

OFFICIAL NOTICE AND AGENDA
RIB MOUNTAIN METROPOLITAN SEWERAGE DISTRICT'S

REGULAR MEETING

The Regular Meeting of the Rib Mountain Metropolitan Sewerage District will be held at 151401 Aster Road, Wausau, WI on Tuesday, the 14th of July 2026 at 11:30 am.

1. Introduction of Audience
2. Approval of June 9, 2026, Minutes
3. Check Register Approval
4. Director/Superintendent Report
 - A. Budget Comparison Report
 - B. Asset/Replacement Requests
 1. Sludge Mixer Pump Update
 2. Chopper Pump Replacement Update
 3. Solids Oven/Lab
 - C. Plant Report
 - D. Old Business
 1. Phase #2 Construction Update
 - a. Possible Pay Request for Approval
 2. Influent pH Issue Update
 3. Applied Laser Tech Update
 4. Account Summary
 5. Muni Worth Software Update
 - E. New Business
 1. Commissioner Westover Term Renewal-Expires 8/11/2026
 2. Schedule Community/Hauler Party
5. Adjourn

*E-mailed to the Wausau Daily Herald on July 8, 2026, by Sandra E. Balz -Administrative Clerk.
Posted at: Village of Rib Mountain, Village of Rothschild, Village of Weston, Village of Kronenwetter,
City of Mosinee, and Strand Associates.*

***Any person planning to attend this meeting who needs some type of special accommodation to participate should call the Rib Mountain Metropolitan Sewerage District at (715) 359-7852.*



RIB MOUNTAIN

METROPOLITAN SEWERAGE DISTRICT

151401 ASTER ROAD
WAUSAU, WI 54401
715-359-7852

Rmmsd@ribmountainmetro.com

"Doing our part for the Wisconsin River."

DIRECTOR:

Eric Donaldson

SUPERINTENDENT:

Andy Heise

REGULAR MEETING MINUTES

June 9, 2026

Commission President **Robert Stavran** called the regular meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at **11:30 a.m.**

ROLL CALL

Members Present: Robert Stavran, Thomas Kipp, Keith Beidermann, Darin Westover

Members Absent: Kevin Breit (excused)

Also Present: Eric Donaldson, Director, Andy Heise, Superintendent, Sandra Balz, Administrative Clerk, Evan Hunsanger, Strand Associates. (Online) Laura Tofflemire, Muniworth and Michael Miller.

1. Approval of Minutes

A motion was made by **Mr. Kipp** and seconded by **Mr. Beidermann** to approve the minutes of the previous regular meeting. **Motion carried unanimously.**

2. Check Register Approval

Check register was reviewed and discussed.

Questions were raised regarding chemical costs and chemical tank usage.

Director Donaldson provided an update on chemical pricing, supply, alternate chemical trials, and delivery logistics.

A motion to approve the check register was made by **Mr. Westover**, seconded by **Mr. Kipp**.

Motion carried unanimously.

3. CMAR – Resolution #112 (2025 Report)

The Compliance Maintenance Annual Report (CMAR) for 2025 was reviewed.

Discussion included influent BOD loading, commercial contributions, and long-term considerations such as eventual nitrogen limits and potential future plant upgrades.

A motion to approve the **2025 CMAR (Resolution #112)** was made by **Mr. Kipp** and seconded by **Mr. Westover**. **Motion carried unanimously.**

4. Director / Superintendent Reports

Budget Comparison

- At 5 months (41–42% of the year), revenues were at approximately 46%.
- Total expenses were approximately 27%, below budgeted levels.
- Financial position remains strong.

Asset Replacement Requests

- **Sludge mixing pump:** Delivery expected in August.
- **Chopper pump:** Ordered; awaiting arrival. Both units planned for installation before fall hauling season.

Plant Report

- Flows remain higher than recent years, similar to pre-COVID levels.
 - Trucked waste volumes remain steady; hauler access is improved this year due to construction layout.
-

5. Old Business

Phase II Construction Update

- Secondary digester roof removed; blasting and preparation work progressing ahead of last year's pace.
- Evoqua inspection scheduled.
- Two primary clarifiers and both DAF units expected to be operational by week's end.
- No contractor pay request submitted this month due to delays in shop drawing submittals.
- Step screen repaired; warranty determination remains under review.
- Multiple fire alarms triggered by construction dust; District will issue formal notice to contractor.

