



LAKE MOHAVE RANCHOS

FIRE DISTRICT

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MINUTES OF EXECUTIVE AND REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District met in Executive Session on **3/25/2019** at **12:00 p.m.** and Regular Session on **3/25/2019** at **1:30 p.m.** The Meeting was held at **The Meadview Civic Center** located at **247 E. Meadview Blvd. Meadview, AZ.** The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

*****NOTE: Executive Session will begin at 12:00 p.m. | Regular Session (for the public) is scheduled to begin at 1:30 p.m. – all items for action will be held during public session, no action will take place during Executive Session. *****

EXECUTIVE MINUTES

1) CALL TO ORDER.

- Director Terrill called the Executive Meeting to order at approximately 12:03 p.m.

2) ROLL CALL OF BOARD MEMBERS.

- Directors present: Deb Cass, Eric Terrill, Charlotte Kiffer and Ellen Reh-Bower. Director Campbell was not present.

3) EXECUTIVE SESSION.

1. Board of Directors may vote to go into Executive Session for legal advice pursuant to A.R.S. §38-431.03(A)(3), for possible direction to legal counsel pursuant to A.R.S. §38-431.03(A)(4) and for personnel matters pursuant to A.R.S. §38-431.03(A)(1) for the following matters:
 - a. Discussion regarding: Legal Counsel invoice(s) re: services dated 9/21/2018 and 9/28/2018; re: follow-up/explanation. (Kiffer)
 - b. Discussion regarding: LMRFD's Legal Counsel invoice(s) re: review of Statement #48344. (Kiffer)
 - c. Discussion regarding: Legal Counsel invoice(s) re: service dated 9/24/2018; former Chair Cass correspondence to Legal Counsel for Attorney Services; review/explanation. (Kiffer)
 - d. Discussion regarding: Annexations approved into Lake Mohave Ranchos Fire

District 2018; incorrect form used. (Kiffer)

- e. Discussion regarding: Sherwood correspondence re: annexation. (Kiffer)
- f. Discussion regarding: Legal Counsel advice on payout to the Chief prior to 5/31/2019. (Kiffer)
- g. Discussion regarding: Social Media postings re: Board Member activity. (Cass)
- h. Discussion regarding: Executive Session Item G held 2/25/2019; review/information. (Cass)
- i. Discussion regarding: Interim Fire Chief/Fire Chief position re: announcement of open position; re: outline parameters for position. (Kiffer/Cass)
- j. Discussion regarding: Potential violation of confidentiality for Executive Session 2/25/2019. (Reh-Bower)
- k. Discussion reading: Restructure of Chief/Administration departments and job descriptions. (Reh-Bower)
- l. Discussion regarding: Personnel Matter re: Fire Chief re: Fire Chief Annual Evaluation and Self-Evaluation; reviews. (Board/Administration)
- m. Discussion regarding: Administrative Assistant referral for "Fit for Duty" Evaluation and job description. (Kiffer)

- Chair Terrill noted that Chief DeMaio was present. Mr. Whittington, LMRFD Legal Counsel and Karen Jackson, Administrative Assistant was present via phone.
- Director Cass motioned to enter Executive Session, Director Reh-Bower 2nd. Directors Cass, Reh-Bower, Kiffer and Terrill motioned "Aye." Motion carried.
- Executive Session began at approximately 12:08 p.m.

4) ADJOURNMENT.

- Director Terrill adjourned Executive Session at approximately 1:19 p.m.
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REGULAR MINUTES

1) CALL TO ORDER.

- Director Terrill called the Regular Session to order approximately 1:32 p.m.

2) ROLL CALL OF BOARD MEMBERS.

- Directors present: Deb Cass, Eric Terrill, Charlotte Kiffer and Ellen Reh-Bower. Director Campbell was not present.

3) PLEDGE OF ALLIEGANCE.

- Recited.

4) APPROVAL OF MINUTES.

