



**RIB MOUNTAIN
METROPOLITAN SEWERAGE DISTRICT**
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DIRECTOR:
Eric Donaldson

SUPERINTENDENT:
Andy Heise

"Doing our part for the Wisconsin River."

BUDGET WORKSHOP/REGULAR MEETING MINUTES

September 10, 2024

Commission President, Robert Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 9:30 a.m.

ROLL CALL - Commission Members Present: Robert Stavran, James Pauls, Keith Biedermann & Thomas Kipp, Darin Westover (newly appointed)

Also Present: Eric Donaldson; Director; Andy Heise; Superintendent; Sandra Balz; Administrative Clerk; Jared Grande, Community Dev. Director; Mike Heyroth, Utility Director; V. of Rib Mountain. Along with Tim Vergara, V. of Rothchild; Mike Wodalski, V. of Weston and Randy Langer, Strand Associates; on Zoom.

Commission Members Absent: None.

Discussion on New Commissioner Appointment & Reappointment – Mr. James Pauls- was reappointed and sworn in for another term on the Metro Commission until August 11, 2029.

Discussion: Mr. Darin Westover stated that he is still working for the Village of Rib Mountain, on a very limited basis and asked the Commission if this would be an issue. Commission Handbook states "'Where a Commissioner or employee of the Metro is also an elected or appointed officer, official or employee of another municipality located within the Metro, such Commissioner or employee of t his Metro shall discharge his or her duties in the best interest of the Metro and shall not permit any political consideration or other interest arising by virtue of his or her relationship with such municipality to influence the discharging of such duties on considerations or other interests may exist, the same shall be disclosed prior to the time the transaction or matter is acted upon by the Metro. If circumstances warrant, the particular Commissioner should abstain from voting on the particular matter."

A Motion was made by Robert Stavran and seconded by Thomas Kipp and Motion carried; to approve the appointment of Darin Westover as Commissioner for the Metro and Mr. Westover was then, sworn in and will serve as replacement for Mr. Strehlow until August 11, 2026. Motion was passed unanimously.

BUDGET WORKSHOP: Donaldson explained the budget items and some increases. Also, additional lab testing & data which, we are looking for another lab for PFAS in sludge. Donaldson explained that he would like to change the Good Friday holiday to be used as a Personal day for all employees. Donaldson requested a quote for Insurance thru Spectrum (MPIC) and explained the security thru VC3 which, we would have to switch from our current IT provider; Applied Tech.

Health, Dental & Vision insurance was reviewed as, the Metro does not currently provided Dental or Vision insurance to employees. The WRS contributions will increase to 6.95% for 2025.

The topic was brought up regarding random drug testing for each CDL drivers though Overland Transport by Mr. Kipp. Donaldson also mentioned that he would like employees to have an option to choose additional vacation time in lieu of 2% raise. A motion to adjourn/recess Budget Workshop made by Mr. Biedermann and seconded by Mr. Kipp and was passed with unanimous consent.

MINUTES APPROVAL

Thomas Kipp made a motion to approve the Meeting Minutes from August 13, 2024, and Keith Biedermann seconded the motion. Motion carried.

CHECK REGISTER APPROVAL - Mr. Pauls made a motion to approve the following August checks and Mr. Kipp seconded the motion. Questioned and unanimously passed.

Debt Service -On-line Payment-CWF Loan	\$
Asset/Capital Improv. CK#	\$

General Checks -Prepaid CK# 30648 & 30649	\$ 56.14
General Checks CK# 30653 - 30670	\$ 109,159.41
Manual/Auto Payments	\$ 94,267.22
TOTAL	<u>\$ 203,482.77</u>

DIRECTOR/SUPERINTENDENTS REPORT

Budget Comparison Report – Budget comparison reviewed at 56% and discussion for next year's dollars.

Asset/Replacement Request –The Weston sample station roof to be updated approximately \$45,000.

We are still waiting on our computers and deciding on IT assistance.

PLANT REPORT – Reviewed.

OLD BUSINESS

Phase II Update - Donaldson gave an update on the project and advised the North Wind Solar Array project was moved to next year, summer 2025.

Influent pH Issue – We continue to monitor.

Crystal Finishing Update – No August Report.

Applied Laser Technology Update – East end of Weston-DNR contacted them as a formal pretreatment source and need approval/permit. Results are currently now complaint. Gate camera to be installed in September per Andy, Superintendent.

Mr. Grande, Community Dev. Director; Village of Rib Mountain presented a statement regarding his staff member; Jeremy Kloos, Building Inspector; and interaction with Mr. Donaldson, Director; (**see attached**) letter from Mr. Grande to Commissioners and Mr. Donaldson's letter of response.

RECONVENE INTO BUDGET WORKSHOP- WWOA conference is October 23-25 & open to commissioners and well as operators/employees.

A motion was made by Mr. Westover and seconded by Mr. Kipp to go into Closed Session Pursuant to WI State Statute 19.85 (1)(c). Questioned and by means of roll call vote, was unanimously passed.

The Commission proceeded into Closed Session. A discussion was held regarding the 2025 Wage and Benefit Package for the Metro Employees along with employee performance's.

A motion was made by Mr. Stavran and seconded by Mr. Kipp to adjourn the Closed Session and return to Open Session.

Questioned and by means of roll call vote was unanimously passed.

A motion to approve the 3% raise was made by Mr. Biederman seconded by Mr. Kipp, motion carried.

A Motion was made by Mr. Kipp and seconded by Mr. Pauls; Motion carried and approved with unanimous consent regarding the approval of added Dental and Vision plan.

A motion was made to approve the Tentative 2025 Budget by Mr. Stavran and seconded by Mr. Pauls. Motion unanimously carried. The 2025 Tentative Budget will be published in the Daily Herald and emailed to the communities.

Schedule 2025 Budget Public Hearing – Budget Hearing for proposed 2025 budget will be on October 8, 2024, at 11:30 a.m. Donaldson will email out for review and hard copies of budget will be available at the meeting.

ADJOURNED - At 1:28 PM, with no further business to discuss, a motion was made to adjourn the meeting by Mr. Pauls seconded by Mr. Biedermann. Questioned and unanimously passed.

Sandra E. Balz, Administrative Clerk

Date Approved