Solar Array Tracking

- Latest solar production report reviewed.
- May 2026 utility bill showed substantial savings from solar generation.
- Discussion ensured understanding of WPS billing, avoided energy charges, demand charges, and calculation methodology.
- Estimated savings for May: approximately **\$6,800**.

Influent pH Issue

- No recent pH spikes. Monitoring equipment being serviced.

Applied Laser Technology

- No new updates.

Account Summary

- Reviewed; ongoing improvements noted.

Audit Update

- 2025 audit completed earlier in the year and has been shared with member communities.
 - Board commended office staff for excellent preparation.
-

6. New Business

Muniworth -Horizon Budget & Forecasting Software

A presentation from **Muniworth (Laura Tofflemire)** was provided via Zoom.

- Software provides monthly forecasting using historical data.
- Annual subscription cost: **\$6,000**, with **5% annual increase**.
- Designed to assist with budgeting, early variance detection, and staff transitions.
- Board requested references and additional information before making any decision.

No action taken.

7. Adjournment

Hearing no further business, a motion made by **Mr. Kipp** to adjourn was made and seconded by **Mr. Westover**. **Motion carried unanimously.**

The meeting adjourned at **12:48 p.m.**



RIB MOUNTAIN METROPOLITAN SEWERAGE DISTRICT

JUNE - (MANUAL & AUTOPAY) CHECK REGISTER

JULY 14TH MEETING

MANUAL/AUTO PAY

CHECK #	VENDOR	AMOUNT	MEMO
V6122601-V6122607	Payroll	\$21,342.05	Employee Wages (After tax)
V6262601-V6262607	Payroll	\$16,876.03	Employee Wages (After tax)
PAYROLL - 4 Members present	Commission Compensation	\$369.40	Commission Pay (After tax)
FED/FICA- June	Federal Taxes	\$15,008.24	Payroll Taxes
AutoPay - June	Kwik Trip	\$1,232.25	Fuel Purchases
CREDIT CARD- June	Cardmember Serv-VISA	\$445.59	Supplies/Mtg/Misc/Veh Repa
CREDIT CARD - June	CELLCOM	\$142.70	Cell phones
AutoPay - June	WM -Waste Management	\$1,526.58	Garbage/Recycling Service
AutoPay - June	Wisc Public Service	\$12,432.92	WPS-Gas/Electric
AutoPay - June	Frontier-Landlines	\$603.83	Telephone Service (3)
Online Payment June	WI Retirement System	\$8,810.30	Remittance/Contributions
TOTAL		\$78,789.89	

EQUIPMENT / PARTS

CHECK #	VENDOR	AMOUNT	MEMO
Asset/Capital Improv. CK# 955	Strand Associates	\$45,400.00	Asset/Construction
Equip. Replacement CK#		\$0.00	Equipment Replacement
General Ck# 31256-	Multiple	\$61,360.92	Regular
		\$106,760.92	Total
TOTAL		\$185,550.81	

Robert J. Stavran - President

Thomas J. Kipp - Secretary

Keith Biedermann

Darin Westover

Kevin Breit

DATE:

Fund: All Funds

Account Number	2025 Actual 12/31/2025	2026 Actual 07/27/2026	2026 Budget	Budget Status	% of Budget
600-00-41100-000-000 Hauler Income	150,931.53	70,727.76	0.00	70,727.76	0.00
600-00-41101-000-000 Misc Income	457.41	70,305.78	0.00	70,305.78	0.00
600-00-41120-000-000 RECYCLED INCOME	516.00	0.00	0.00	0.00	0.00
600-00-41700-000-000 O&M - Mosinee	259,570.97	157,180.03	290,068.00	-132,887.97	54.19
600-00-41710-000-000 O&M - Rib Mountain	391,188.82	245,009.75	464,800.00	-219,790.25	52.71
600-00-41720-000-000 O&M - Rothschild	266,226.00	163,283.60	392,784.00	-229,500.40	41.57
600-00-41730-000-000 O&M - Weston	984,713.71	585,137.91	1,196,961.00	-611,823.09	48.89
600-00-41740-000-000 O&M - Kronenwetter	258,471.58	176,629.51	301,703.00	-125,073.49	58.54
600-00-41810-000-000 DS - Rib Mountain	268,915.29	151,472.96	286,842.00	-135,369.04	52.81
600-00-41820-000-000 DS - Rothschild	183,014.96	101,111.66	242,953.00	-141,841.34	41.62
600-00-41830-000-000 DS - Weston	677,635.08	362,569.74	739,342.00	-376,772.26	49.04
600-00-41840-000-000 DS - Kronenwetter	178,094.63	109,806.49	186,979.00	-77,172.51	58.73
600-00-41850-000-000 DS - Mosinee	179,394.62	97,827.02	180,300.00	-82,472.98	54.26
600-00-41910-000-000 Interest Income - General Fund	49,465.52	21,851.42	0.00	21,851.42	0.00
600-00-41911-000-000 Interest Income - Sick Leave	7,554.26	3,471.91	0.00	3,471.91	0.00
600-00-41920-000-000 Interest Income - Cap Imp.	30,320.92	15,297.43	0.00	15,297.43	0.00
600-00-41930-000-000 Interest Income - Debt Service	63,054.69	45,541.68	0.00	45,541.68	0.00
600-00-41940-000-000 Interest Income-Asset/Const	6,425.99	713.08	0.00	713.08	0.00
600-00-41950-000-000 Interest Income - Eq. Repl Fd	189,606.70	76,261.16	0.00	76,261.16	0.00
Revenue/Interest Income	4,145,558.68	2,454,198.89	4,282,732.00	-1,828,533.11	57.30
Total Revenues	4,145,558.68	2,454,198.89	4,282,732.00	-1,828,533.11	57.30

Account Number		Fund: All Funds					Budget Status	% of Budget
		2025	2026					
		Actual 12/31/2025	Actual 07/27/2026	2026 Budget				
600-00-56020-000-000	Operations	189,420.43	106,345.23	162,107.00	55,761.77			65.60
	Wages-Reg-OP/Bio Solids							
600-00-56030-000-000	Operations	47,340.92	36,335.11	49,678.00	13,342.89			73.14
	Wages-O.T. OP/Bio Solids							
600-00-56150-000-000	Health & Safety	4,282.49	3,333.52	10,000.00	6,666.48			33.34
600-00-56300-100-000	Electricity/Rib Mtn	531.37	249.39	550.00	300.61			45.34
	WPS Acct#00006							
600-00-56300-200-000	Electricity/Rothschild	530.88	288.69	550.00	261.31			52.49
	WPS Acct#00007							
600-00-56300-300-000	Electricity/Weston	503.43	239.40	500.00	260.60			47.88
	WPS Acct#00009							
600-00-56300-310-000	Electricity/Cty XX	560.95	348.97	650.00	301.03			53.69
	WPS Acct#00008							
600-00-56300-320-000	Electricity/Cedar Ck	660.08	347.05	750.00	402.95			46.27
	WPS Acct#00003							
600-00-56500-000-000	Water Utility Bills	1,019.05	515.87	900.00	384.13			57.32
600-00-56510-000-000	Natural Gas	13,621.63	8,172.27	15,000.00	6,827.73			54.48
	WPS Acct#00002							
600-00-56521-000-000	Diesel Fuel	18,262.16	23,994.34	35,000.00	11,005.66			68.56
600-00-56522-000-000	Assisting Haulers	21,726.10	21,175.60	45,000.00	23,824.40			47.06
600-00-56530-000-000	Gasoline	2,464.84	1,483.37	3,500.00	2,016.63			42.38
600-00-56540-000-000	Electricity - Plant/Gate	187,575.07	64,499.57	162,000.00	97,500.43			39.81
	WPS Acct#00002P/#00004G							
600-00-56600-000-000	Chemical & Fabri Expenses	269,737.58	184,979.96	340,000.00	155,020.04			54.41
600-00-56690-000-000	Operating Expenses	0.00	3,065.16	2,000.00	-1,065.16			153.26
600-00-56900-000-000	PROF & ENG Contractual Service	0.00	0.00	2,000.00	2,000.00			0.00
600-00-56950-000-000	Misc. Contractual Service	29,822.69	16,466.95	40,000.00	23,533.05			41.17
600-00-56990-000-000	Miscellaneous Expenses	809.11	0.00	2,000.00	2,000.00			0.00
Sum Operation Expenses		788,868.78	471,840.45	872,185.00	400,344.55			54.10