- a. Executive Minutes 1/28/2019 (Set 1 A3/A4 Items A, B, C and Set 2 A1 Item A)
- Director Kiffer inquired about whose set of Minutes these were, it was advised they were Director Reh-Bower's set. Director Kiffer motioned to approve the Executive Minutes for 1/28/2019, Director Reh-Bower 2nd. Directors Kiffer, Reh-Bower, Cass and Terrill voted, "Aye." Motion carried, unanimously.
- b. Special Minutes 2/14/2019
- Director Kiffer noted on pg. 2, 2nd bullet the word "Doctor," stating it should be "Therapist." Chief DeMaio advised he used the word "Doctor," and that the tape was reviewed several times. Director Kiffer motioned to approve the Special Minutes for 2/14/2019, Director Reh-Bower 2nd. Directors Kiffer, Reh-Bower and Terrill voted, "Aye." Director Cass abstained. Motion carried.
- c. Executive Minutes 2/25/2018 (Set 1 A3/A4 Items A, D, F, H & J. Set 2 A3/A4 Items B, C & E. Set 3 A1 Items F, G, I & J).
- Director Terrill verbalized a correction/clarification of the date to reflect 2/25/2019, not 2/25/2018 for Item C. Director Reh-Bower motioned to approve the Executive Minutes for 2/25/2019, Director Terrill 2nd. Directors Reh-Bower, Terrill, Cass and Kiffer voted, "Aye." Motion carried, unanimously.
- d. Regular Minutes 2/25/2019
- Director Kiffer motioned to approve the Regular Minutes for 2/25/2019, Director Cass 2nd. Directors Kiffer, Cass, Reh-Bower and Terrill voted, "Aye." Motion carried, unanimously.

5) REPORTS.

- a. **February 2019 Financial Report(s).** *(The financial report(s) are to be reviewed and approved by the Board).*

Mr. Buldra reviewed the February 2019 Financials as follows:

- Revenue for the month of February was \$16,739 which was \$41,517 under budget. Mohave County Revenue for February was \$12,206 which was \$21,244 under budget. Non-Tax Revenue for the month of February was \$4,533 which was \$24,806 under budget.
- Expenses for February totaled \$68,163 which was over budget by \$1,733. Managerial expenses were over budget due to legal fees and audit fees.
- Year to date Revenue is \$731,575 which is \$98,267 over budget. Ambulance revenue is \$44,247 over budget YTD.
- Year to date Expenses are \$606,644 which is \$369 over budget.
- Total cash as of February 28, 2019 is \$513,360 which is \$25,076 less than February 28, 2018. Decrease in ambulance revenue for the month and purchase of the LPLS cardiac monitors attributed to the decrease in cash.
 - Director Kiffer inquired about why the Ambulance billing stopped. Chief DeMaio explained he received a letter from Medclaim Data Services stating they were going to end 12/31/2018. Chief DeMaio noted he spoke to Mr.

Sherry and advised that LMRFD was going out to bid for RFP, but to have Mediclaim continue to bill for Ambulance. The impression was Mediclaim Data Services was going to continue until another company was found, Mr. Sherry indicated to Chief DeMaio he sold LMRFD's slot and Chief DeMaio notified Mr. Buldra of the situation. The Chief and Mr. Buldra indicated they would be putting together the Ambulance billing for January-March for submission. Director Kiffer inquired/reviewed PSPRS, Fixed Assets, Accounts Payable, Payroll Liabilities, Stryker Financial, Compensated Absences, Capital Assets/Unrestricted regarding Equity, an additional Report to be added to reflect comparisons, OT/Holiday amount budgeted vs. actual, PR taxes and Worker's Compensation line items.

- Director Reh-Bower inquired/reviewed the Fire Service Income and Sale of Surplus. Chief DeMaio noted that Out-of-District fire calls have been billed for, payments haven't been received yet. He also explained that 2 Fire Trucks just sold at the end of February, monies are pending due to auction house lag time of 30-45 days to release the check to LMRFD. Director Reh-Bower inquired about the breakdown for fuel and maintenance, legal fees, City Towing vendor charges, memo line reporting, Tim Smith vendor charges and Stryker Financial monthly payment/5-year payment plan.
- Director Terrill inquired/reviewed the utility fees and janitorial expenses. He also inquired about credit card charges for a gas grill and a laptop. Chief DeMaio explained the grill was for St. 43 as it was inoperable and the laptop is for the Duty Crews to use in the Ambulance as the previous laptop has a broken screen, screen replacement is being looked into.
- Director Cass motioned to approve the February 2019 Financial Report, Director Terrill 2nd. Directors Cass, Terrill, Kiffer and Reh-Bower voted, "Aye." Motion carried, unanimously.

c. **Fire Chief's Report.** *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*

- *February 2019 LMRFD Run-Report*
 - Total Calls: 59. AMR – n/a reported from AMR, Chief noted he has zero, Transports 25, Refusals 8, Refusals Billed 3, DOA 1, Fire 5, Service 6, Good Intent 5, False Alarms 6, HWY-93 14 noting 3 of HWY-93 were not responded to.
- *Meadview Schedule*
 - March Meadview Coverage was listed at 11 and actual was 13. April tentative Meadview coverage is 13 days. After-Hour Call response by the Chief was 4.

