**REGULAR MEETING NOVEMBER 12, 2019**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, Galen Olson, James Pauls and Craig Mortensen. Also Present: Attorney’s Joe Nicks and Joh Smies, Godfrey & Kahn; Diane Thoune, Clark Dietzs, Inc.; Eric Donaldson, Director and Katherine Kunze, Administrative Clerk/Secretary.

**MINUTES**

Mr. Strehlow made a motion to approve the October 8, 2019 Regular Meeting minutes.

Mr. Pauls seconded this motion. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Mortensen made a motion to approve the following October Prepaid 2019 Checks and the November 2019 Check Register. Mr. Olson seconded the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $58,405.98

Equip Repl. Prepaid Checks $.00

Asset/Cap. Imp. Prepaid Checks $.00

General Checks #28146 - #28183 $53,402.59

Equip. Repl. Checks #643- #644 $3,039.22

Asset/Cap Imp. Checks #666 - #668 $21,725.99

**FACILITIES AND GROUNDS UPGRADE**

**Manhole/Wet Well** - Mr. Donaldson indicated that the project has started and updated the Commission on the progress.

**Miron - Liquidated Damages** – Mr. Donaldson brought the Commission up to date on this ongoing issue. A lengthy discussion was held, with Mr. Donaldson pointing out that the Metro received a document from Miron stating that Miron agrees to the PRS amount of $17,500. Also, during discussion, both Attorney Smies and Nicks gave their point of view on this matter.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed and discussed.

Asset/Replacement – Stainless Specialists informed Mr. Donaldson that the parts are ordered for the HVAC system for the Administration Building and will be starting soon.

Plant Report – Running good. Mr. Donaldson indicated that the Metro received its modified WPDES permit.

**OLD/NEW BUSINESS**

Mr. Donaldson updated the Commission as to the status of the Burgoyne’s past due account. He stated that he sent them a certified letter regarding their outstanding balance. If they do not respond to this letter by December 2 , 2019 the Metro will have to process with legal action.

At 12:10 p.m., with no further business to discuss, there was a motion made to adjourn the meeting by Mr. Olson and as seconded by Mr. Mortensen. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 151401 Aster Road – Wausau, WI.