

**RIB MOUNTAIN
METROPOLITAN SEWERAGE DISTRICT**

151401 ASTER ROAD
WAUSAU, WI 54401
715-359-7852

Rmmsd@ribmountainmetro.com

DIRECTOR:
Eric Donaldson

SUPERINTENDENT:
Andy Heise

"Doing our part for the Wisconsin River."

REGULAR MEETING MINUTES

December 10, 2024

Commission President, Robert Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m.

ROLL CALL - Commission Members Present: Robert Stavran, Keith Biedermann & Thomas Kipp, Darin Westover

Also Present: Eric Donaldson; Director; Andy Heise; Superintendent; Sandra Balz; Administrative Clerk; Alex Vedvick; Village of Kronenwetter Trustee. And Ryan VandeWalle, Village Administrator for Rothschild on zoom.

Commission Members Absent: None.

MINUTES APPROVAL

Mr. Kipp made a motion to approve the Meeting Minutes from November 12, 2024, and Mr. Biedermann seconded the motion. Motion carried.

CHECK REGISTER APPROVAL - Mr. Kipp made a motion to approve the following October checks and Mr. Biedermann seconded the motion. Questioned and unanimously passed.

Debt Service -On-line Payment-CWF Loan	\$
Asset/Capital Improv. CK# 914 & 915	\$ 938,812.23
General Checks -Prepaid	\$
General Checks CK# 30725-30750	\$ 103,403.80
Manual/Auto Payments	\$ 101,062.16
TOTAL	<u>\$ 1,143,278.19</u>

DIRECTOR/SUPERINTENDENTS REPORT

Budget Comparison Report – Budget comparison reviewed and discussion.

Asset/Replacement Request –The Weston sample station roof to be updated.
Mr. Donaldson stated we are waiting for additional quotes.

PLANT REPORT – Reviewed. Mr. Donaldson stated that the flow numbers were low last month.

OLD BUSINESS

Phase II Update & CD Smith Pay Request: Donaldson gave an update on the project and advised the Commission that meetings with CD Smith and plans to complete the project by June of 2026.

A motion to approve the CD Smith pay request #5; in the amount of \$520,216.91; and pay request #6 in the amount of \$418,595.32; was made by Mr. Kipp and seconded by Mr. Biedermann. Motion carried.

Influent pH Issue – We continue to monitor. 1 spike happened in October which, peaked at 9.75 which, is over the limit.

Crystal Finishing Update – No update this month. Mr. Donaldson will request a new report, last one received in August. Donaldson will request an updated report.

Account Summary – Reviewed.

Applied Laser Technology Update –No update; now compliant and DNR working on permitting.

Commissioner Search Update- Alex Vedvick; from Village of Kronenwetter, brought his application and resume to the commissioners and stated his interest in running for the open Commissioner seat.

A vote was taken: (one yea & three nays) on whether Mr. Vedvick would be an unbiased candidate, as he is currently on the Kronenwetter Village Board. Also, RMMSD handbook states that this would not be acceptable based on his current seat at Kronenwetter however, he is highly qualified. Mr. Vedvick stated that it is possible he would not be reelected in April 2025.

ADJOURNED - At 12:40 PM, with no further business to discuss, a motion was made to adjourn the meeting by Mr. Biedermann seconded by Mr. Westover. Questioned and unanimously passed.

Sandra E. Balz, Administrative Clerk

_____ Date Approved



RIB MOUNTAIN METROPOLITAN SEWERAGE DISTRICT

"DECEMBER" - (MANUAL & AUTOPAY) CHECK REGISTER

JANUARY 14TH MEETING

MANUAL/AUTO PAY

CHECK #	VENDOR	AMOUNT	MEMO
V12132401-V12132407	Payroll	\$16,202.02	Employee Wages (after tax)
V12272401-V12272407	Payroll	\$25,802.02	Employee Wages (after tax)
PAYROLL - DECEMBER	Commission Compensation	\$369.40	Commission Pay (After tax)
FED/FICA/STATE	Federal & State	\$13,757.79	Payroll Taxes
AutoPay - December	Kwik Trip	\$167.02	Fuel
CREDIT CARD - DEC.	Cardmember Serv-VISA	\$391.12	Supplies/Mtg/Misc/Veh Repair
CREDIT CARD - DEC.	CELLCOM	\$134.45	Cell phones
CHECK #	Waste Management	\$1,754.55	Garbage/Recycling
AutoPay - DEC.	Wisc Public Service	\$14,637.48	WPS-Gas/Electric
AutoPay - DEC.	Frontier	\$419.12	Telephone Service
Online Payment - DEC.	WI Retirement System	\$8,981.80	Remittance/Contributions
TOTAL		\$82,616.77	