- *Meetings/Conferences/Trainings*
 - February Run-Review, Prehospital Care Committee, MCFOA, Dispatch Committee, Wildland Committee, Active Shooter training through Mohave County Emergency Management, ADEQ, and a PIO class.
- *District Properties*
 - None reported on the Chief's Report, information to be provided on Item listed on the Agenda.
- *District vehicles/apparatus*
 - *WT-428; new fuel solenoid and starter. The ECM is bad, and pricing is being reviewed along with other avenues. C-401; had new injector harnesses installed.*
 - *Two surplus trucks were sold: '77 for \$1560.00 and the '78 sold for \$1925.00, noting seller pays all fees.*
- *Projects in the works*
 - *Grant submission to 100 Club for Turnouts.*
 - *Road-Widening to start sooner than expected.*
- *Other*
 - *New Legislative Laws learned in MCFOA Meeting: Residency Requirements within Fire Districts is expected to pass, noting it's indicated that Residency Requirements can no longer occur for Personnel working for a Fire District.*

6) CALL TO THE PUBLIC & CORRESPONDENCE. *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.*

- Mike Karash; inquired about the declining coverage of service in Meadview, AZ. Chief DeMaio stated he can respond to Mr. Karash after the Meeting and Director Kiffer asked for this inquiry to be placed on the next Regular Meeting Agenda.
- Phyllis Aitken; clarified her social media posting regarding the Chief's departure, noting the contention with the Board and the Chief's direction, she suggested his replacement meet his requirements if not better, as precedence has been set and that she knows the Board may not always agree, but they all do care about the District. She noted that the personnel are friendly and respectful in helping citizens and the doors are open, unless they are on a call, adding that she's witnessed this. She explained she finds it disheartening regarding the Chief's departure and his

work with the Board to bring the District where it is.

- Scott Aitken; Expressed his thanks to Chief DeMaio for his dedication to the District, expressed his grave concern for the District in lieu of Chief DeMaio retiring.
- Director Kiffer read a letter of correspondence into the record from Steven Winn, FF/Paramedic for LMRFD. In summarization: It regarded his concern for the current and future status of the Fire District, leadership, employee retention, rumors of a succession plan for LMRFD, the District falling below standards for what the citizens deserve and his own future with LMRFD.

7) BUSINESS.

- a. Discussion and possible action regarding: Entire cost of Chief and Administrative Assistant line items; COBRA for Chief's position; number of annual leave and sick days Chief has remaining; monies available from other line items below budget to move to other budget line items (Kiffer/Buldra)
 - Mr. Buldra addressed Director Kiffer's item and provided a review of the Chief's annual total salary cost (\$92k) and the Administrative Assistant annual budgeted cost (\$25k) both with benefits. He provided explanation regarding COBRA, noting that's a Karen function, but the employee pays for COBRA, and he explained that line items under budget compensate for line items over budget, advising the overall budget is operating over budget at this time and that there are no extra monies. He explained the District will be operating from their carry-over balance, approximately dipping into about \$13k by the end of current FY. No Action.
- b. Discussion and possible action regarding: Schedule FY 19/20 Budget Workshop; discuss with Mr. Buldra items to include in Proposed Budget. (Buldra/Administration/Kiffer)
 - Discussion ensued regarding preparing for Budget Workshop and that a few changes for presentation would be increases to Mechanic and POC FF/EMT wages to bring them to current minimum wage for 2020, current impact and future impact of monies. A Budget Workshop by consensus was scheduled for April 11, 2019 at 12:30 p.m.
- c. Discussion and possible action regarding: Unfunded PSPRS Liability; re: 30-year amortization schedule; posting on LMRFD Website. (Board/Buldra)
 - Mr. Buldra explained the District has until 7/1/19 to post this information and that recommendation is to continue to address the PSPRS Liability at the 30-year amortization with the actuarial valuation posted done by PSPRS. No Action.
- d. Discussion and possible action regarding: Legal Counsel invoice(s) re: services dated 9/21/2018 and 9/28/2018; re: follow-up/explanation. (Kiffer)
 - No Action.
- e. Discussion and possible action regarding: LMRFD's Legal Counsel invoice(s) re:

review of Statement #48344. (Kiffer)

