



# LAKE MOHAVE RANCHOS

## FIRE DISTRICT

16126 Pierce Ferry Road | P.O. Box 611  
Dolan Springs, AZ 86441  
Phone: (928) 767-3300 | Fax: (928) 767-3301  
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## AGENDA AND NOTICE OF REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District will meet in regular session on **06-25-2018** at **1:30 p.m.** The meeting will be held at **The Meadview Civic Center, 247 E. Meadview Blvd, Meadview, AZ 86444.** The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

### AGENDA

1. **CALL TO ORDER.**
2. **ROLL CALL OF BOARD MEMBERS.**
3. **PRESENTATION AND DISCUSSION/PUBLIC HEARING OF PROPOSED BUDGET FOR FISCAL YEAR 2018/2019. (Buldra) (This is for the time in which the public can make comment regarding possible adoption of proposed FY 2018/2019 Budget for LMRFD.)**
4. **CLOSE OF PUBLIC HEARING.**
5. **CALL TO ORDER.**
6. **ROLL CALL OF BOARD MEMBERS.**
7. **PLEDGE OF ALLEGIANCE.**
8. **APPROVAL OF MINUTES.**
  - a. Budget Workshop 4/30/2018
  - b. Special Session 4/30/2018
  - c. Special Session – Executive 4/30/2018
  - d. Regular Minutes 5/29/18
  - e. Executive Minutes 5/29/18
9. **REPORTS.**
  - a. May 2018 Financial Report(s). *(The financial report(s) are to be reviewed and approved by the Board).*
  - b. Fire Chief's Report *(The governing body may not propose, discuss, deliberate or take*

*legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief 's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*

**10. REGULAR BUSINESS.**

- a. Discussion and possible action regarding: Possible adoption of final Fiscal Year 2018/2019 Budget. (Cass)
- b. Discussion and possible action regarding: Report(s) provided to LMRFD Board of Directors for fire/ems calls; Highway 93; various locations; material on spreadsheet starting January 2018 to current and continued monthly; possible action regarding: Copy of Chief's Report to LMRFD Board of Directors each month for regular meeting. (Kiffer)
- c. Discussion and possible action regarding: Annual renewal and acceptance of CopperPoint (Worker's Compensation) services for LMRFD. (Administration)
- d. Discussion and possible action regarding: Annual renewal and acceptance of EMI health insurance for qualified LMRFD District employees. (Administration)
- e. Discussion and possible action regarding: Repair order for A-1186 (Ambulance); engine repair through B&B Auto; estimated amount \$5941.55; additional quotes for review; approval of vendor to perform repair. (Administration)
- f. Discussion and possible action regarding: Open LMRFD Board Vacancy; interview of candidates; possible acceptance and approval of new LMRFD interim/temporary Board Member through end of term (November 2018); elected position is open for re-election; OML training overview; Oath of Office. (Cass)

**11. CALL TO THE PUBLIC & CORRESPONDENCE.** *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.)*

**12. EXECUTIVE SESSION – CONSENT AGENDA** *(The following items listed below are placed on a Consent Agenda).*

1. *Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matter, A.R.S. §38-431.03 (A)(3) for legal advice and pursuant to A.R.S. §38-431.03 (A)(4) to give direction to legal counsel re:*
  - a. Discussion regarding: Personnel Matter re: Chief DeMaio and Karen Jackson re: Administrative Staff Office Policy; Hours of Operation. (Kiffer)
  - b. Discussion and possible action regarding: Alternative staffing contract services; back-up services for emergency(s) for Chief and Administrative Assistant;

coverage of duties outlined for Contract services compared to duties each current position fulfills; cost of services to LMRFD vs. employee current cost. (Kiffer)

- c. Discussion regarding: Update regarding payroll matter. (Cass)
- d. Discussion regarding: Personnel Matter: LMRFD Interim Fire Chief Contract and/or Fire Chief Contract; with changes from Board and Fire Chief. (Board/Administration)

**13. EXECUTIVE BUSINESS.**

- a. Discussion and possible action regarding: Personnel Matter re: Chief DeMaio and Karen Jackson re: Administrative Staff Office Policy; Hours of Operation. (Kiffer)
- b. Discussion and possible action regarding: Alternative staffing contract services; back-up services for emergency(s) for Chief and Administrative Assistant; coverage of duties outlined for Contract services compared to duties each current position fulfills; cost of services to LMRFD vs. employee current cost. (Kiffer)
- c. Discussion and possible action regarding: Update regarding payroll matter. (Cass)
- d. Discussion and possible action regarding: LMRFD Interim Fire Chief Contract and/or Fire Chief Contract; with changes from Board and Fire Chief. (Board)

**14. CONSIDERATION OF FUTURE AGENDA ITEMS.**

- All tabled items will automatically move to following month's Regular Meeting, unless noted otherwise and/or pending more information.

**15. NEXT REGULAR BOARD MEETING DATE & LOCATION.**

- July 23, 2018 at the Chamber of Commerce in Dolan Springs, AZ

**16. ADJOURNMENT.**

AGENDA prepared by: Karen Jackson

Date: 06/19/2018

AGENDA SIGNED/POSTED BY: \_\_\_\_\_

Date: \_\_\_\_\_

*Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If any disabled person needs any type of accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.*

***LMRFD Official Posting Locations:***

*Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)*

*St. 43 (30250 Stillwater Meadview, AZ)*

*Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)*

*LMRFD Website (www.lmrfd.org)*