EQUIPMENT / PARTS

CHECK #	VENDOR	AMOUNT	MEMO
Asset/Capital Improv. CK#	CD Smith Request #7	\$0.00	Asset/Construction
Debt Service - Interest Payment	State of WI /CWF Loan	\$0.00	US BANK -E-Bill
Equip. Replacement CK#	None	\$0.00	Equipment Replacement
General Cks # 30751-30770	Multiple	\$131,932.25	Prepaid
General Cks # 30773-30779	Multiple	\$5,622.34	Regular
		\$137,554.59	Total
TOTAL		\$220,171.36	

Robert J. Stavran - President

Thomas J. Kipp - Secretary

Keith Biedermann

Darin Westover

Vacant

DATE:

DECEMBER - HAULER DATA					GALS.		GALS.
					<u>ESTIMATED</u>		<u>"BILLED "</u>
					162,000		199,500
					6,200		5,890
					259,200		281,200
					2,800		5,225
					235,000		302,100
				TOTAL	<u>503,200</u>		<u>594,415</u>



Home / My Account

View bill history

RIB MOUNTAIN METROPOLITAN

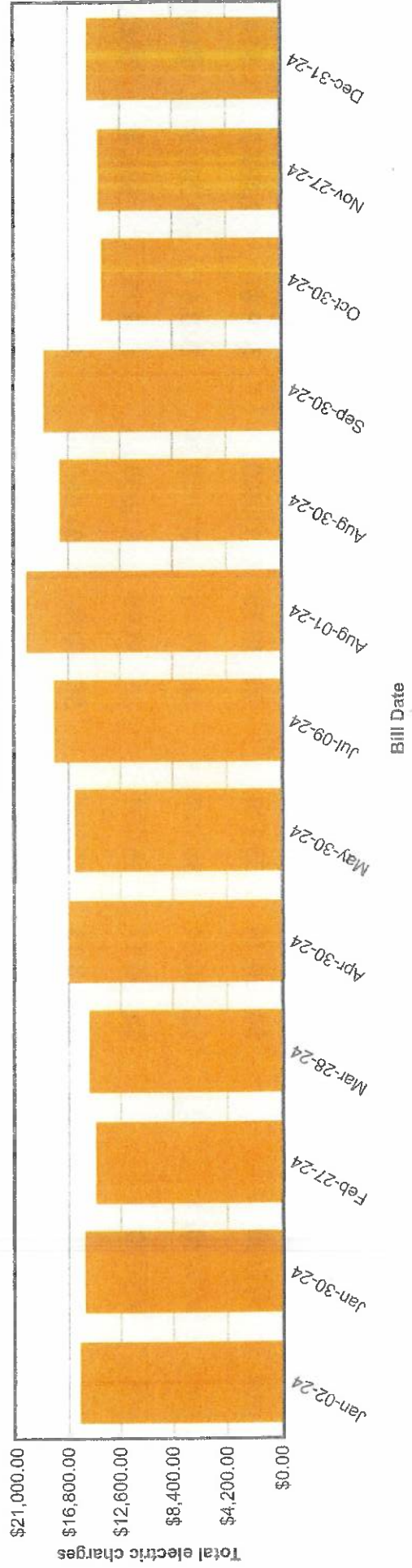
Account: 0403476392-00002

Amount due by 01/28/2025: \$15,777.82

May not include recent payments or adjustments.