- Director Cass agreed with Director Kiffer in reviewing the Statements, and suggested the Board review the Statements with Administration before using Legal Counsel for review, unless it's a legal inquiry. The Board by consensus agreed to use Staff first for statement reviews. Item tabled for next Regular Meeting.
- f. Discussion and possible action regarding: Legal Counsel invoice(s) re: service dated 9/24/2018; former Chair Cass correspondence to Legal Counsel for Attorney Services; review/explanation. (Kiffer)
- Director Kiffer inquired about the 'memo' indicated on Mr. Whittington's email to Director Cass. Director Cass advised he never sent a 'memo,' and had called and stated it was a Chief issue to handle with personnel.
Discussion only, No Action.
- g. Discussion and possible action regarding: Annexations approved into Lake Mohave Ranchos Fire District 2018; incorrect form used. (Kiffer)
- Discussion ensued between the Board and Chief DeMaio regarding Mr. Whittington reviewing prior Annexations into the District from February 2018-March 2019, it was stated that Mr. Whittington had the form used for prior Annexations from the last Meeting and the issue was Mr. Whittington prefers his form vs. prior form by Mr. Flynn. It was suggested he review the form, as he was provided and not each individual Annexation as that can be viewed as a waste of expense to the taxpayers. It was also noted that unless a taxpayer is contesting their Annexation there is no need to incur cost to all the taxpayers for review of each Annexation. The District is now using Mr. Whittington's prepared forms instead of prior forms. No Action.
- h. Discussion and possible action regarding: Sherwood correspondence re: annexation. (Kiffer)
- Director Kiffer indicated, that based on legal advice it's up to Mr. Sherwood to petition to leave the District and he would need up to 51% of the District's signatures. No Action.
- i. Discussion and possible action regarding: Legal Counsel advice on payout to the Chief prior to 5/31/2019. (Kiffer)
- No Action.
- j. Discussion and possible action regarding: Social Media postings re: Board Member activity. (Cass)
- Director Cass stated this item was brought up due to Social Media posts and that she doesn't agree with other Members speaking for her. Director Cass motioned to have Karen create a new Social Media By-Law for the Board to deal with Board Members and Social Media and a Social Media Policy for Staff. Director Kiffer 2nd. Directors Cass, Kiffer, Reh-Bower and Terrill voted, "Aye." Motion carried, unanimously.

- k. Discussion and possible action regarding: Executive Session Item G held 2/25/2019; review/information. (Cass)
- No Action.
- l. Discussion and possible action regarding: Interim Fire Chief/Fire Chief position re: announcement of open position; re: outline parameters for position. (Kiffer/Cass)
- The Board and Chief reviewed the 2 Applications that LMRFD has on file, one being a 2-page Application and one being a 6-page Application, they ensued in discussion on which one to use, indicating removal of NACFD from the 6-page Application. Director Reh-Bower motioned to accept the 6-page Application as the permanent and official Application for all positions going forward with the LMRFD, with the NACFD reference being removed and page numbers being added. Director Kiffer 2nd. Directors Reh-Bower, Kiffer, Cass and Terrill voted, "Aye." Motion carried, unanimously.
 - The Board and Chief reviewed job descriptions/forms provided, removing military time from the forms, review of AFDA material indicated (i.e. laws), acknowledging it's not AFDA itself, it's what laws AFDA has placed in the RedBook per se, overseeing the CON, timing and other various language within/requirements indicated, advertising, verbiage updates, degrees and formal experience, equivalency level, etc. The Board ensued in discussion regarding a Special Meeting to gather information for this item and from other organizations, it was noted Mr. Flynn would be expensive and unnecessary as his specialty is insolvent Fire Districts, which LMRFD is not. Chief DeMaio suggested reaching out to MCFOA and AZ Fire Chief Association for testing and application process assistance. The Board agreed to address the item from both fronts; other organizations and searching for an Interim Fire Chief/Fire Chief. The Board by consensus scheduled a Special Meeting 3/29/2019 at 9:00 a.m. at the Chamber for continuation. (Item CC also included in discussion with this item). Item tabled until Special Meeting.
- m. Discussion and possible action regarding: Legal advice re: Potential violation of confidentiality for Executive Session 2/25/2019. (Reh-Bower)
- No Action.
- n. Discussion and possible action regarding: Restructure of Chief/Administration departments and job descriptions. (Reh-Bower)
- Item tabled for Special Meeting.
- o. Discussion and possible action regarding: Personnel Matter re: Fire Chief re: Fire Chief Annual Evaluation and Self-Evaluation; reviews. (Board/Administration)
- No Action.
- p. Discussion and possible action regarding: Administrative Assistant referral for