Budget Comparison - Detail

Fund: All Funds

Account Number	2025 Actual 12/31/2025	2026 Actual 07/27/2026	2026 Budget	Budget Status	% of Budget
600-00-57020-000-000 Maintenance	110,837.78	59,175.03	141,844.00	82,668.97	41.72
Wages - Reg. - Maintenance					
600-00-57030-000-000 Maintenance	1,225.68	1,467.42	2,922.00	1,454.58	50.22
Wages - O.T. - Maintenance					
600-00-57700-000-000 Janitorial Expenses	10,296.00	6,006.00	13,500.00	7,494.00	44.49
600-00-57710-000-000 Motor Vehicle Expenses	15,604.72	3,729.63	24,800.00	21,070.37	15.04
600-00-57720-000-000 Lubrication - Oil/Grease	4,212.66	1,434.01	5,000.00	3,565.99	28.68
600-00-57740-000-000 Painting + Hardware Expenses	791.14	1,760.28	2,000.00	239.72	88.01
600-00-57750-000-000 Machinery + Equip Expenses	22,020.73	26,269.79	20,000.00	-6,269.79	131.35
600-00-57760-000-000 Plumbing Expenses	5,462.80	270.73	1,500.00	1,229.27	18.05
600-00-57770-000-000 Elec. + Instrumentation Exp.	12,257.44	10,495.59	10,000.00	-495.59	104.96
600-00-57890-000-000 Maintenance Expenses	1,225.25	795.58	3,000.00	2,204.42	26.52
600-00-57900-000-000 PROF & ENG Contractual Service	0.00	0.00	500.00	500.00	0.00
600-00-57950-000-000 Misc. Contractual Service	2,479.95	0.00	5,000.00	5,000.00	0.00
600-00-57990-000-000 Miscellaneous Expenses	59.96	0.00	2,000.00	2,000.00	0.00
Sum Maintenance Expenses	186,474.11	111,404.06	232,066.00	120,661.94	48.01
600-00-58020-000-000 Quality Control	77,893.96	41,032.61	101,317.00	60,284.39	40.50
Wages - Reg -Q.C.					
600-00-58030-000-000 Quality Control	5,653.26	3,226.50	5,845.00	2,618.50	55.20
Wages - O/T -Q.C.					
600-00-58490-000-000 Laboratory Expenses	7,167.15	3,676.19	8,000.00	4,323.81	45.95
600-00-58900-000-000 PROF & ENG Contractual Service	0.00	0.00	1,500.00	1,500.00	0.00
600-00-58941-000-000 P.S. - Equip Calibration	150.00	0.00	1,500.00	1,500.00	0.00
600-00-58942-000-000 P.S. Outside Lab Testing	11,678.30	8,277.30	15,000.00	6,722.70	55.18
600-00-58990-000-000 Miscellaneous Expenses	0.00	0.00	1,000.00	1,000.00	0.00
Sum Quality Control Expenses	102,542.67	56,212.60	134,162.00	77,949.40	41.90
600-00-59010-000-000 Administration	107,323.68	62,434.80	113,193.00	50,758.20	55.16
Salary- Administration					