Meter: **Electric - 60132** ▾

Total electric charges
12/2023 to 1/2025





Home / My Account

View bill history

RIB MOUNTAIN METROPOLITAN

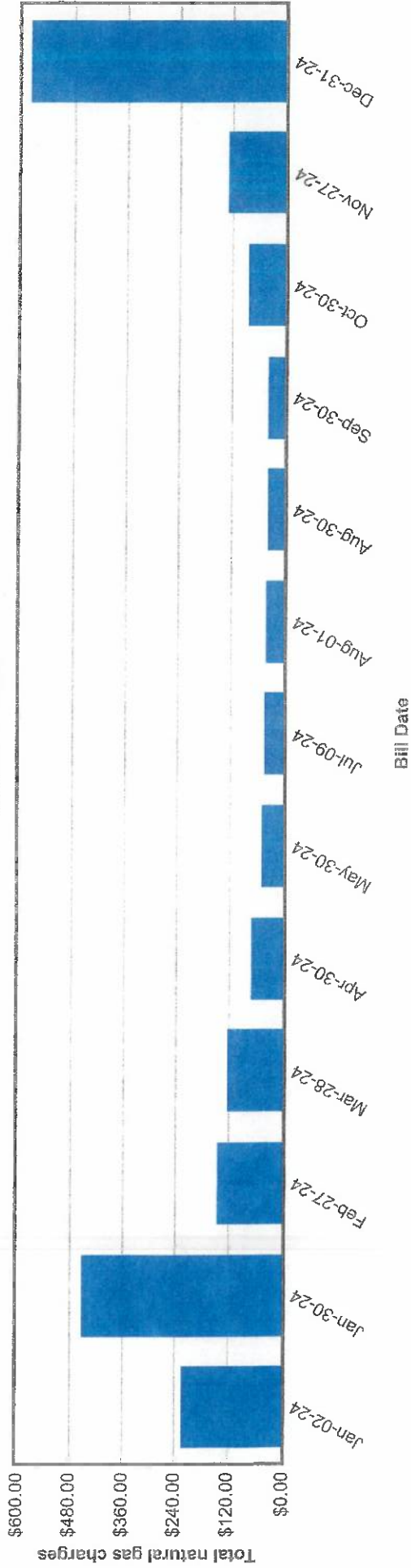
Account: 0403476392-00002

Amount due by 01/28/2025: \$15,777.82

May not include recent payments or adjustments.

Meter: Gas - 406767 (;)

Total natural gas charges
12/2023 to 1/2025



PENDING CHANGES LOG

PROJECT: RMMSD Phase II WWTP Upgrades

Updated: 7-Jan-25

- = Change is agreed upon by all parties and is (or will be) incorporated into a change order
- = Change has not been agreed to and will not proceed by the Contractor.
- = Change is still pending.

OWNER: RMMSD
 CONTRACTOR: C.D. Smith
 CONTRACT 1-2024

Item No.	CPR No.	Change Initiated By	Description	Date Proposal Requested from Contractor	Date Proposal Received from Contractor	Date Change Approved by Owner	Agreed Upon Price	Change Order No.	C.O. Item No.	Notes
1	NA	Contractor	Heating Hot Water Equipment and Piping Sizing	5/22/2024	6/28/2024	8/27/2024	\$ 4,258.97	1	f	RFI 001
2	1	Owner	Engineer On-Site Trailer	6/7/2024	6/10/2024	6/14/2024	\$ (10,256.64)	1	a	
3	2	Engineer	Erosion Control Strategy	6/17/2024	8/28/2024	9/3/2024	\$ (975.66)	1	g	
4	3	Engineer	Polyethylene Buried Pipe Encasement	6/17/2024	6/14/2024	6/14/2024	\$ 1,497.43	1	b	
5	NA	Engineer	Wire and Conduit for Fire Suppression Control Panel	7/5/2024	8/8/2024	8/16/2024	\$ 2,335.22	1	d	RFI 005
6	4	Engineer	Butterfly Valve Handwheel Operators	7/11/2024	7/31/2024	8/16/2024	\$ 7,639.84	1	c	
7	5	Owner	Removal of Methane Co-Gen Controls	7/29/2024	8/8/2024	8/16/2024	\$ (336.00)	1	e	
8	6	Engineer	480V Heating Hot Water Pump Wiring	8/13/2024	9/25/2024	10/11/2024	\$ 31,382.32			
9	7	Engineer	High Speed Internet Service	8/13/2024	8/26/2024		\$ -			
10	8	Engineer	MAU Heating Coil Freeze Protection - STR 45	8/13/2024	9/12/2024		\$ 15,615.86			
11	NA	Contractor	Core Through STR 45 Footing for Sanitary Drain	-	8/30/2024	9/4/2024	\$ 2,041.46	1	h	
12	9	Owner	Primary Clarifier Control Stations	9/3/2024	9/16/2024	9/30/2024	\$ 15,974.31			
13	10	Contractor	Vent Piping for STR 50 Chemical Room Floor Drains	10/7/2024	9/27/2024	9/30/2024	\$ 2,107.21			
14	11	Owner	Pavement Replacement at STR 15	10/8/2024	10/8/2024	12/12/2024	\$ 26,295.48			
15	12	Owner	PVC Conduit and Boxes in the DAFT Room	10/7/2024		11/13/2024	\$ 2,784.82			
16	13	Engineer	Removal of Duct Smoke Detectors	11/26/2024						
17	14	Owner	DAFT Skimmer Control Stations	11/26/2024						
18										
19										
20										
21										