- “Fit for Duty” Evaluation and job description. (Kiffer)
- Item tabled to Special Meeting for further information that is pending.
- q. Discussion and possible action regarding: LMRFD Board of Directors acceptance of Chief’s 3/1/2019 Email of Resignation to Retire. (Terrill/Board)
- Director Terrill motioned to accept Chief DeMaio’s Retirement, Director Reh-Bower 2nd. Directors Terrill, Reh-Bower and Kiffer voted, “Aye.” Director Cass voted, “Nay.” Motion carried 3-1.
- r. Discussion and possible action regarding: Payroll discrepancy matter re: update. (Terrill)
- No updates available. No Action.
- s. Discussion and possible action regarding: LMRFD Board Meeting schedules of Meetings re: day/time, extensive length of Meetings, extensive Agenda and voluminous Packet. (Terrill/Cass/Administration)
- Discussion ensued regarding Meeting time length, items continually being brought back with no resolution and how to work to resolve items instead of continuing them to free up the Agenda and time of Meetings, noting that Board Member schedules are subject to change due to Mr. Whittington’s availability. Ms. Jackson noted that Mr. Whittington has marked the 4th Monday of each month on his calendar. Ms. Jackson is to follow-up with Mr. Whittington regarding a standing time of 12:00 p.m. for LMRFD, through direction from the Chief. No Action.
- t. Discussion and possible action regarding: Private Investigator for EEOC matter; re: error; EEOC investigation. (Reh-Bower)
- Director Reh-Bower acknowledged that some members of the public had concerns regarding the Investigation, notably that were approached for interview and that didn’t take place. She suggested having it followed through with an addendum to the Report. Director Cass noted she contacted Ms. Satchel and Mr. Whittington regarding this, and that the Investigator stated Ms. Kelley-Staab’s statements wouldn’t make a change to the Report itself and Mr. Whittington agreed, also indicating that it would only be a cost factor to re-open. Discussion ensued about Mr. Whittington preparing a letter to this matter to suffice, but cost factor involved regarding his preparation of that letter. No Action.
- u. Discussion and possible action regarding: Mechanical status of LMRFD Brush Truck. (Reh-Bower)
- It was discussed that the Chief’s vehicle was broke down and inquiry to if it was running again. Chief advised it’s working again. No Action.
- v. Discussion and possible action regarding: Vehicle clause in Chief’s Contract. (Reh-Bower)
- No Action.
- w. Discussion and possible action regarding: Review of clerical duties performed by

- the Chief. (Reh-Bower)
- Item tabled to Special Meeting.
- x. Discussion and possible action regarding: Review LMRFD Records Destruction Schedules for 2017 & 2018; Records Management Compliance. (Reh-Bower)
- Chief DeMaio advised the information regarding this is pending return contact back from State Archives. He explained anything prior to that should comply from when Ms. Reh-Bower turned in her resignation, noting he takes responsibility from her end date moving forward, adding that a couple of Reports need filed with Archives. Director Reh-Bower indicated her leave date was 8/1/16 and she had Records in boxes to be handled by end of 2016. Chief DeMaio noted the information regarding Records Retention is in the Office. Direction was given to the Chief to find out what he needs to do to bring Reporting up to current status and inform the Board at April's Regular Meeting.
- y. Discussion and possible action regarding: Status of video system for recording Board Meetings; posting of audio recordings of Board Meetings on LMRFD Website. (Reh-Bower)
- Chief DeMaio explained there was a malfunction with recording/audio, noting things have been fixed and should be in working order, also advising there is a You Tube page for LMRFD that has been created for the videos. No Action.
- z. Discussion and possible action regarding: Board Chair communication and correspondence with Board Members & Staff. (Cass)
- The Board discussed Director Terrill's email issues, it was advised those were being looked into and he noted to call/text him if needed until issue is resolved. No Action.
- aa. Discussion and possible action regarding: VFIS covering cost of Private Investigator for EEOC matter. (Kiffer)
- Director Kiffer explained that the Attorney assigned to the case could have done the Investigation at no cost to the District, versus the Investigator that the District paid for. It was discussed that review of what was coordinated is being reviewed and if the Under Writer can determine if reimbursing the District for those expended monies to the other Investigator can be recovered. By Board consensus, direction was given to the Chief to direct the Administrative Assistant to schedule Mr. Matera for the Regular Meeting for this item/explanation.
- bb. Discussion and possible action regarding: Review of Gabriel & Ashworth invoice(s) and payment(s). (Kiffer)
- Discussion ensued about review of final invoice, to be presented at next Meeting. Item tabled until next Regular Meeting.
- cc. Discussion and possible action regarding: Contract for Services information re: KFD, BHCDF, GVFD and John Flynn; information received. (Kiffer)