Account Number		Fund: All Funds				Budget Status	% of Budget
		2025	2026	2026			
		Actual 12/31/2025	Actual 07/27/2026	Budget			
600-00-59020-000-000	Administration Wages- Administration	52,026.00	27,742.55	58,259.00	30,516.45	47.62	
600-00-59040-000-000	Commission Commissioners - Compensation	5,300.00	3,400.00	6,000.00	2,600.00	56.67	
600-00-59050-000-000	Commission Commissioners - Expenses	3,044.00	1,944.48	4,000.00	2,055.52	48.61	
600-00-59100-000-000	Insurance Health Insurance	172,492.44	143,074.54	198,366.00	55,291.46	72.13	
600-00-59103-000-000	HSA ER EXPENSE Insurance	30,625.00 3,377.36	36,750.00 501.13	30,625.00 600.00	-6,125.00 98.87	120.00 83.52	
600-00-59120-000-000	Life Insurance Wis. Retirement Fund	73,593.22	27,391.72	52,654.00	25,262.28	52.02	
600-00-59121-000-000	Social Security (6.2%)	41,692.47	22,421.18	45,713.00	23,291.82	49.05	
600-00-59122-000-000	Medicare (1.45%)	9,750.68	5,243.63	10,691.00	5,447.37	49.05	
600-00-59125-000-000	Insurance Dental Insurance	6,311.53	3,681.79	6,312.00	2,630.21	58.33	
600-00-59127-000-000	Insurance Vision Insurance	1,092.96	637.56	1,093.00	455.44	58.33	
600-00-59130-000-000	Workers Compensation	11,764.00	4,019.00	13,237.00	9,218.00	30.36	
600-00-59200-000-000	Sick Leave Pay	33,304.13	4,666.71	30,012.00	25,345.29	15.55	
600-00-59220-000-000	Stand-By Duty	11,783.76	6,260.48	12,057.00	5,796.52	51.92	
600-00-59230-000-000	Holiday/Personal Pay	27,269.92	9,928.01	28,299.00	18,370.99	35.08	
600-00-59240-000-000	Vacation Pay	53,454.32	18,814.47	55,784.00	36,969.53	33.73	
600-00-59250-000-000	Funeral Leave	0.00	981.26	1,000.00	18.74	98.13	
600-00-59300-000-000	Phone/Internet	11,226.26	7,311.44	13,000.00	5,688.56	56.24	
600-00-59320-000-000	Office Eq. Repair & Service	16,508.34	8,209.05	27,000.00	18,790.95	30.40	
600-00-59330-000-000	Postage/Shipping	728.47	378.31	3,000.00	2,621.69	12.61	
600-00-59340-000-000	Office Supplies	1,575.44	1,078.37	3,000.00	1,921.63	35.95	
600-00-59350-000-000	Printing + Publication	695.42	117.43	1,100.00	982.57	10.68	
600-00-59360-000-000	Education & Training	9,785.32	2,784.37	15,000.00	12,215.63	18.56	
600-00-59370-000-000	Membership/Subscribe/License	29,328.52	29,429.24	40,000.00	10,570.76	73.57	

Fund: All Funds

Account Number	2025 Actual 12/31/2025	2026 Actual 07/27/2026	2026 Budget	Budget Status	% of Budget
600-00-59380-000-000 Mileage Reimbursement	1,453.76	345.25	1,500.00	1,154.75	23.02
600-00-59384-000-000 Amortization Exp.	0.00	0.00	-150,000.00	-150,000.00	0.00
600-00-59390-000-000 Bank Charges	586.55	346.60	500.00	153.40	69.32
600-00-59400-000-000 Debt Issuance Costs	41,000.00	0.00	1,215,416.00	1,215,416.00	0.00
600-00-59440-000-000 INSURANCE PREMIUM	45,582.00	37,688.00	47,408.00	9,720.00	79.50
600-00-59495-000-000 Replacement Expense	360,000.00	200,000.00	400,000.00	200,000.00	50.00
600-00-59496-000-000 Depreciation Expense	416,686.49	0.00	0.00	0.00	0.00
600-00-59497-000-000 Capital Improvement Expense	0.00	0.00	300,000.00	300,000.00	0.00
600-00-59500-000-000 Gain/Loss on Fixed Asset	-9,400.00	-117,257.72	0.00	117,257.72	0.00
600-00-59810-000-000 CWF Project #4021-10 Int Exp	126,973.03	140,189.35	0.00	-140,189.35	0.00
600-00-59839-000-000 CWF Project #4021-09 Int Exp	45,205.59	22,056.78	421,000.00	398,943.22	5.24
600-00-59899-000-000 CWF Project #4021-99 Int Exp	48,817.99	29,922.58	0.00	-29,922.58	0.00
600-00-59900-000-004 PROF & ENG/FAC UPGRADE PHASE 2	10,504.00	87,786.41	0.00	-87,786.41	0.00
PHASE 2 DESIGN					
600-00-59910-000-000 P.S. Accounting & Auditing	20,432.14	22,577.50	21,000.00	-1,577.50	107.51
600-00-59920-000-000 P.S. - Legal	6,081.00	63.00	15,000.00	14,937.00	0.42
600-00-59990-000-000 Miscellaneous Expenses	1,841.59	427.99	2,500.00	2,072.01	17.12
Sum Admin/Loan Int. Expense	1,829,817.38	853,347.26	3,044,319.00	2,190,971.74	28.03
Total Expenses	2,907,702.94	1,492,804.37	4,282,732.00	2,789,927.63	34.86