**Total Approved and Pending Contract Changes
 Construction Contract (As Bid) Amount**

\$ 84,748.76
 \$ 18,515,926.00

Approved C.O. total:
 Pending change total:

\$ 6,204.62
 \$ 49,463.84

Current Contract Amount w/Executed Change Order

\$ 18,522,130.62

Eric Donaldson

From: Karley Krupp <kkrupp@cdsmith.com>
Sent: Monday, December 23, 2024 9:04 AM
To: Hunsanger, Evan; Langer, Randy
Subject: RMMSD WWTF - Solar Claim Letter
Attachments: Solar CO1 Letter.pdf; Change Order RMWWTP - CO1.pdf

[EXTERNAL EMAIL]: Verify sender before opening links or attachments.

Good morning Evan and Randy,

Please see attached for a Claim Letter and Change Order Request we received from Pieper and Northwind Solar. I wanted to pass this along right away, before any markup was added, so everyone was aware of where things are at.

This change order is for the extra design, materials, and labor it will take Northwind Solar for the solar install. It appears there was no geotechnical reports provided for the solar installation site. Please review and let me know if there are any questions or if further discussions are needed.

Thank you!
Karley Krupp

Karley Krupp
Project Manager

920.979.8756 (mobile)
kkrupp@cdsmith.com
www.cdsmith.com



C.D. SMITH
CONSTRUCTION



We are providing this response to clarify the need for a change order to address subsurface conditions that necessitated an adjustment in our racking solution for the Rib Mountain Wastewater Treatment Plant solar project. Below, we summarize the situation, assess the adequacy of the bid documentation, and outline the justification for our change order request.

Background

1. Initial Bid Assumptions:

Our initial bid was based solely on the electrical specification documents provided at the time of bidding. No geotechnical reports or soil data were included in the bid package. Consequently, we assumed standard soil conditions suitable for using Sinclair's post-driven racking system, which is typical for projects of this nature.

2. Geotechnical Reports:

The "Rib Mtn WWTP Soil Boring Sample Specifications" and "Rib Mtn Surface Geotechnical – Appendix A".

These reports, while valuable, were specific to the main treatment facility site and did not include borings or data from the solar installation site. Moreover, the "Rib Mtn Surface Geotechnical – Appendix A" explicitly cautioned against relying on the report for different sites, purposes, or projects [13+source] [14+source].

3. Discovery of Subsurface Issues:

During post-bid test post-driving at the solar site, Northwind encountered shallow bedrock that made it impossible to drive posts to the required depth as specified by Sinclair's racking system. This was an unforeseen subsurface condition.

4. Modified Solution:

To address this issue, we collaborated with APA Solar Racking to design a drilled anchor system suitable for the bedrock conditions. This solution involved additional engineering, materials, and labor costs, leading to the change order request.

Assessment of Bid Documentation Adequacy

- **Lack of Solar Site-Specific Data:**

The geotechnical reports provided were not included in the bid documents and were only made available post-bid acceptance. Even then, these reports covered the main treatment facility site, not the solar installation site. This left critical subsurface conditions for the solar site unknown at the time of bidding.

- **Reasonable Assumptions:**

Given the absence of subsurface data during the bidding phase, our pricing reflected industry-standard assumptions for soil conditions suitable for post-driven racking systems.

Justification for Change Order

- **Unforeseen Conditions:**

The presence of shallow bedrock at the solar installation site constitutes an

unforeseen condition that could not have been reasonably anticipated based on the bid documents provided.

- **Post-Bid Discovery:**

The subsurface conditions became evident only after test driving posts at the solar site, which occurred well after contract acceptance.

- **Professional Response:**

Upon discovering the shallow bedrock, we promptly engaged APA Solar Racking to redesign the system to accommodate the site-specific challenges. This process required significant additional ePort in engineering, procurement, and installation.

- **Contractual Integrity:**

Our original bid was based on the information provided at the time and did not include site-specific geotechnical data. The additional cost incurred is directly attributable to addressing this unforeseen challenge and ensuring compliance with structural and engineering requirements.

