



**RIB MOUNTAIN
METROPOLITAN SEWERAGE DISTRICT**
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DIRECTOR:
Eric Donaldson

SUPERINTENDENT:
Andy Heise

"Doing our part for the Wisconsin River."

BUDGET HEARING/REGULAR MEETING MINUTES

October 8, 2024

Commission President, Robert Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m.

ROLL CALL - Commission Members Present: Robert Stavran, Keith Biedermann & Thomas Kipp, Darin Westover

Also Present: Eric Donaldson; Director; Andy Heise; Superintendent; Sandra Balz; Administrative Clerk; Mike Heyroth, Utility Director; Village of Rib Mountain; Mike Wodalski, Village of Weston.

Commission Members Absent: None.

Discussion on Commissioner – Mr. James N. Pauls passing October 4, 2024. Mr. Stavran called for a moment of silence for James N. Pauls..

BUDGET HEARING: Mr. Westover brought up the \$50.00 reimbursement for cell phones and wage increase. (.10 cents per sub grade- DNR Exam certification) A discussion was held regarding the add-on pay that has been in place for operator DNR training. It has been at .50 cents total add-on since the 1990's and would now change to a maximum of \$2.00 total, add-on.

A motion was made by Mr. Westover and seconded by Mr. Kipp to change the \$50 phone reimbursement to \$25 was passed with unanimous consent.

A motion was made to approve the Budget by Mr. Kipp and seconded by Mr. Biedermann; motion passed unanimously.

MINUTES APPROVAL

Mr. Biedermann made a motion to approve the Meeting Minutes from September 10, 2024, and Mr. Kipp seconded the motion. Motion carried.

CHECK REGISTER APPROVAL - Mr. Kipp made a motion to approve the following September checks and Mr. Biedermann seconded the motion. Questioned and unanimously passed.

Debt Service -On-line Payment-CWF Loan	\$
Asset/Capital Improv. CK# 911	\$ 4,770.00
General Checks -Prepaid CK#	\$ 12,938.23
General Checks CK#	\$ 121,024.22
Manual/Auto Payments	\$ 75,948.34
TOTAL	<u>\$ 214,680.79</u>

DIRECTOR/SUPERINTENDENTS REPORT

Budget Comparison Report – Budget comparison reviewed and discussion for next year's dollars.

Asset/Replacement Request –The Weston sample station roof to be updated. Mr. Donaldson stated approx.. \$45,000 is the first quote and we are waiting for additional quotes.

Mr. Wodalski asked if there was a way to access/share our flow data at the sample station.

PLANT REPORT – Reviewed. Mr. Donaldson stated that the flow numbers were low last month.

OLD BUSINESS

Phase II Update & CD Smith Pay Request: Donaldson gave an update on the project and advised the Commission that meetings with CD Smith and plans to complete the project by June of 2026.

A motion was made to approve the CD Smith pay request #3; in the amount of \$425,354.90 was made by Mr. Kipp and seconded by Mr. Biedermann. Motion carried.

Influent pH Issue – We continue to monitor. 1 spike happened in September but was not over 9 which, is within the limit.

Crystal Finishing Update – No update this month. They have been compliant.

Account Summary – Reviewed and discussed the CWF disbursements and the miscellaneous/contingency costs.

Applied Laser Technology Update –Results are currently now complaint. And DNR will be permitting.

CDL Drug Testing- Required by DOT and will have Overland Transport handle our random drug testing pool.

COMMISSION/SECRETARY- to replace Mr. James N. Pauls. Mr. Stavran stated that we will need to nominate a Secretary for Check Register reviews and check signing. Mr. Kipp was nominated as Secretary for the Metro; A motion was made by Mr. Westover and seconded by Mr. Biedermann. Motion was carried.

Mr. Donaldson verified with the Leaeue of WI that, our policy on Commissioners is interpreted well within the statues.

ADJOURNED - At 12:46 PM, with no further business to discuss, a motion was made to adjourn the meeting by Mr. Kipp seconded by Mr. Biedermann. Questioned and unanimously passed.


Sandra E. Balz, Administrative Clerk

11/13/24 Date Approved