

**OFFICIAL NOTICE AND AGENDA
RIB MOUNTAIN METROPOLITAN SEWERAGE DISTRICT'S
REGULAR MEETING**

The Regular Meeting of the Rib Mountain Metropolitan Sewerage District will be held at 151401 Aster Road, Wausau, WI on Tuesday, the 12th of August at 11:30 a.m.

1. Call to Order and Roll Call
2. Introduction of Audience
3. Approval of July 8, 2025, Minutes
4. Check Register Approval
5. 2024 Audit Approval
6. Director/Superintendent Report
 - A. Budget Comparison Report
 - B. Asset/Replacement Requests
 1. Weston Sample Station Update
 2. Doors Replacement - Update
 - C. Plant Report
 - D. Old Business
 1. Phase #2 Construction Update
 - a. Pay Request #13 for Approval
 2. Influent pH Issue Update
 3. Account Summary
 4. Applied Laser Tech Update
 5. Community Luncheon
 - E. New Business
 1. Plan for 2025 Audits
 2. WWOA Conference -Oct. 14-17
 3. Discussion on Metro Limits for Crystal Finishing
7. Adjourn

*E-mailed to the Wausau Daily Herald on August 6, 2025, by Sandra E. Balz -Administrative Clerk.
Posted at: Village of Rib Mountain, Village of Rothschild, Village of Weston, Village of Kronenwetter,
City of Mosinee, and Strand Associates.*

***Any person planning to attend this meeting who needs some type of special accommodation to participate should call the Rib Mountain Metropolitan Sewerage District at (715) 359-7852.*



**RIB MOUNTAIN
METROPOLITAN SEWERAGE DISTRICT**
151401 ASTER ROAD
WAUSAU, WI 54401
715-359-7852
Rmmsd@ribmountainmetro.com

"Doing our part for the Wisconsin River."

DIRECTOR:
Eric Donaldson

SUPERINTENDENT:
Andy Heise

REGULAR MEETING MINUTES

July 8, 2025

Commission President, Robert Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m.

ROLL CALL - Members Present: Robert Stavran, Keith Biedermann, Thomas Kipp, Darin Westover and Kevin Breit.

Also Present: Eric Donaldson; Director; Andy Heise; Superintendent; Sandra Balz; Administrative Clerk, Joy Palmer and Amber Danielski of CLA and Ryan Van de Walle of Rothschild on Zoom video.

Commission Members Absent: None.

MINUTES APPROVAL

Mr. Kipp made a motion to approve the Meeting Minutes of June 10, 2025, and Mr. Breit seconded the motion. Motion carried.

CHECK REGISTER APPROVAL – Reviewed and discussed.

Mr. Breit made a motion to approve the following June checks and Mr. Kipp seconded the motion. Questioned and unanimously passed.

Debt Service -On-line Payment-CWF Loan	\$
Asset/Capital Improv. CK# 928, 929	\$ 733,909.35
Equipment Replacement Ck#	\$
General Checks CK# 30945-30962	\$ 39,327.76
Manual/Auto Payments	\$ 75,616.67
TOTAL	<u>\$ 848,853.78</u>

DIRECTOR/SUPERINTENDENTS REPORT

Budget Comparison Report – Budget comparison reviewed and discussed.



RIB MOUNTAIN METROPOLITAN SEWERAGE DISTRICT

JULY - (MANUAL & AUTOPAY) CHECK REGISTER

AUGUST 12TH MEETING

MANUAL/AUTO PAY

CHECK #	VENDOR	AMOUNT	MEMO
V7112501-V7112510	Payroll	\$16,589.80	Employee Wages (After tax)
V7252501-V7252507	Payroll	\$16,559.66	Employee Wages (After tax)
PAYROLL - JULY	Commission Compensation	\$461.75	Commission Pay (After tax)
FED/FICA/STATE-	Federal & State	\$14,300.48	Payroll Taxes
AutoPay - JULY	Kwik Trip	\$692.62	Fuel
CREDIT CARD	Cardmember Serv-VISA	\$668.10	Supplies/Mtg/Misc/Veh Repair
CREDIT CARD	CELLCOM	\$126.90	Cell phones
AutoPay -JULY	Wisc Public Service	\$18,987.48	WPS-Gas/Electric
AutoPay -(07/16-08/15)	Frontier	\$463.83	Telephone Service
Online Payment -JULY	WI Retirement System	\$7,124.70	Remittance/Contributions
TOTAL		\$75,975.32	

EQUIPMENT / PARTS

CHECK #	VENDOR	AMOUNT	MEMO
Asset/Capital Improv. CK# 930 & 931	Strand Associates/CD Smith Req#13	\$881,047.10	Asset/Construction
Equip. Replacement CK#		\$0.00	Equipment Replacement
General Cks # 30964-30987	Multiple	\$79,770.00	Regular
		\$960,817.10	Total
TOTAL		\$1,036,792.42	

Robert J. Stavran - President

Thomas J. Kipp - Secretary

Keith Biedermann

Darin Westover

Kevin Breit

DATE:

COMMISSION REPORT

July 2025

INFLUENT FLOWS	MONTH TOTAL
PLANT INFLUENT/EFFLUENT FLOWS (AVG/MGD)	2.8/3.1
RIB MOUNTAIN PERCENTAGE	15.8%
ROTHSCHILD PERCENTAGE	9.1%
CEDAR CREEK PERCENTAGE	18.7%
WESTON PERCENTAGE	23.0%
XX PERCENTAGE	3.0%
KRONENWETTER PERCENTAGE	11.6%
MOSINEE PERCENTAGE	14.0%
HAULER GALLONS	910,415
SLUDGE PROGRAM	
SLUDGE GALLONS IN STORAGE (END OF MONTH)	2,184,000
PLANT PERFORMANCE (AVG FLOWS/CONCENTRATIONS)	
POUNDS OF SOLIDS REMOVED	233,616
% SOLIDS REDUCTION	97%
POUNDS OF BOD REMOVED	214,303
% BOD REDUCTION	97%
POUNDS OF PHOSPHOROUS REMOVED	4684
% PHOSPHOROUS REMOVAL	91%



Strand Associates, Inc.[®]
910 West Wingra Drive
Madison, WI 53715
(P) 608.251.4843
www.strand.com

Transmittal Letter

DATE: August 4, 2025

PROJECT NO. 1165.022

COMPANY NAME: Rib Mountain Metropolitan Sewerage District

ATTENTION: Eric Donaldson, Director

ADDRESS: 151401 Aster Road

CITY/STATE/ZIP: Wausau, WI 54401

RE: Payment Application for WWTP Phase II Upgrades Project

WE ARE SENDING YOU:

- | | | | | |
|---------------------------------------|-----------------------------------|--|----------------------------------|---|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Contract | <input type="checkbox"/> Letter | <input type="checkbox"/> Report | <input type="checkbox"/> Shop Drawings |
| <input type="checkbox"/> Change Order | <input type="checkbox"/> Drawings | <input checked="" type="checkbox"/> Pay Apps | <input type="checkbox"/> Samples | <input type="checkbox"/> Specifications |
| <input type="checkbox"/> Other | | | | |

Copies	Date	No.	Description
1	8/4/2025	13	Payment Application

ITEMS TRANSMITTED AS SHOWN:

- | | | |
|--|---|---|
| <input type="checkbox"/> For approval | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit _____ copies for approval |
| <input checked="" type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> Submit _____ copies for distribution |
| <input type="checkbox"/> As requested | <input type="checkbox"/> Approved as noted-Resubmit | <input type="checkbox"/> Additional Information Required |
| <input type="checkbox"/> For review and comment | <input type="checkbox"/> Not Approved | <input type="checkbox"/> For signature |
| <input type="checkbox"/> Other | | |

REMARKS:

This payment request is for **\$823,937.10**. The amount of retainage for this pay application is \$43,365.11. The total retainage for the project is \$370,974.85. As of this pay request the project is monetarily 38 percent complete with 45 percent of the contract time elapsed.

Signed


Evan Hunsanger

Copy to: File

Accounts Summary

July 31, 2025

BANK ACCOUNTS

ACCOUNT NAME	BALANCE
GENERAL CHECKING : XXX-062	\$ 1,607,767.27
EQUIPMENT REPLACE - XXX-634	\$ 159,932.08
ASSET/CONST. - XXX-240	\$ 1,022,649.30
NON-INTEREST BEARING ACCT- as of MAR 2025	\$ 2,790,348.65

SAVINGS ACCT / SPLIT - XXX-762	
DEBT SERV	\$ 7,703.22
EQUIP. REPLACEMENT	\$ 1,143,720.34
GENERAL	\$ 33,300.34
ASSET/CONST	\$ 46,772.78
CAPITAL IMPROV	\$ 834,272.27
	\$ 2,065,768.95
DEBT SERVICE SAVINGS - XXX-247 -	\$ 1,350,671.81

LOCAL GOV. INVESTMENT ACCTS

ACCOUNT NAME	
LGIP- GENERAL	\$ 7,576.46
LGIP- ASSET/CONST	\$ 62.52
LGIP- DEBT SERVICE	\$ 766,887.67
LGIP - EQUIP. REPLACEMENT	\$ 3,770,199.29
LGIP - SICK LEAVE	\$ 177,308.13
LGIP - CAPITAL IMPROV.	\$ 139,033.68
	\$ 4,861,067.75

TOTAL BALANCE \$ 11,067,857.16

NOTE: COMBINED EQUIPMENT REPLACE TOTAL \$ 5,073,851.71

WI DNR CWF # 4021-09 - LIABILITY = 21400	\$ 2,506,452.26
WI DNR CWF # 4021-10 - LIABILITY = 21510	\$ 6,270,186.67
WI DNR CWF # 4021-99 - LIABILITY = 21599	\$ 2,389,835.00
TOTAL LIABILITY	\$ 11,166,473.93

Respectfully Submitted,

Sandra Balz - Administrative Clerk