Net Totals

1,237,855.74	961,394.52	0.00	-961,394.52
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COMMISSION REPORT

June 2026

INFLUENT FLOWS	MONTH TOTAL
PLANT INFLUENT/EFFLUENT FLOWS (<i>AVG/MGD</i>)	3.0/3.6
RIB MOUNTAIN PERCENTAGE	15.4%
ROTHSCHILD PERCENTAGE	8.6%
CEDAR CREEK PERCENTAGE	18.5%
WESTON PERCENTAGE	23.8%
XX PERCENTAGE	2.3%
KRONENWETTER PERCENTAGE	15.8%
MOSINEE PERCENTAGE	12.6%
HAULER GALLONS	681,000
SLUDGE PROGRAM	
SLUDGE GALLONS IN STORAGE (<i>END OF MONTH</i>)	1,344,000
PLANT PERFORMANCE (<i>AVG FLOWS/CONCENTRATIONS</i>)	
POUNDS OF SOLIDS REMOVED	210,450
% SOLIDS REDUCTION	98%
POUNDS OF BOD REMOVED	186,600
% BOD REDUCTION	97%
POUNDS OF PHOSPHOROUS REMOVED	4896
% PHOSPHOROUS REMOVAL	94%

<u>JUNE- HAULER DATA</u>					GALS.		GALS.
					<u>ESTIMATED</u>		<u>"BILLED "</u>
COUNTRY PUMPERS					291,300		328,700
DECKER					14,600		17,290
GREEN VALLEY					199,600		199,500
HEINZEN PLUMBING					0		0
MODERN SEWER					175,500		210,900
				TOTAL	<u>681,000</u>		<u>756,390</u>

Accounts Summary

June 30, 2026

BANK ACCOUNTS

ACCOUNT NAME	BALANCE
GENERAL CHECKING : XXX-062	\$ 1,606,970.09
EQUIPMENT REPLACE - XXX-634	\$ 1,823,284.69
ASSET/CONST. - XXX-240	\$ 1,386,699.30
NON-INTEREST BEARING ACCT- as of MAR 2025	\$ 4,816,954.08

SAVINGS ACCT / SPLIT - XXX-762	
DEBT SERV	\$ 7,920.72
EQUIP. REPLACEMENT	\$ 893,938.16
GENERAL	\$ 34,240.31
ASSET/CONST	\$ 48,093.51
CAPITAL IMPROV	\$ 857,829.61
	\$ 1,842,022.31
DEBT SERVICE SAVINGS - XXX-247 -	\$ 1,361,123.23

LOCAL GOV. INVESTMENT ACCTS

ACCOUNT NAME	
LGIP- GENERAL	\$ 7,850.99
LGIP- ASSET/CONST	\$ 64.78
LGIP- DEBT SERVICE	\$ 1,799,782.85
LGIP - EQUIP. REPLACEMENT	\$ 2,072,879.29
LGIP - SICK LEAVE	\$ 193,119.89
LGIP - CAPITAL IMPROV.	\$ 144,071.41
	\$ 4,217,769.21

TOTAL BALANCE \$ 12,237,868.83

NOTE: COMBINED EQUIPMENT REPLACE TOTAL \$ 4,790,102.14

WI DNR CWF # 4021-09 - LIABILITY = 21400	\$ 2,317,036.21
WI DNR CWF # 4021-10 - LIABILITY = 21510	\$ 14,515,745.25
WI DNR CWF # 4021-99 - LIABILITY = 21599	\$ 2,980,110.00
TOTAL LIABILITY	\$ 19,812,891.46

Respectfully Submitted,

Sandra Balz - Administrative Clerk