Conclusion

We believe the change order request is justified and aligns with industry standards for handling unforeseen site conditions. Our goal is to complete this project successfully and in full compliance with all requirements.

We appreciate your attention to this matter and are happy to provide additional information or meet to discuss further.

Northwind Solar



Project Title: Rib Mountain WWTP 620kW
Project Address:
151401 Aster Rd
Wausau, WI 54401

Original Contract Date: 04-17-2024
(Subcontract No. SC01-IN00007512)
Change Order Number: 11-07-2024-RMMWWTP
Change Order Date: 11-07-2024

This Change Order Form is an addendum to the Subcontract No. SC01-IN00007512 for the solar power system installation (Original Contract) between Pieper Electric, Inc and North Wind Renewable Energy Cooperative ("Northwind Solar"), dated 04/17/2024, for the property located at 151401 Aster Rd, Wausau, WI and outlines the requested adjustments to the terms of the Original Contract.

Description of the Change: During post-contract site prep and planning the Northwind team discovered that their intended ground-mounted solar solution would not be feasible given the sub-surface rock and aggregate that was present at the array site. Northwind investigated several solutions and determined that a solution from APA solar would be appropriate for the site conditions and would meet system requirements set forth for this project. This transition of racking solution presented some changes in scope, time, and cost, related to site exploration and testing, material costs, site surveying, and installation equipment. The majority of these changes are related to increased complexity of the racking solution and the requirement to utilize pre-drilled ground-screws as opposed to pounded piles.

Adjustment to Timeline: TBD

Adjustment Cost: \$44,100.00

Original Project Cost: \$937,700.00

Change Order Cost: \$44,100.00

Total Cost: \$981,800.00

Acceptance:

The Customer and Company agree to the terms outlined in this Change Order, which shall become an integral part of the Original Contract. Except as expressly set forth in this Change Order, all terms of the Original Contract remain unchanged and in full force and effect.

Customer	Company (Northwind Solar)
Signature: _____	Signature: _____
Name: _____	Name: _____
Date: _____	Date: _____

Accounts Summary

December 31, 2024

BANK ACCOUNTS

ACCOUNT NAME	BALANCE
GENERAL CHECKING : XXX-062	\$ 1,723,276.50
EQUIPMENT REPLACE - XXX-634	\$ 86,314.58
ASSET/CONST. - XXX-240	\$ 951,957.93
	<u>\$ 2,761,549.01</u>

SAVINGS ACCT / SPLIT - XXX-762	
DEBT SERV	\$ 7,559.61
EQUIP. REPLACEMENT	\$ 1,162,274.54
GENERAL	\$ 32,679.56
ASSET/CONST	\$ 28,400.89
CAPITAL IMPROV	\$ 688,234.01
	<u>\$ 1,919,148.61</u>
DEBT SERVICE SAVINGS - XXX-247 - 'RESTRICTED'	\$ 1,458,354.65

LOCAL GOV. INVESTMENT ACCTS	
ACCOUNT NAME	
LGIP- GENERAL	\$ 7,386.55
LGIP- ASSET/CONST	\$ 60.95
LGIP - EQUIP. REPLACEMENT	\$ 3,675,695.56
LGIP - SICK LEAVE	\$ 172,863.74
LGIP - CAPITAL IMPROV.	\$ 135,548.66
	<u>\$ 3,991,555.46</u>

TOTAL BALANCE \$ 10,130,607.73

NOTE: COMBINED EQUIPMENT REPLACE TOTAL \$ 4,924,284.68

WI DNR CWF #4021-09 - LIABILITY =	\$ 2,692,592.24
WI DNR CWF #4021-10 - LIABILITY =	\$ 2,504,785.18
WI DNR CWF #4021-99 - LIABILITY =	\$ 1,883,160.00
TOTAL	<u>\$ 7,080,537.42</u>

Respectfully Submitted,

Sandra Balz - Administrative Clerk



RIB MOUNTAIN METROPOLITAN
SEWERAGE DISTRICT COMMISSION
MEMBERSHIP APPLICATION

Name: Kevin J. Breit

Address: 146115 Bison Dr., Mosinee, WI 54455

Phone: 715-573-1756 Work Phone: _____

E-mail Address: sjbreit@charter.net

Current or Former Occupation: retired Director of Public Works for the City of Mosinee

How Many Years Have You Resided in the area: 33+

What is your understanding of the role and responsibility of this Commission (attach additional sheets if needed)?

