosinee/Crystal Finishing pH and H2s Issues** –Mr. Donaldson updated the Commission on this matter. A lengthy discussion was held between Mr. Breit, City of Mosinee, the Commissioners, along with Mr. Donaldson and Mr. Heise regarding this matter. Mr. Breit indicated that their consultant has come up with several options. He addressed each one. A lengthy discussion was held and during discussion it was reiterated that the level of H2s has reached lethal levels at times and it is crucial that this matter be resolved ASAP.

**Resolution #101** – This Resolution was reviewed and discussed. After discussion a motion was made by Mr. Strehlow to accept Resolution #101 State of Emergency at the Metro pursuant to WI State Statute Sec. 200.00. Mr. Biederrmann seconded the motion. Questioned and unanimously passed.

**Begin Process of Replacing Admin. Clerk/Secretary** - Mr. Donaldson informed the Commission that Ms. Kunze will be retiring in early 2021, so the Metro has to start the process of replacing her. A discussion was held. During discussion the Commissioners ask that the job description for this position be updated and brought back to the Metro’s December Regular Meeting so the Metro can start posting this position.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed

Asset/Replacement – Mr. Donaldson indicated that the Metro needs to repair or replace the digester mixer pump. He explained why. It was determined that Mr. Donaldson should purchase the replacement parts needed to repair the pump, as the Metro can get them in abought 4 weeks. The Metro will order the new one, and should get that in about 6 months. When the Metro receives the new pump it will be installed and the repaired pump will be kept as a backup.

Plant Report – Mr. Donaldson reported that the plant is running good. It was also noted that the Metro is done hauling for the year.

**OLD/NEW BUSINESS**

RMS Sampling – No update

State Lab of Hygiene - Mr. Donaldson updated the Commission on the COVID Study, noting that the Metro has not received any results yet, but hopes to by the Metro’s next meeting.

Phosphorus Compliance – Mr. Donaldson updated the Commission on the progress of the report.

WWOA Conference – Both Eric and Troy attended the WWOA Conference that was held virtually.

Cleaning Sewer Lines - Mr. Donaldson reported that he received two quotes so far and is waiting for one more.

Mr. Donaldson indicated that an entity in Menominee has asked if the Metro would allow them to bring leachate to the Metro. A discussion was held. It was noted that they are not within the Metros Sewer Service Area so this waste will not be accepted.

At 12:57 pm, with no further business to discuss, there was a motion made to adjourn the meeting by Mr. Mortensen and seconded by Mr. Strehlow. Questioned and unanimously passed.

A recording of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 15141 Aster Road – Wausau, WI.