



# LAKE MOHAVE RANCHOS

## FIRE DISTRICT

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### MINUTES OF BUDGET WORKSHOP SESSION FOR FISCAL YEAR 2019/2020 FOR LAKE MOHAVE RANCHOS FIRE DISTRICT BY THE GOVERNING BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Lake Mohave Ranchos Fire District Governing Board and to the general public that the Lake Mohave Ranchos Fire District Governing Board held a Budget Workshop Session open to the public on April 11, 2019 at 12:30 p.m. located at 16154 Pierce Ferry Rd. Dolan Springs, AZ (Chamber of Commerce). There will be no action proposed and/or taken at this Budget Workshop Session, discussion only.

#### MINUTES

1. **CALL TO ORDER.**

- Director Reh-Bower called the Workshop to order at approximately 12:47 p.m.

2. **ROLL CALL OF BOARD MEMBERS.**

- Board Members present were: Joe Campbell, Ellen Reh-Bower and Charlotte Kiffer. Board Members not in attendance were: Deb Cass at the initial start and Deb Cass was in attendance later/present for remainder of Workshop.

3. **PLEDGE OF ALLEGIANCE.**

- Recited.

4. **CALL TO THE PUBLIC & CORRESPONDENCE.** *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.)*

- NONE.

5. **BUSINESS.**

- a. Discussion and review of: The 2019/2020 Fiscal Year Budget projection of estimated revenues and expenditures; possible review of a Budget Draft for 2019/2020 Fiscal Year Budget. (Buldra)
- Mr. Buldra provided an overview and snapshot of current revenues/expenditures for projections into FY 19/20. He explained about some drastic changes the Board will have to make decisions on. Mr. Buldra explained FDAT would be coming in around May/June, prior to Tentative Budget Adoption, he also explained the Assessed Value for upcoming FY is reporting a decrease of .92% which will be a loss of \$5,438.00 in Revenue. Mr. Buldra noted he reviewed from 2013/2014 – forward the average Accessed Value loss, stating on average it's a .30% change. He explained that is important, for basing future projections on and decisions within Budget process. He reviewed line items with projections/suggestions for increase and decrease based on current spending and trend. Mr. Buldra provided overview to: Delinquency Collection, Ambulance Revenue, Misc. Revenue,

Buildings & Land, Vehicles & Equipment, Vehicle Fuel, Vehicle Maintenance, Shop Tools & Supplies, Fire Equipment & Maintenance, EMS Supplies, Ambulance Lease purchase and EMS Lease purchase (Cardiac Monitors). Director Kiffer inquired the aging and outdated equipment and monies available to project for that and Mr. Buldra stated, "We don't have any money for that." He advised they would have to look at utilizing Reserve Funds or look into Grant opportunities. He stated that is based on current assumptions and things in the Budget, noting things could change later based on discussions. Mr. Buldra advised the Reserve Fund will have approximately \$531k by end of current FY. He explained there is no maximum on lease purchase debt, it's based on what the District can afford, and the bank will loan. Mr. Buldra explained max debt allowed per Statutory limit is 40% of levy. He clarified that the LOC (Line-of-Credit) is \$75k and it was asked if you go to the LOC (Line-of-Credit) once all your money is spent. Mr. Buldra stated, "Correct." Mr. Buldra noted the lowest they were at was in September 2018, having approximately only \$370k. Chief DeMaio and Mr. Buldra advised the District will see a dip between now – September for Non-Tax Collection months. Mr. Buldra noted that going forward the Board will have hard decisions to make based on the funding for Capital Replacement (aging Equipment, etc.). Review of the line items continued, with: Communications/IT, Computer Equipment/Support, Dispatch Services, Board Training, Employee Training, Prevention/Publications, Managerial Costs (Legal Fees, Audit, etc.). Current trend for legal fees is expected to hit \$45,000. Review of legal fee costs continued, with advising that some of the legal matters that did occur are over with. Other various line items were reviewed, and suggestions were provided, including PSPRS, Personnel Wages, additional staffing, etc. Mr. Buldra will be preparing a preliminary draft budget for the Board based on the Workshop notes, suggestions, etc.

#### 6. **ADJOURNMENT.**

- Director Reh-Bower motioned to adjourn the Budget Workshop, Director Kiffer 2<sup>nd</sup>. Directors Reh-Bower, Kiffer, and Campbell voted 'aye.' Director Cass abstained.
- Director Reh-Bower adjourned at approximately 2:10 p.m.

MINUTES prepared by: Karen Jackson

Date: 04/24/2019

Revised: 5/20/2019

**Approved: 5/29/2019**