The role of the commission would be to provide oversight and direction to the Director on the operations of the treatment facility to insure compliance with all state and federal regulations, while keeping in mind the best interests of the customers.

Please briefly describe any experience and/or background (especially in wastewater) that you may have that you think would be beneficial to this Commission (attach additional sheets if needed):

Operated wastewater treatment facilities in Stratford and Mosinee. Directed operations of the Mosinee WWTP

for 20 plus years until the plant was decommissioned in 2012 and the City joined Rib Mountain Met. Responsible for budgeting and purchasing, procuring equipment and overseeing construction and maintenance activities. Worked with vendors and contractors on all aspects of projects.




Signature: Kevin J. Breit

Date: December 12, 2024

Return application to: Eric Donaldson, Director
Rib Mountain Metro
151401 Aster Road
Wausau, WI 54403

eric.rmmsd@ribmountainmetro.com (715) 359-7852

Alexander Vedvik

1955 Woodgate Lane 
Kronenwetter, WI 54455
608-219-9083 
alex.vedvik@gmail.com 

Senior electric planning engineer with experience as the regional planning engineer for the Wisconsin Public Service northern and western regions, as well as regulatory experience in large generation and transmission construction projects, federal environmental regulation compliance planning, MISO markets, and utility industry economics.

Skills

- Effective communicator
- Thrive in multi-disciplinary settings
- Proven ability to work under pressure
- Constructive leader
- Adaptability
- Teamwork

Experience

JUNE 2024 – PRESENT

Financial Advisor / Edward Jones

- Provide financial planning services, investment advice, and investment recommendations to clients in the highly regulated securities industry.
- Obtained FINRA Series 7 and Series 66 registrations as well as necessary insurance licenses.

NOVEMBER 2019 – JUNE 2024

Senior Electric Planning Engineer / Wisconsin Public Service Corporation and WEC Energy Group

- Oversaw the development the System Improvement work plan, Aged Cable Replacement Program work plan, and feeder cuts for 2021 and 2022 for the Wausau, Merrill, Antigo, Tomahawk, Rhinelander, Minocqua, and Eagle River districts of WPS, amounting to around 4,800 sq. miles of service territory and 8,550 line miles of electric lines.
- Collaborated with local and major project designers on interpreting service manuals, sizing transformers and services for new service installations, and resolving voltage/outage problems.
- Presented multiple \$1 million+ projects to WEC Energy Group executive leadership.
- Interacted with large customers such as Packaging Corporation of America and Ahlstrom-Munksjö to ensure needs were met in a proactive manner. Resolved customer issues and PSCW complaints as needed.
- Mentored and collaborated with the other electric planning engineers in WPS and We Energies on complex engineering topics such as: economic analysis in electric distribution planning, electric vehicle adoption, distributed generation interconnection, and utility regulation.
- Developed the Merrill 46 kV Strategic Plan which is projected to provide \$22 million in revenue requirement savings, proposed and justified the WEPCO Storm Hardening Program for the WEC Rate Case, and proposed and justified with economic modeling two unique large generation acquisitions.

FEBRUARY 2018 – NOVEMBER 2019

Public Service Engineer - Advanced / Public Service Commission of Wisconsin

- Lead engineer coordinating the Commission's engineering efforts on the Cardinal Hickory Creek 345 kV transmission project, docket 5-CE-146. This involved acting as the Commission's engineering project manager: leading and reviewing the analysis, managing the final work product of other engineers assigned to the Cardinal-Hickory Creek project, performing extensive powerflow and economic modeling using PowerWorld/PSSE and PROMOD, writing large sections of the Commission's Environmental Impact Statement, providing an extensive amount of written testimony and exhibits, and serving as the Commission's lead witness for cross-examination.
- Lead project engineer coordinating the Commission's engineering efforts on the joint Two Creeks and Badger Hollow solar acquisition proposals by Wisconsin Public Service Corporation (WPSC) and Madison Gas and Electric Company, docket 5-BS-228. This involved acting as the Commission's project and engineering manager: leading the Commission's analysis using the PROMOD model and other financial modeling, reviewing the final work product of other engineers assigned to the acquisitions, providing written testimony and exhibits, and serving as the Commission's lead witness for cross-examination.
- Collaborated with rates and public policy staff in support of various electric tariff proposals such as Wisconsin Electric Power Company's Solar Now and Distributed Renewable Energy Rider programs. In addition, I participated in the combined WEC rate case on issues such as the Weston Unit 3 ReAct system cost overruns and the Pleasant Prairie Power Plant retirement.

