

HIDALGO COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF BOARD MEETING
July 16, 2020

The Board of Commissioners of the Hidalgo County Emergency Services District No. 3 met for a Board Meeting on July 16, 2020 at 6:00 p.m. The Notice and Agenda was posted according the Texas Open Meetings Act, Texas Government Code Chapter 551. **The meeting was conducted via video conference or telephone call as a result of the COVID-19 Pandemic and pursuant to Governor Abbott's suspension order of certain provisions of the Texas Open Meetings Act.**

Call meeting to order and roll call.

The meeting was called to order by Luis Flores, President at 6:00 p.m. Members present were Luis Flores, President; Aaron Vela, Vice-President; Travis Richards, Secretary-Treasurer; Patrick Eronini, Member; and Gail Cappadona, Member. Also present was Frank Prado, Jr., Attorney, representatives of Med-Care EMS; and representatives of Hidalgo County EMS.

Public Comment on Agenda Items

No member of the public asked to comment on any agenda item.

1. Consider and take appropriate action on the request to approve the minutes of the June 18, 2020 Board Meeting.

Frank Prado, Jr. presented the Commissioners with the minutes of the meeting for the June 18, 2020 Board Meeting. The Commissioners reviewed the minutes. There being no questions or discussion regarding the minutes as presented, Aaron Vela made a motion to approve the minutes as presented. Patrick Eronini seconded the motion. The motion passed unanimously.

2. Consider and take appropriate action on the request to ratify and approve the District's bills for the preceding month.

Frank Prado, Jr. presented the bills due to be paid. The Commissioners reviewed the bills presented for \$4,000 to Oscar Gonzalez, C.P.A. & Associates for the 2019 audit; \$1,250.25 to Hidalgo County Appraisal District for 3rd Quarter Assessment; \$1,049.65 to Linebarger Attorneys for attorneys fees for delinquent tax collection May to June 2020; and \$2,325.35 to Francisco J. Prado, Jr. for attorney fees for June 2020. There being no further discussion or questions concerning the District's bills, a motion was made by Patrick Eronini to approve payment of the bills presented. Travis Richards seconded the motion. The motion passed unanimously.

3. Consider and take appropriate action to approve the District's financial report for the preceding month.

Frank Prado, Jr. presented the Commissioners with the financial report for the month of June 2020. The Commissioners reviewed the bank reconciliation for June 2020. Frank Prado, Jr. informed the Commissioners regarding the register ending balance as of the end of June 2020 and that the current remaining big expenditures for the District are the amounts to be paid to the City of Edinburg on the interlocal for the construction of Fire Station No. 5 of \$300,000, the remaining balance on the pumper truck purchase of \$107,877, and ambulance service for the remainder of the year upon award of a contract. There being no further questions or discussion, Patrick Eronini made a motion to approve the financial report as presented. Travis Richards seconded the motion. The motion passed unanimously.

4. Consider and take appropriate action on the request to approve the District's 2019 financial audit report as prepared by Oscar R. Gonzalez, CPA & Associates, PLLC.

Melissa Gonzalez, CPA from Oscar R. Gonzalez, CPA & Associates presented the District's audit

report for the year ended December 31, 2019. Melissa Gonzalez reviewed the District budget and expenditures for the year, revenues for the year, the District's assets and liabilities, and positive change in financial position for the District for the year. Melissa Gonzalez advised the Commissioners that her firm was issuing a clean unqualified report. There being no questions or discussion regarding the audit report, a motion was made by Aaron Vela to approve the District's financial audit report for the year ended December 31, 2019. Patrick Eronini seconded the motion. The motion passed unanimously.

Frank Prado, Jr. advised the Commissioners that he would like to go into executive session for attorney client consultation pursuant Texas Government Code 551.071 regarding the RFP process and legal procedures. Aaron Vela made a motion to adjourn into closed session at 6:19 p.m. Patrick Eronini seconded the motion. The motion passed unanimously and went into closed session at 6:19 p.m.

5. Executive: Under the authority of Chapter 551, Subchapter D §551.071-551-084 Government Code, the Board during the course of the meeting covered by this notice, may enter into closed or executive session to discuss any listed item.

Government Code Section 551.071 Consultation with attorney.

6. Open: Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in closed or executive meeting or session, then the final action, or final vote shall be either: (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or (b) at a subsequent public meeting.

A motion was made by Patrick Eronini to reconvene in open session at 7:23 p.m. The motion was seconded by Gail Cappadona. The motion passed unanimously and the meeting returned to open session at 7:23 p.m.

No action was taken during closed session regarding consultation with attorney.

7. Discussion and possible action regarding Hidalgo County Emergency Services District No. 3 RFP# 2020-01, Request for Proposals for Emergency Medical Services with Mobile Intensive Care Ambulance Service.

Frank Prado, Jr. informed the Commissioners that he had reviewed the scores provided to him from the evaluation forms prepared by each Commissioner for the two companies that had submitted proposals after their review of the proposals. He advised the Commissioners that after having tabulated the scores given to each company by each of the Commissioners, Hidalgo County EMS had ranked first in its score and that as per ordinary procedure, should be the company to be selected to attempt to negotiate a contract with for services pursuant to the RFP which would be effective starting September 1, 2020. There being no further questions or discussion, Travis Richards made a motion to select Hidalgo County EMS as the company to negotiate a contract with pursuant to RFP# 2020-01. Aaron Vela seconded the motion. The motion passed unanimously.

8. Adjournment.

There being no further business before the Board of Commissioners, a motion was made by Aaron Vela to adjourn the meeting. The motion was seconded by Travis Richards. The motion passed unanimously and the meeting was adjourned at 7:23 p.m.

Approved on the 20th day of August, 2020.

LUIS FLORES,
PRESIDENT
HIDALGO COUNTY ESD NO.3

TRAVIS RICHARDS,
SECRETARY-TREASURER
HIDALGO COUNTY ESD NO.3