- Director Terrill informed the Board that BHCDFD was unable to assist due to Dispatch frequency, noting that Chief Moore would reach out to the other organizations and return the information. Director Terrill stated he would provide that information to the Board once received. No Action.
- dd. Discussion and possible action regarding: Christine Baker's Request for information; LMRFD Policy for responding to requests for LMRFD information. (Kiffer)
- The Board and Chief discussed Ms. Baker's email, noting that there's a Records Request Form to be used and that the Administrative Assistant had responded back to Ms. Baker. It was explained that Ms. Baker at this point, had not turned in her official Records Request Form. It was also explained that with a prior Request from her, manpower was utilized, and Ms. Baker backed out of paying, after the work was performed. No Action.
- ee. Discussion and possible action regarding: Resolution 2019-001; Annexation into LMRFD; Baxter property. (Administration)
- Director Terrill motioned to approve Resolution 2019-001 for the Baxter property to be annexed into the District, Director Kiffer 2nd. Directors Reh-Bower noted a correction to address, Chief DeMaio was to bring the corrected form to the Special Meeting for signatures for processing. Directors Terrill, Kiffer and Cass voted, "Aye." Director Reh-Bower initially voted "Aye," and then rescinded her vote. Motion carried 3-1.
- ff. Discussion and possible action regarding: LMRFD Station 42 status. (Administration)
- Chief DeMaio advised it costs about \$40.00 per month for Station 42 with only electricity, he advised the tank has been resituated with a crane and weed abatement will be taking place. He explained it's utilized for storage and felt nothing should be done with this property, and to continue maintaining it. Director Kiffer stated she had heard there may be interest in the Sheriff's Department using that as a substation. Chief DeMaio explained that there is pipe and roofing work that would need done at that location to make it habitable and with BLM land you can't profit from it, you can offer in-kind services. He noted if they are interested in that, they could seek the repairs and the District maintains the electricity, unless it goes over current billing, which they would pay the difference. By Board directive, the Chief was instructed to speak to Sgt. Rooks regarding this situation and follow-up with the Board.
- gg. Discussion and possible action regarding: Chicago Title Company re: Limited Title Search for LMRFD Station 41. (Administration)
- The Board and Chief discussed the return of the Title Search information, noting their impression was that the District owned the properties. Chief was to supply the Board a map, as well and send the information to Mr. Buldra. No

Action.

8) CONSIDERATION OF FUTURE AGENDA ITEMS.

- Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending more information.
 - Tabled items noted for April Regular Meeting
 - Meadview coverage - decline

9) NEXT REGULAR BOARD MEETING DATE & LOCATION.

- Tentatively: April 22, 2019 at the Chamber of Commerce in Dolan Springs, AZ at 1:30 p.m. for Regular Meeting.

10)ADJOURNMENT.

- Director Kiffer thanked Mr. Gardner for attending the Meeting and for his services.
- Director Terrill motioned to adjourn the Meeting, Director Cass 2nd. Directors Terrill, Cass, Reh-Bower and Kiffer voted, "Aye." Motion carried.
- Director Terrill adjourned at approximately 4:28 p.m.

MINUTES prepared by: Karen Jackson

Date: 3/29/2019

Revised: 4/17/2019

Approved: 4/22/2019