JUNE 2014 – FEBRUARY 2018

Public Service Engineer - Senior / Public Service Commission of Wisconsin

- Utilized power system modeling and analysis software (PowerWorld, PROMOD, and EGEAS) to understand the potential costs/benefits of major transmission and generation projects, and their respective impacts on electric rates. Some projects include: the North Appleton – Morgan transmission project (docket 137-CE-166), the Badger Coulee transmission project (docket 5-CE-142), the expanded scope of WPSC's Distribution System Modernization and Reliability Project (docket 6690-CE-198), and the Riverside Energy Center Expansion project (docket 6680-CE-176).
- Evaluated the potential impacts and potential compliance paths of various proposed federal EPA environmental regulations, such as the proposed Clean Power Plan and the 2015 National Ambient Air Quality Standards for ground-level ozone on Wisconsin's electricity sector. In consultation with the Wisconsin Department of Natural Resources, drafted a significant amount of the engineering related sections in Wisconsin's responses to the EPA on these issues.
- Nominated and elected to the North American Electric Reliability Corporation (NERC) Standards Committee, representing the National Association of Regulatory Utility Commissioners.
- Extensive engagement with the Midcontinent Independent System Operator's planning and stakeholder processes.

Education

MAY, 2014

**B.S. Electrical Engineering with an emphasis in power systems and
B.S. Economics**
University of Wisconsin – Madison

Committees

- One of 20 industry-wide voting members of the North American Electric Reliability Corporation Standards Committee, June 2016 – November 2019
 - NARUC Staff Subcommittee on Energy Resources and the Environment
 - Public Service Credit Union – Chairman of the Board
 - Kronenwetter Village Board – Trustee, elected April 2023
 - Kronenwetter Utility Committee – Chairman
-

Other Skills

- Mentoring and Leadership Experience
- Igniting Insights – Innovation Alley Certification – Marquette University 2022
- Extensive Modeling Experience in Utility Industry (Models such as: PROMOD, PowerWorld/PSSE, EGEAS, PLEXOS, Synergi)
- Detailed Financial Analysis of Large Generation

Eric Donaldson

From: Alex vedvik <alex.vedvik@gmail.com>
Sent: Monday, December 9, 2024 1:05 PM
To: Eric Donaldson
Subject: Re: RMMSD Commissioner vacancy
Attachments: Resume Vedvik.docx

Good afternoon Eric,

I apologize for this taking so long. Attached is my resume for consideration. I am looking at the online forms for citizen participation and am filling it out now.

My reasons for wanting to join RMMSD are that I have an extensive background in utility regulation and finance and I believe I could bring a unique skillset to the Commissioner position. While I may be new to the wastewater industry itself, I have worked in the areas of water and electric utilities both as a regulator at the Public Service Commission of Wisconsin as well as in the electric utility industry in the planning department at Wisconsin Public Service.

Please let me know if you need anything else, I will see you all tomorrow.

Best regards,

-Alexander Vedvik

On Thu, Dec 5, 2024 at 3:42 PM Eric Donaldson <eric.rmmsd@ribmountainmetro.com> wrote:

Alex-

Thanks for the interest in the Metro Commissioner vacancy.

In the attached email there is the original memo that went out along with the Metro application for Commissioner candidates. Look at the bottom of the attached email for the link to the online Marathon County volunteer application that should be filled out.

Included here is an excerpt from our Commissioner manual regarding the issue of being an elected official:

Where a Commissioner or employee of the Metro is also an elective or appointive officer, official or employee of another municipality located within the Metro, such Commissioner or employee of this Metro shall discharge his or her duties in the best interest of the Metro and shall not permit any political consideration or other interest arising by virtue of his or her relationship with such municipality to influence the discharging of such duties on considerations or other interests may exist, the same shall be disclosed prior to the time the transaction or matter is acted upon by the Metro. If circumstances warrant, the particular Commissioner should abstain from voting on the particular matter, or the particular Commissioner or employee of the Metro should resign his or her duties.

Let me know if you have questions or want a tour.

I'll be out of the office Friday and back in the office Monday.

December Commissioner Board meeting is t 11:30 am Tuesday here at the Metro.

Later-

Eric.

Eric Donaldson, PE

Director, RMMSD

715-359-7852