

Minutes of the Meeting of SEGH by skype Friday 14<sup>th</sup> Feb 2020.

Agenda:

1. Apologies
2. Minutes of the last meeting
3. Matters arising
4. Forthcoming meetings:
  - a) Africa
  - b) China
5. Engagement with America: progress
6. Engagement with Springer
7. Future Conferences:
  - a) Anniversary meeting?
  - b) Mexico?
8. Progress on ECRs
9. Finances
10. Board make-up and board member activity.
11. Strategy } Functional?
12. Business plan}
13. AOB

1: Apologies were received from:

Ofelia Morton  
Kosei Kamaguchi  
Robert Finkelman  
Munir Zia  
Xia Huo  
Emmanuel Ahrin  
Paula Marinho  
Jane Entwistle  
Ariadne Argyraki  
Dan Middleton  
Xia Huo

Attending:

Michael Watts (Chair)  
Alex Stewart (left at 2.00pm)  
Taicheng An  
Chaocheng Zheng  
Odipo Osani  
Anthea Brown  
Akinade Olatunge  
Gillian Gibson (Secretary)  
Keith Torrance (joined at 2.00pm)  
Sanja Potgieter (joined at 2.00 pm)  
Andrew Hursthouse

Olivier Humphreys

2: Minutes of the previous meeting, July 2020, Manchester

The minutes were approved unanimously with the proviso that item 11 Portugal should be Greece; item 12 should be item 13. This has been changed on the minutes. No other comments had been received.

3: Matters arising

There are still outstanding actions from meetings in April, June and July. July had focused on what had worked etc for the conference: this would be picked up in a later item.

ECR thought piece still to be developed.

Fellows been recruited; GG not had profile from Stanislav, ASt will pursue through student contacts.

4: Future meetings

**Africa.** Venue is secured, accommodation has been suggested at a fixed price within 1-2 Kilometers of conference venue. Currently no sponsors, but these are being sought.

Registration is on-line, which is proving successful. 30 registrants to date.

6<sup>th</sup> March is closing date for abstracts. VOLUNTEERS REQUIRED FROM BOARD to help

Flash presentations will be 1 min 59 secs, in recognition of sub two hour marathon.

Phone numbers for contacts for further info available on website.

Board meeting to be held in Eldoret morning of 6<sup>th</sup> July 2020-02-18

ECR lunch time meeting to be given ample time. Suggest simultaneous meeting of Fellows to discuss thought pieces for future publication

**China** Meeting confirmed for 14-17 Nov 2020 in Nanjing. Support for this is already in place. There is room for 400 attendees. The potential for Corona Virus to cause disruption is thought to be minimal, though admin around visas and passports has been/will be slowed down due to an absence of staff.

Registration will be directly via China, as the language characters make it difficult to use SEGH website.

President requested funds to be released to Africa to pay for venue etc, as cash flow is poor. This was agreed. Initially £500, with further money if needed. This will be recouped via the conference.

Reminder that smaller meetings may need to have funding support. Currently in positive place financially.

Future (2021) meetings.

Clare meeting postponed due to Corona outbreak.

Public Health meeting in Italy is promoted on website. Members of SEGH get 20% discount.

## 5. Engagement with Americas

It was suggested that MB be supported by RF to develop a meeting in the Americas, However, the GSA meeting is in Montreal, 26-28 October. Better liaison between Americas and rest of SEGH is needed, and between people in Americas, who currently do not know each other and have not met. MW to hold another meeting with them to try to promote this. RF has prepared a newsletter for the Americas. AB confirmed that this had been circulated to 60 email addresses.

## 6. Engagement with Springer

The editorial board has been refreshed. Springer has re-engaged with SEGH, and relationship is improving. SEGH has been approached by another publisher interested in publishing EGAIH; agreed not to investigate this further at the moment. Springer currently removing members of the board who have not been active/responding over the last twelve months or more.

## 7. Anniversary year meetings and other future meetings.

PM has confirmed that she can hold the 2021 meeting in Portugal, and is keen to do so. OM needs more time, and is hoping for 2023. Agreed that Portugal meeting should go ahead.

Email members to ask for volunteers to host future meetings.

How will we mark 2021 as anniversary year? Celebration of some sort in Portugal. Ideas, please? GG suggested inviting presidents of similar organisations to give notable addresses. Review papers to be prepared for Springer, for special edition. Possible special topics. GG to email Fellows to ask for engagement and help. Need a structured approach to a special issue- preferably with plans in place by conference.

8. ECRs. JE has indicated that she is too busy to continue to support this. Need a board member to take responsibility for it please. They need to be co-ordinated and encouraged; it doesn't seem to be happening by itself- they need support. Volunteer needed to take over from JE. The ECR lunch in Manchester had been very positive. This needs to be nurtured.

ECRs not sure what it is for, what is expected. Make it higher profile, put piece on website, in advance of Africa meeting. They have an area of the website which is theirs.

9. Finance. Currently better than have been for a while; no big expenses coming up. Saving being made on website hosting. (Vote of thanks to Olivier for his work on this) Currently have 163 members, mostly gained in Manchester. Hopefully this year's conferences will improve things. New categories are helping, but we do not make money from LMICs, need more full fee members.

Request for promo pack to be recirculated.

Website is being hosted on Go Daddy. It is possible to register directly on web site for conferences. This is financially advantageous. Can also upload pdfs, so papers and blogs can be directly loaded.

10. Board make up.

Elections are due. Need to expand the regional representation if we are to make it work properly. Some areas are under-represented. People who have been trying out as non-voting members of the board need to put themselves forward. There are people who were keen to be involved who are on the mailing list for the board who have not engaged with activities. Board needs to be small enough to be functional, big enough to be effective. Secretary to set up elections, before next AGM in Africa.

Board members need to be active between meetings. Usual people keep doing the work. This needs to change.

11& 12 Strategy and business plan need to be updated. GG pointed out that she does not have ownership of it, and it needs input from the board. People required to take this on please.

13 No AOB.

Meeting finished 4.10pm.

#### **ACTIONS:**

| Item identifier | Action required  | Date required         | owner                    | completed |
|-----------------|--|-----------------------|--------------------------|-----------|
| 3               | Stanislav re pen profile etc for Fellow                      | asap                  | AS                       |           |
| 3               | Develop ECR thoughtpiece piece from ECRs                     | asap                  | DM; OH                   |           |
| 4               | Volunteers to review abstracts for Africa                    | 6 <sup>th</sup> March | EVERYONE                 |           |
| 4               | Cash to be provided to Kenya                                 | immediate             | AB                       |           |
| 4               | Email members to ask for volunteers to host future meetings. | immediate             | MW/GG                    |           |
|                 | email Fellows to ask for engagement and help.                | asap                  | GG                       | Yes       |
| 8               | New board member to take responsibility for ECRs.            | immediate             | Board volunteer required |           |
| 8               | Piece on website re ECRs                                     | asap                  | Volunteer required       |           |
| 9               | Request for slide pack to be recirculated                    | asap                  | AH, GG                   | Yes.      |
| 10              | Set up international   | asap                  | GG                       |           |

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|----|---|------|-------------------|--|
|    | elections.                                  |      |                   |  |
| 11 | Review and renew strategy and business plan | asap | Volunteers please |  |
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